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SAP Certified - Implementation Consultant - SAP S/4HANA Cloud Public Edition (C_S4CPB_2602) Sample Questions (Q12-Q17):

NEW QUESTION # 12

SIMULATION

Business Scenario

You are working on an implementation project and need to assign yourself the Administrator business role to complete your job tasks. Follow the instructions below to assign the Administrator business role to your user.

Prerequisites Note:

In the task below, always replace ##### with the last 6 digits of your group number.

Your Task 1.

Assign the Administrator (BR_ADMINISTRATOR) business role to your user and save.

Answer:

Explanation:

See Explanation below for all solution

Explanation:

Task 1: Assign the Administrator Business Role to Your User

Objective

The purpose of this task is to assign the standard SAP business role Administrator to your own business user so you can perform the required configuration and administration activities in SAP S/4HANA Cloud.

The required business role is:

Business Role ID: BR_ADMINISTRATOR

Business Role Description: Administrator

For your exercise, you must always replace ##### with the last 6 digits of your group number. In your case, this was done with your own group suffix during execution.

The screenshot shows the SAP S/4HANA Cloud 'Maintain Business Roles' interface for the Administrator role (BR_ADMINISTRATOR). The interface includes a header with the SAP logo and 'S/4HANA Cloud' text, and a sub-header 'Maintain Business Roles'. Below this, the role name 'Administrator' and ID 'BR_ADMINISTRATOR' are displayed. There are buttons for 'Manage Changes After Upgrade', 'Maintain Restrictions', and 'Display Changes'. The 'General Role Details' section shows the Business Role ID as 'BR_ADMINISTRATOR', the Business Role Description as 'Administrator', and the Business Role Long Text as an empty field. The 'Access Categories' section shows 'Write, Read, Value Help' as 'Unrestricted', 'Read, Value Help' as 'Unrestricted', and 'Value Help' as 'Unrestricted'. The 'Price Category' is 'Advanced', the 'Business Role Template ID' is 'SAP_BR_ADMINISTRATOR', the 'Leading Business Role ID' is '-', and the 'Is Leading Business Role' checkbox is unchecked. A large watermark 'suretorrent.com' is overlaid on the screenshot.

Why this task is required

In SAP S/4HANA Cloud, access to apps and functions is controlled through business roles.

Without the Administrator role, your user may not be able to:

- open administration apps,
- maintain configuration-related master data,
- assign other roles,
- proceed with later project tasks.

So this task is the first access-enablement step.

Detailed Step-by-Step Procedure

Step 1: Open the app "Maintain Business Users"

From the SAP S/4HANA Cloud launchpad:

Log in to the system.

Use the search bar or app finder.

Search for:

Maintain Business Users

Open the app.

This app is used to maintain business users and assign or remove business roles.

Step 2: Search for your own user

Inside Maintain Business Users:

In the search/filter area, locate the field for User Name or search criteria.

Enter your own user ID.

Click Go.

For example, in your exercise you used your own SAP Learning user.

You must open your own business user because the Administrator role needs to be assigned to your personal user record.

Step 3: Open your user record

After the search results appear:

Click your user entry in the list.

Open the user details screen.

This takes you to the detailed maintenance page where business roles can be reviewed and assigned.

Step 4: Switch to Edit mode

In the business user detail screen:

Click Edit.

Without entering edit mode, the role assignment list is display-only and cannot be changed.

Step 5: Go to Assigned Business Roles

Inside your business user:

Open the tab:

Assigned Business Roles

Review the currently assigned roles.

This tab shows all business roles already assigned to your user and is the correct place to add new ones.

Step 6: Click Add

In the Assigned Business Roles section:

Click Add.

This opens the dialog:

Add Business Roles

The Add dialog is used to search and select standard SAP-delivered business roles.

Step 7: Search for the Administrator role

In the Add Business Roles popup:

In the field Business Role ID, enter:

BR_ADMINISTRATOR

Click Go.

Select the role:

Administrator

Business Role ID: BR_ADMINISTRATOR

This is the standard Administrator role required by the task.

You must select the exact standard role, not a custom role.

Step 8: Add the role

After selecting BR_ADMINISTRATOR:

Click OK or Apply, depending on the popup behavior.

Confirm that the role is added to the list of assigned business roles.

