# Workday-Pro-HCM-Reporting Test Voucher | Pass4sure Workday-Pro-HCM-Reporting Exam Prep



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## Workday Workday-Pro-HCM-Reporting Exam Syllabus Topics:

| Topic | Details |
|---|---|
| Topic 1 | • Composite Reporting: This domain of the Workday Pro HCM Reporting Certification exam measures the skills of HRIS Analysts and covers building and managing Composite Reports to deliver advanced insights across Workday HCM data. |
| Topic 2 | • Reporting: Business Reporting is used to inform management and investors of information such as financial performance, the market outlook, or the performance of a specific department. Candidates are tested for their business reporting skills. |
| Topic 3 | • Calculated Fields: This domain assesses the skills of candidates regarding calculations. A calculation is a deliberate process that transforms one or more inputs into one or more results. |
| Topic 4 | • Human Capital Management: Human capital is a concept used by economists and social scientists to designate personal attributes considered useful in the production process. Candidates are assessed for their HCM skills. |

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## Workday Pro HCM Reporting Certification Exam Sample Questions (Q44-Q49):

**NEW QUESTION # 44**
You are viewing a worker's Workday profile and would like to know more about the data behind the worker's job profile of Senior Benefits Analyst so that you can plan a report.
What is the quickest way to identify the business object associated with this field and other relevant field values relating to this instance?

- A. Run the Business Object Details report for the Job Profile business object.
- B. Run the Report Fields report.
- C. Create a custom report using the Create Custom Report task.
- D. Select the job profile's Related Actions icon and select Reporting > Report Fields and Values.

**Answer: D**

Explanation:
The Report Fields and Values option is available via the Related Actions icon for fields on worker profiles. This is the quickest way to see which business object is tied to the field (e.g., Job Profile) and which field values are available for reporting.
From the Workday documentation:
"To determine which business object a field belongs to and the values available for that field, select the Related Actions > Reporting > Report Fields and Values option." Thus, the quickest method is B. Select the job profile's Related Actions icon and select Reporting > Report Fields and Values.

**NEW QUESTION # 45**
You are configuring a data column on a composite report. You would like to map a subreport prompt to a value in a prompt set, but the prompt is not appearing on the Map Sub Report Prompts grid in the column configuration options.
What could be causing this?

- A. You do not have access to the domain securing the report prompt.
- B. You already set a default value for the prompt on the subreport.
- C. The Do Not Prompt at Runtime checkbox is selected for the prompt on the subreport.
- D. You did not select Use Value From Prompt Set as the default prompt value in the subreport.

**Answer: C**

Explanation:
In Workday, when you configure composite reports, you can map subreport prompts to prompt sets for greater flexibility. However, if the Do Not Prompt at Runtime checkbox is selected on the subreport prompt, the prompt will not be exposed in the Map Sub Report Prompts grid. This is because Workday interprets the prompt as suppressed and therefore not available for mapping at runtime.
From the Workday binder: "Prompts suppressed with the Do Not Prompt at Runtime option will not appear in the Map Sub Report Prompts grid in composite report configuration. To map a subreport prompt, ensure the prompt is enabled at runtime." Other options do not directly cause this issue: default values on prompts do not suppress them, security issues would block data but not hide the prompt mapping, and prompt set configuration errors affect defaulting but not visibility.
Thus, the correct answer is B. The Do Not Prompt at Runtime checkbox is selected for the prompt on the subreport.

## NEW QUESTION # 46

The Recruiting department requested a report that shows job applications by recruiting source, displayed through count and percent summaries that they can drill into to further analyze the data.
What report type fulfills these requirements?

- A. Search
- B. nBox
- C. Advanced
- D. Matrix

**Answer: D**

Explanation:
Workday offers several custom report types: Advanced, Matrix, Composite, Search, and Trending .
Advanced Reports: Allow sorting, filtering, grouping, totals, and charts but are not designed for percentage summarizations across grouped data.
Search Reports: Show search results based on facet filters, not suited for summarization and percentages.
nBox Reports: Used for displaying workers or positions across two dimensions (e.g., performance vs. potential).
Matrix Reports: Specifically designed for grouping data, applying summarizations (count, sum, percent), and drilling

## NEW QUESTION # 47

A recruiter is running a dashboard and no data is appearing in the Top New Applications by Job Profile worklet tile.
What could be the cause of the issue?

- A. The recruiter does not have access to the Top New Applications by Job Profile report.
- B. The dashboard configuration does not include Top New Applications by Job Profile as a required worklet.
- C. The recruiter has constrained access to the report's data source or data source filter.
- D. The recruiter does not have access to the domain securing the dashboard.

**Answer: C**

Explanation:
If a recruiter sees an empty dashboard tile, the most likely cause is constrained security access. Even though the dashboard is properly configured and the worklet is enabled, Workday's security framework ensures that report results vary by user depending on their role and assigned constraints.
From the Workday Reporting binder: "Report results differ between users if security constraints apply. Constrained security groups grant access only to a subset of data... Unconstrained security groups grant users access to all target instances of a securable item." .
In this scenario, the recruiter likely has constrained access to only their supervisory organization or region. As a result, the "Top New Applications by Job Profile" report returns no records in the worklet tile.
Other options are less likely: if the recruiter lacked access to the report entirely, the tile would not appear; required vs. optional dashboard configuration would not impact existing data visibility; and domain-level security applies to report access, not data filtering.
Therefore, the correct answer is C. The recruiter has constrained access to the report's data source or data source filter.

## NEW QUESTION # 48

You are viewing a Report Performance Log and notice the Top Level Filter Time is high.
How should you edit the report definition to improve this?

- A. Use built-in data source prompts instead of filters
- B. Use subfilters instead of filters
- C. Use a different data source
- D. Use calculated fields instead of filters

**Answer: A**

Explanation:
Workday's Report Performance Log highlights processing time contributors such as "Top Level Filter Time." If this is high, the best practice is to replace report filters with built-in data source prompts, since prompts restrict data earlier in processing, improving

performance.

From the Workday Reporting documentation:

"To improve report performance, leverage built-in data source prompts instead of filters whenever possible. Prompts reduce the data set retrieved before filters are applied, minimizing filter processing time." Therefore, the correct answer is B. Use built-in data source prompts instead of filters.

## NEW QUESTION # 49

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