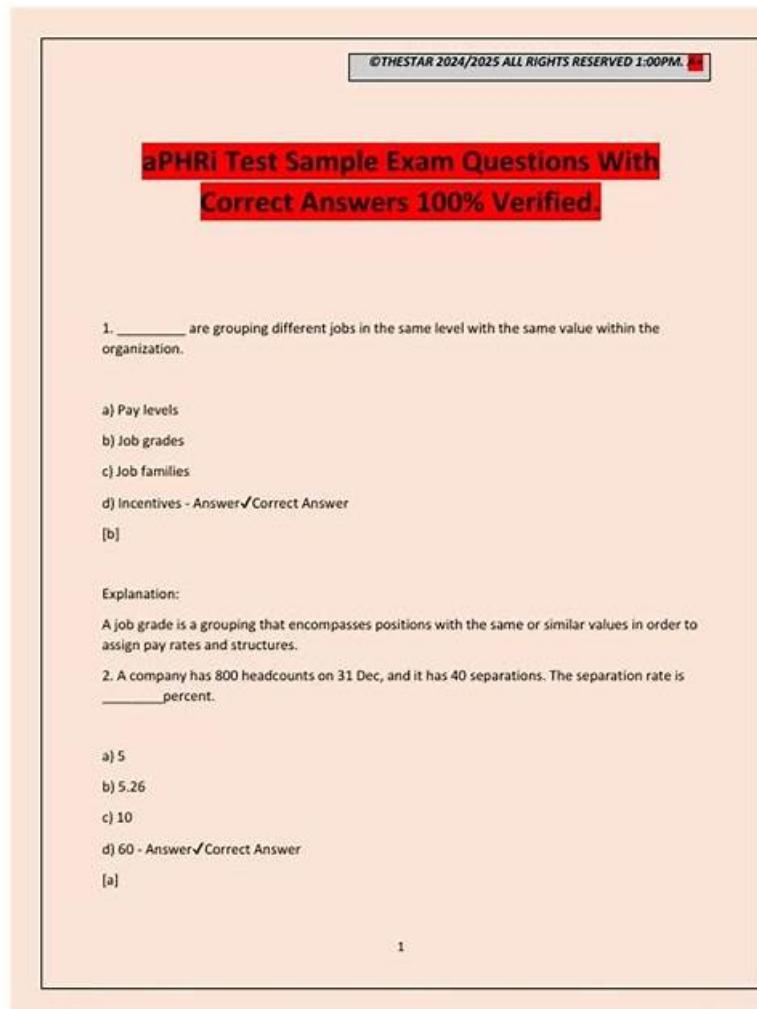


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1. _____ are grouping different jobs in the same level with the same value within the organization.

a) Pay levels
b) Job grades
c) Job families
d) Incentives - Answer✓Correct Answer
[b]

Explanation:
A job grade is a grouping that encompasses positions with the same or similar values in order to assign pay rates and structures.

2. A company has 800 headcounts on 31 Dec, and it has 40 separations. The separation rate is _____ percent.

a) 5
b) 5.26
c) 10
d) 60 - Answer✓Correct Answer
[a]

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HRCI Associate Professional in Human Resources - International Sample Questions (Q110-Q115):

NEW QUESTION # 110

The interaction between an organization and its employees is best known as:

- A. Union negotiations
- **B. Employee relations**
- C. Employee engagement
- D. Strategic planning

Answer: B

Explanation:

Comprehensive and Detailed in Depth Explanation:

Employee relations refers to the overall interaction between an organization and its employees, encompassing communication, conflict resolution, policy enforcement, and maintaining a positive work environment. It focuses on fostering a productive relationship.

- * Option A (Strategic planning): This is a broader business process, not specific to employee interactions.
- * Option B (Union negotiations): This is a subset of employee relations, specific to unionized environments.

* Option C (Employee relations): Correct, as it broadly describes the organization-employee relationship.

Reference: aPHRi knowledge domain - Employee Relations: Defining employee relations and its scope.

NEW QUESTION # 111

Which of the following encourages employees to use their benefits?

- A. Scheduling a team-building session
- B. Publishing profit-sharing information
- **C. Offering a session with an insurance provider**
- D. Ensuring payroll is processed on time

Answer: C

Explanation:

Comprehensive and Detailed in Depth Explanation:

Encouraging employees to use their benefits involves educating them about available offerings and how to access them. Offering a session with an insurance provider directly informs employees about their benefits (e.g., health insurance) and encourages utilization by clarifying coverage and processes.

* Option A (Scheduling a team-building session): This fosters collaboration but does not directly encourage benefit use.

* Option B (Publishing profit-sharing information): This relates to compensation, not benefits like insurance or leave.

* Option C (Ensuring payroll is processed on time): This ensures timely payment, not benefit utilization.

NEW QUESTION # 112

What department is responsible for producing a product from available resources?

- **A. Operations**
- B. Sales

- C. Marketing
- D. Legal

Answer: A

Explanation:

Comprehensive and Detailed in Depth Explanation:

The operations department is responsible for managing the production process, which includes transforming available resources (e.g., raw materials, labor) into finished products or services. Operations ensures efficiency and quality in production, a key function in manufacturing or service-oriented organizations.

* Option A (Legal): The legal department handles compliance and legal issues, not production.

* Option B (Operations): Correct, as operations oversees the production process.

* Option C (Marketing): Marketing focuses on promoting products, not producing them.

Reference: aPHRi knowledge domain - HR Operations: Understanding organizational functions and their roles, including operations.

NEW QUESTION # 113

To help protect the internal network, an organization should:

- A. Warn employees by sharing suspicious emails.
- B. Give all employees access to the organization's firewall.
- C. Reveal passwords only to supervisors and managers.
- D. Prevent the installation of unlicensed software.

Answer: D

Explanation:

Protecting Internal Networks:

* Unlicensed software can pose significant risks, including malware, data breaches, and legal liabilities.

Preventing its installation ensures a secure network environment.

Why Preventing Unlicensed Software is Correct:

* This practice reduces vulnerabilities and ensures compliance with software licensing laws, safeguarding the network.

Eliminating Incorrect Options:

* A. Warn employees by sharing suspicious emails: While useful, it's a reactive measure and less effective as a preventive strategy.

* C. Reveal passwords only to supervisors and managers: Passwords should never be shared, regardless of rank.

* D. Give all employees access to the organization's firewall: This would compromise the firewall's effectiveness.

International HR References:

* ISO/IEC 27001: Recommends software compliance and cybersecurity measures.

NEW QUESTION # 114

John, an HR manager, is preparing to send out an employment offer. He makes sure to clearly outline the job title, compensation package, and any conditions that need to be met before starting the job. What aspect of the employment offer process is he focusing on?

- A. Ensuring compliance with company policies
- B. Negotiating the offer terms
- C. Maintaining open communication channels
- D. Structuring the offer comprehensively

Answer: D

Explanation:

Structuring the offer comprehensively by outlining the job title, compensation package, and any conditions ensures that all critical information is communicated effectively, preventing any potential confusion.

NEW QUESTION # 115

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