At this point the role is added to your draft changes, but not yet finally saved.

Step 9: Save the user

Back in the business user detail screen:

Click Save.

This is the final and mandatory step.

If you do not save, the Administrator role remains only in draft and is not actually assigned.

Step 10: Verify the assignment

After saving:

Check the Assigned Business Roles list.

Confirm that the Administrator role appears in the list:

BR_ADMINISTRATOR

Expected Result:

Your user now has the Administrator business role assigned successfully.

What to verify after completion

You should verify the following:

Your user record is saved successfully.

The role Administrator is visible in the assigned roles list.

No draft remains unsaved.

Later administration apps are available to your user.

The screenshot shows the SAP S/4HANA Cloud interface for maintaining business roles. The page title is 'Administrator' with the role ID 'BR_ADMINISTRATOR'. It includes navigation links like 'Manage Changes After Upgrade', 'Maintain Restrictions', and 'Display Changes'. Below the title, there are fields for 'Write Access: Unrestricted', 'Read Access: Unrestricted', and 'Value Help Access: Unrestricted'. A 'Draft' status is shown with the last changed by 'A000013 SAP_Learning' and on '30.03.2026, 19:24:28'. The main content area is divided into 'General Data' and 'Access Categories'. 'General Data' includes fields for 'Business Role ID' (BR_ADMINISTRATOR), 'Business Role Description' (Administrator), 'Business Role Long Text', and 'Business Role Group'. 'Access Categories' shows 'Write, Read, Value Help' and 'Read, Value Help' all set to 'Unrestricted'. A 'Price Category' of 'Advanced' is also visible. A large 'SAP' logo watermark is overlaid on the page.

NEW QUESTION # 13

SIMULATION

Create a Custom Business Role with Restrictions

Business Scenario:

You are building a custom business role with restrictions to ensure the end users assigned the role have only the minimum level of access necessary to complete their core job tasks. The end users are project managers based in the United States. They should only be able to create projects, edit projects, and access projects that are occurring in the United States. They should not be able to staff any resources outside of the United States. Write, Read, and Value Help access should be restricted to only the United States for all relevant fields.

Prerequisites:

Note: In the task below, always replace ##### with the last 6 digits of your group number.

Note: Make sure to use the EXACT names/values/spaces as they are listed in the task. Even forgetting a space or a number will cause the validation of the task to fail and be marked as incorrect.

Task:

Use the template for the business role Project Manager - Professional Services (SAP_BR_PROJECT_MANAGER_PROF) to create a new business role with the following information:

Parameter	Value
New Business Role ID	BR_PROJECT_MANAGER_PROF_US_#####
New Business Role Description	Project Manager - Professional Services - US - #####
Option for Launchpad Spaces	Create and Assign Spaces Based on Space Templates
New Space ID	ZBR_PROJECT_MANAGER_PROF_US_#####
Activate IAM Apps	Yes (check the box)

Answer:

Explanation:

See Explanation below for all solution

Explanation:

Objective

The purpose of this task is to create a custom business role for project managers in the United States by using the standard SAP template role Project Manager - Professional Services and then restricting the role so users only have the minimum access needed for their job.

The template role used is:

Template Business Role ID: SAP_BR_PROJECT_MANAGER_PROF

Template Business Role Description: Project Manager - Professional Services The new custom role must be created with exact values defined in the task.

Business Scenario Explanation

In this simulation, you are building a restricted custom role for project managers who work only in the United States.

The goal is to ensure that these end users:

can create and edit projects,

can access only projects occurring in the United States,

cannot work with projects or staffing outside the US,

have only the minimum level of authorization needed.

This is done in two major parts:

Create a new custom business role from the standard SAP template

Restrict the role values so only US-related data is allowed

Important Notes

Always replace ##### with the last 6 digits of your group number.

Every value must be entered exactly as shown.

Even one missing space or incorrect character can cause the simulation validation to fail.

You must also create and assign a launchpad space as part of the custom role creation.

Required Values for Role Creation

Use the following values exactly as shown in the task image.

