

# Coming soon! **Multi-Factor Authentication**

The University of Trinidad and Tobago (UTT) will be rolling out a new security feature referred to as Multi-Factor Authentication (MFA) in an attempt to better secure your UTT-assigned Student Email accounts.

**Question:** *What is MFA and why do I need it?*

**Answer:** MFA is an extra verification step to ensure that you are who you say you are when attempting to access your email using your mobile phone or outlook client online – via the Web or the My Campus Portal.

**Question:** *When will this be implemented?*

**Answer:** It is expected that this feature will be fully rolled out to all students before September 1, 2022. Therefore, in order to ensure that you experience minimal email disruption we are asking all students to **register for MFA** via the following link - <https://aka.ms/mfasetup>.

**Question:** *Why do I need to register my account for MFA?*

**Answer:** Registering your account sets up the alternative authentication methods which will be used to verify your identity and is a vital first step before MFA is rolled out to you.

**Question:** *What will I require in order to register my account?*

**Answer:** You will require the use of your mobile phone - as the options include either (i) using your mobile phone number for receiving SMS messages, or (ii) using the Microsoft Authenticator Mobile App.

You can download the Microsoft Authenticator App for either Android Devices or Apple iOS devices using the links provided:

1. On your Android device, go to Google Play to [download and install the Microsoft Authenticator app](#).
2. On your Apple iOS device, go to the App Store to [download and install the Microsoft Authenticator app](#)

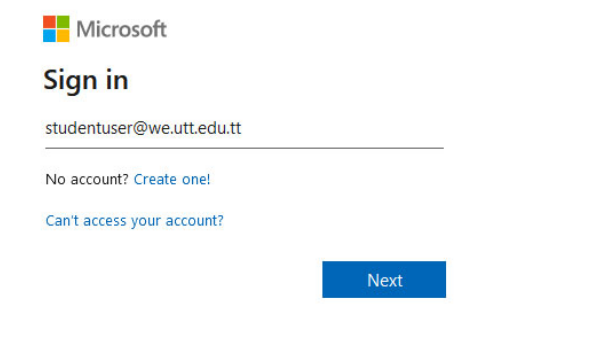
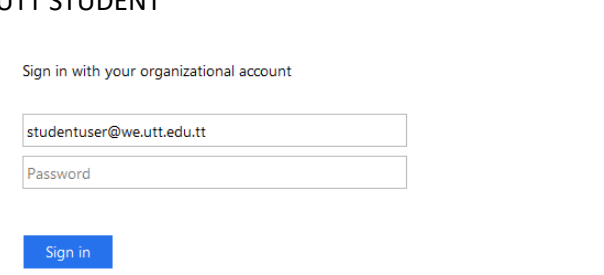
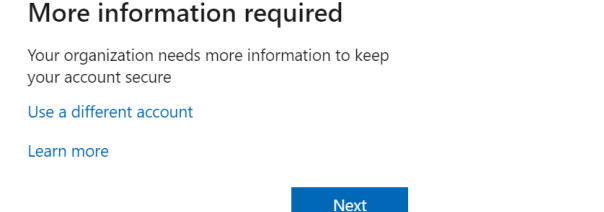
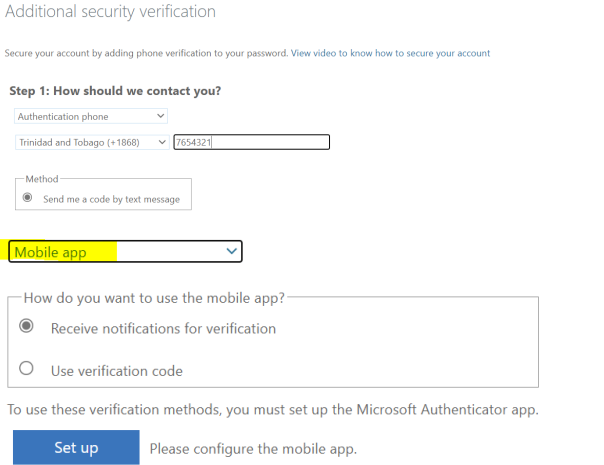
**Question:** *Why do I need to do this now?*

**Answer:** Setting up your MFA options now will save you time in future, so please take some time to do so as soon as possible.

**Question:** *How can I get any additional help with this, if needed?*

**Answer:** For further guidance please see the instructions below or view the following setup [Video Tutorial](#). You can also feel free to contact our Service Desk at (642-8888/ 223-8888 Ext#44357), [servicedesk@utt.edu.tt](mailto: servicedesk@utt.edu.tt) or visit the [Multifactor Factor Authentication](#) section of our IT FAQ for any additional support needed.

# Instructions for Registering for Multifactor Authentication (MFA)

1	Click on the following link to register your account	<a href="#">Register here</a>
2	Sign in to your Microsoft account with your UTT Email address	 <p>The screenshot shows the Microsoft sign-in interface. At the top is the Microsoft logo. Below it is the heading "Sign in". There is a text input field containing the email address "studentuser@we.utt.edu.tt". Below the input field are two links: "No account? Create one!" and "Can't access your account?". At the bottom right is a blue button labeled "Next".</p>
3	Sign in once again to the organisational account with your UTT email address	 <p>The screenshot shows the "UTT STUDENT" sign-in page. It has the heading "UTT STUDENT" and the sub-heading "Sign in with your organizational account". There are two input fields: one for the email address "studentuser@we.utt.edu.tt" and one for the password. Below the input fields is a blue button labeled "Sign in".</p>
4	Click on 'Next' to continue	 <p>The screenshot shows a page titled "More information required". The text says "Your organization needs more information to keep your account secure". There are two links: "Use a different account" and "Learn more". At the bottom right is a blue button labeled "Next".</p>
5	<p>You can now proceed to setup your Security verification methods using:</p> <ul style="list-style-type: none"> <li>i. Authentication Phone (for receiving SMS/ text messages)</li> <li>or</li> <li>ii. Mobile app (for using the Microsoft Authenticator App)</li> </ul>	 <p>The screenshot shows the "Additional security verification" page. It has the heading "Additional security verification" and a sub-heading "Step 1: How should we contact you?". There are several input fields: "Authentication phone" (a dropdown menu), "Trinidad and Tobago (+1868)" (a dropdown menu), and "[7654321]" (a text input field). Below these is a "Method" section with two radio buttons: "Send me a code by text message" (which is selected) and "Mobile app" (which is highlighted in yellow). Below the "Mobile app" option is another dropdown menu. At the bottom is a blue button labeled "Set up" and the text "Please configure the mobile app."</p>

For additional help with setting up both options, please see the following [Video Tutorial](#)