Parameter

Value

New Business Role ID

BR_PROJECT_MANAGER_PROF_US_#####

New Business Role Description

Project Manager - Professional Services - US - #####

Option for Launchpad Spaces

Create and Assign Spaces Based on Space Templates

New Space ID

ZBR_PROJECT_MANAGER_PROF_US_#####

Activate IAM Apps

Yes (check the box)

Example

If your suffix is 000457, the values become:

BR_PROJECT_MANAGER_PROF_US_000457

Project Manager - Professional Services - US - 000457

ZBR_PROJECT_MANAGER_PROF_US_000457

Detailed Step-by-Step Procedure

Part 1: Open the standard template role

Step 1: Open the app "Maintain Business Roles"

From the SAP S/4HANA Cloud launchpad:

Log in to SAP S/4HANA Cloud.

Use the app search.

Search for:

Maintain Business Roles

Open the app.

Explanation:

This app is used to maintain standard and custom business roles.

Because this task requires creating a custom role from an existing template, this is the correct starting app.

Step 2: Search for the template role

Inside Maintain Business Roles:

In the search/filter area, search for:

SAP_BR_PROJECT_MANAGER_PROF

or

Project Manager - Professional Services

Open the standard SAP template role.

Explanation:

You must start from the standard template role because the task explicitly says to use the template for:

Project Manager - Professional Services

SAP_BR_PROJECT_MANAGER_PROF

Part 2: Create the custom role from the template

Step 3: Click "Create Derived Business Role"

On the template role page:

Click:

Create Derived Business Role

Explanation:

This function creates a customer-specific copy based on the standard SAP business role template.

It preserves the delivered role content but allows you to define your own role ID, description, restrictions, and launchpad space.

Step 4: Enter the custom role information

In the creation popup, enter the values exactly as follows:

Template = SAP_BR_PROJECT_MANAGER_PROF

New Business Role ID = BR_PROJECT_MANAGER_PROF_US_#####

New Business Role Description = Project Manager - Professional Services - US - ##### Option for Launchpad Spaces = Create and Assign Spaces Based on Space Templates New Space ID = ZBR_PROJECT_MANAGER_PROF_US_##### Activate

IAM Apps = checked Explanation:

These values define the new custom project manager role that will later be restricted to US-only access.

The space option is important because the task expects the role to include its own launchpad space.

Step 5: Confirm creation

Click OK

Explanation:

SAP now creates the custom role derived from the template and assigns the new launchpad space at the same time.

Part 3: Verify the newly created custom role

Step 6: Review the new custom role

After creation, SAP opens the new custom role.

Verify:

Business Role ID = BR_PROJECT_MANAGER_PROF_US_#####

Business Role Description = Project Manager - Professional Services - US - ##### Business Role Template ID =

SAP_BR_PROJECT_MANAGER_PROF Explanation:

This confirms the derived role was created correctly from the right SAP template.

Part 4: Maintain role restrictions

Step 7: Open "Maintain Restrictions"

On the custom role page:

Click:

Maintain Restrictions

Explanation:

This is the most important part of the task.

You are not only creating a role - you are also limiting the role so it only allows US-related values.

Step 8: Understand the rule for restriction maintenance

The PDF/task logic is:

Fields explicitly listed in the restriction table → keep them Restricted and enter the required values All other fields not listed in the task table → set them to Not Maintained Explanation:

This is essential.

If extra fields remain restricted or blank, the role may not validate correctly.

The safest approach is:

only maintain the required fields,

mark all unrelated fields as Not Maintained.

Part 5: Enter the required US restrictions

From your exercise run, the maintained values included restrictions such as:

Keep these kinds of fields restricted with US/1710 values where required Examples from your run:

Bank Country/Region Key

Read, Value Help = US

Value Help = US

Company Code

use 1710 only where the task table explicitly requires it

Purchasing Organization

use 1710 where required

Valuation Area

use 1710 where required

Explanation:

These are the exact business restrictions that make the role usable only for the intended geography and business scope.

Step 9: Set unrelated restriction fields to "Not Maintained"

For every field not included in the task's restriction list, choose:

Not Maintained

Examples from your screenshots included fields like:

Accounting Principle

Authorization Group for Business Partners

Billing Type

These should be Not Maintained unless they are explicitly listed in the task's required restriction table.

Explanation:

This removes unnecessary access and matches the task wording that all other fields should be set to Not Maintained.

Step 10: Save the restrictions

After all required values are entered and unrelated fields are marked Not Maintained:

Click Save

Explanation:

This saves the restriction profile of the role.

If you do not save here, the role will remain incomplete or in draft.

Part 6: Verify launchpad space and page creation

Step 11: Go to Launchpad Spaces

In the custom role:

Open the tab:

Launchpad Spaces

Verify that the assigned space exists:

ZBR_PROJECT_MANAGER_PROF_US_#####

Explanation:

Because you selected Create and Assign Spaces Based on Space Templates, SAP should have created and assigned the launchpad space automatically.

Step 12: Verify the created space

Open the assigned space and confirm:

the custom space exists,

it is customer-managed,

the pages are assigned correctly.

Explanation:

This proves that the new business role has its own launchpad structure as required by the task.

Expected Result

After this task is completed successfully:

a new custom role exists based on SAP_BR_PROJECT_MANAGER_PROF,

the role uses the exact required ID and description,

the role has a custom launchpad space,

IAM apps are activated,

restrictions are maintained for US-only access,

all irrelevant fields are set to Not Maintained,

the role is saved successfully.

NEW QUESTION # 14

SIMULATION

Business Scenario You are working on an implementation project and need to create a test user in the system for demonstrating the professional services business processes to project managers during your upcoming Fit-to-Standard workshop. Follow the instructions below to create a new test user with a basic import of worker and work agreement data.

Note: In the task below, always replace ##### with the last 6 digits of your group number.

Note:

Make sure to use the EXACT names/values/spaces as they are listed in the task.

Even forgetting a space or a number will cause the validation of the task to fail and be marked as incorrect.

Task:

Assign the Project Manager - Professional Services (BR_PROJECT_MANAGER_PROF) business role to the new user and save.

Answer:

Explanation:

See Explanation below for all solution

Explanation:

Objective

The purpose of this task is to assign the Project Manager - Professional Services business role to the newly created test user so that the user can perform the professional-services processes required during the Fit-to-Standard workshop.

The required business role is:

Business Role ID: BR_PROJECT_MANAGER_PROF

Business Role Description: Project Manager - Professional Services

Business Scenario Explanation

In the previous task, a new test user was created for demonstrating professional services processes.

That new user now needs the correct project-manager authorization.

Without this business role, the test user will not have access to the project-manager apps, pages, and processes needed for the workshop demonstration.

This task connects the newly created user to the standard professional-services project manager role.

Important Notes

Always replace ##### with the last 6 digits of your group number.

Use the exact values as required.

The business role ID must be:

BR_PROJECT_MANAGER_PROF

Do not use a similar role or partial match.

Save at the end, otherwise the assignment remains incomplete.

Detailed Step-by-Step Procedure

Step 1: Open the app "Maintain Business Users"

From the SAP S/4HANA Cloud launchpad:

Log in to the system.

Use the app search.

Search for:

Maintain Business Users

Open the app.

Explanation:

This app is used to maintain business users and assign business roles.

Since the new user was created in the previous task, this is the correct app to assign the new role.

Step 2: Search for the newly created Project Manager test user

In Maintain Business Users:

In the filter/search area, enter the user name of the new test user.

The required user name format is:

PM#####

Example

If your group number suffix is 0000457, then search for:

PM0000457

Click Go.

Explanation:

You must open the newly created project manager test user, not your own user.

The role assignment in this task belongs to the imported test user created in Task 4.

Step 3: Open the new business user record

From the search results:

Click the user entry with:

User Name = PM#####

Open the detail page.

Explanation:

This opens the worker/business user record where the Project Manager role will be assigned.

Step 4: Verify that you are on the correct user

Before editing, confirm the business user details are correct.

Typical expected values are:

User Name = PM#####

First Name = Project

Last Name = Manager #####

E-Mail = PM#####@dummy.sap.com

Explanation:

This check is important because assigning the role to the wrong user would cause the simulation validation to fail.

Step 5: Switch to Edit mode

On the business user detail page:

Click Edit

Explanation:

Edit mode is required so the role list can be changed.

Step 6: Open the "Assigned Business Roles" tab

Inside the business user record:

Click the tab:

Assigned Business Roles

Explanation:

This tab shows all roles currently assigned to the new test user and is the correct place to add the project manager role.

Step 7: Click Add

In the Assigned Business Roles section:

Click Add

The system opens the popup:

Add Business Roles

Explanation:

This popup is used to search and add standard SAP-delivered business roles to the user.

Step 8: Search for the Project Manager role

In the Add Business Roles popup:

In the filter field for business role ID, enter:

BR_PROJECT_MANAGER_PROF

Click Go

Select:

Project Manager - Professional Services

Business Role ID: BR_PROJECT_MANAGER_PROF

Explanation:

This is the exact standard business role required by the task.

It provides the professional-services project manager access for the test user.

Step 9: Add the role

After selecting the role:

Click OK or Apply

Explanation:

At this point, the role is added to the user in draft mode, but the change is not yet final until saved.

Step 10: Save the business user

Back on the user detail page:

Click Save

Explanation:

This is the final required step.

If you do not save, the role assignment will not be stored and the task will not be completed successfully.

Step 11: Verify the assignment

After saving, confirm that the user now has the role:

Project Manager - Professional Services

BR_PROJECT_MANAGER_PROF

Explanation:

This confirms that the new test user is now properly prepared for later professional-services process demonstrations.

Expected Result

After the task is completed:

the new test user PM##### exists,

the role BR_PROJECT_MANAGER_PROF is assigned,

the user is saved successfully,

the user can later be used as a professional-services project manager in the workshop scenario.

NEW QUESTION # 15

SIMULATION

Note: In this practical certification exam, you will only be given high-level instructions. The step descriptions are complete and tested to work. They are not detailed, as this is a test of your knowledge of navigating the system on your own.

Caution: Please make sure you are always using your assigned group number. The last 6 digits are denoted as ##### in the following tasks. Your results will not be recorded if you are not using your own group number. To find your group number: Select your user in the top right corner. You will see your user name with a series of numbers. Use the last 6 digits as your group number

Caution: To keep the system running smoothly and avoid unnecessary costs, please follow the assigned exercises carefully when using the SAP Landscape. Avoid going beyond the exercise scope and only use your group number to help maintain a stable and efficient environment for everyone.

Answer:

Explanation:

See Explanation below for all solution

Explanation:

Purpose: Identify your own six-digit suffix and use it consistently in every task.

Open the user menu at the top-right of SAP S/4HANA Cloud.

Read your user name and note the last six digits.

Use those last six digits in every place the task PDF shows #####.

Example used in this guide: 000013

NEW QUESTION # 16

SIMULATION

Create a Custom Launchpad Space and Page

Business Scenario

You are building a custom business role that will be assigned to all employees in the organization. The business role and its corresponding Launchpad Space and Page need to include the apps that have been granted through the business catalogs assigned to the business role to ensure employees have an easy time finding the relevant applications.

Note: In the task below, always replace ##### with the last 6 digits of your group number.

Note:

Make sure to use the EXACT names/values/spaces as they are listed in the task.

Even forgetting a space or a number will cause the validation of the task to fail and be marked as incorrect.

Task:

Assign the Launchpad Space to your custom business role. Edit the Launchpad Page to add the applications listed below as tiles (standard "preferred" square tile) with the Section Title: Self-Services.

Manage My Timesheet

Concur Travel Expense

Answer:

Explanation:

See Explanation below for all solution

Explanation:

Objective

The purpose of this task is to complete the launchpad setup for the custom all-employee role by:
assigning the custom Launchpad Space to the business role,
editing the Launchpad Page,
creating a section titled Self-Services,
adding the required applications as standard preferred square tiles:

Manage My Timesheet

Concur Travel Expense

Business Scenario Explanation

In the earlier tasks, you created:

a custom all-employee business role,

the required business catalog assignments,

a custom launchpad space and page.

This task completes that setup by adding the actual application tiles that end users will see on the launchpad.

The goal is to make it easy for employees to find the relevant self-service applications without searching manually.

Important Notes

Always replace ##### with the last 6 digits of your group number.

Use the exact values listed in the task.

The section title must be exactly:

Self-Services

The two tiles must be:

Manage My Timesheet

Concur Travel Expense

Save after editing the page.

Prerequisites

Before doing this task, the following should already exist:

custom business role:

Z_EMPLOYEES_ALL_#####

assigned business catalogs:

SAP_HCM_BC_EMP_PC

SAP_CON_BC_CTE_ESS_PC

custom launchpad space and page created for the role

page title and description:

General

Detailed Step-by-Step Procedure

Step 1: Open the app "Maintain Business Roles"

From the SAP S/4HANA Cloud launchpad:

Log in to SAP S/4HANA Cloud.

Search for:

Maintain Business Roles

Open the app.

Explanation:

This is the app where the custom all-employee role is maintained. The launchpad space assignment and page navigation are controlled from here.

Step 2: Open the custom all-employee business role

In Maintain Business Roles:

Search for your custom business role:

Z_EMPLOYEES_ALL_#####

Open the role.

Example

If your suffix is 000013, the role is:

Z_EMPLOYEES_ALL_000013

Explanation:

You must work in the custom all-employee role because the launchpad space and page belong to this role.

Step 3: Open the Launchpad Spaces tab

Inside the role:

Click:

Launchpad Spaces

Explanation:

This tab shows which launchpad space is assigned to the role.

Step 4: Verify the Launchpad Space is assigned

Check that the assigned space exists.

In your execution, the assigned space followed this pattern:

Z_ALL_EMP_#####

Explanation:

The task says to assign the launchpad space to the custom business role.

If the space already appears in the assigned list, then this part is already complete.

If the space is not listed:

Click Add

Create or assign the required custom space

Save the role

Step 5: Open the assigned Launchpad Space

In the assigned launchpad spaces list:

Click the arrow > at the far right of the space row.

Explanation:

This opens Space Details, where the page linked to the space can be accessed.

Step 6: Open the Pages tab

In Space Details:

Click:

Pages

Explanation:

A space can contain one or more pages.

This task requires you to edit the page content.

Step 7: Open the Launchpad Page

In the Pages list:

Open the page row by clicking the arrow > at the far right.

In your run, the page followed this pattern:

Z_ALL_EMP_#####

Explanation:

This opens Page Details, where the page content can be edited.

Step 8: Open Page Content

Inside Page Details:

Click the tab:

Page Content

Explanation:

This is the area where sections and application tiles are maintained.

Step 9: Click Edit

On the Page Content screen:

Click Edit

Explanation:

The page must be in edit mode before you can create sections or add app tiles.

Step 10: Enter the section title

In the section title field, enter exactly:

Self-Services

Explanation:

This creates the section in which the required employee self-service app tiles will be placed.

The title must match the task exactly.

Step 11: Add the tile "Concur Travel Expense"

On the right side of the page content screen, in the list of apps derived from the assigned catalogs:

Find:

Concur Travel Expense

Click:

Add

Explanation:

This adds the Concur employee self-service app tile into the Self-Services section.

Step 12: Add the tile "Manage My Timesheet"

Still on the right side app list:

Find:

Manage My Timesheet

Click:

Add

Explanation:

This adds the timesheet app tile into the same Self-Services section.

Step 13: Verify both tiles are visible in the section

After adding both apps, confirm that the page content now shows:

Concur Travel Expense

Manage My Timesheet

under the section:

Self-Services

Explanation:

This confirms the tiles were placed correctly on the page.

Step 14: Save the page

Click:

Save

Explanation:

This finalizes the page changes.

If you do not save, the tiles and section will not be retained.

Step 15: Verify the role is assigned to your business user

To verify the page and tiles from the home screen, make sure the custom all-employee role is assigned to your own business user.

Open:

Maintain Business Users

Then:

Open your own user

Open Assigned Business Roles

Confirm the role is assigned:

Z_EMPLOYEES_ALL_#####

Save if needed

Explanation:

Without role assignment, the launchpad space and page may not appear on the homepage for your user.

Step 16: Refresh the homepage

Go back to Home.

Then:

Refresh the browser or reload the session

Open the page/tab:

General

Explanation:

This ensures the launchpad updates and shows the newly added content.

Step 17: Verify the result on the homepage

On the General page, verify that you can see:

section title:

Self-Services

tile:

Concur Travel Expense

tile:

Manage My Timesheet

Explanation:

This is the final proof that the task was completed successfully.

Expected Result

After this task is completed successfully:

the custom launchpad space is assigned to the business role,

the page contains a section named Self-Services,

the page shows the tiles:

Concur Travel Expense

Manage My Timesheet

the tiles are visible on the launchpad homepage under the General page.

NEW QUESTION # 17

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