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Google Workspace

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**Professional Google
Workspace Administrator
Certification**



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Google-Workspace-Administrator certification is part of the Google Cloud Certified program, which is designed to help IT professionals demonstrate their expertise in using Google Cloud technologies to solve real-world problems. The program offers a range of certifications, including the Google-Workspace-Administrator Certification, as well as certifications for developers, data engineers, cloud architects, and more.

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Achieving the Google Cloud Certified - Professional Google Workspace Administrator certification can provide several benefits, such as increasing your credibility and marketability as an IT professional. It can also enhance your knowledge and skills in managing and administering Google Workspace, which can lead to more efficient workflows and improved productivity in your organization. Additionally, certified professionals can access exclusive resources and support from Google, which can help them stay up-to-date with the latest features and updates in Google Workspace.

Google Workspace Administrator certification exam is designed for professionals who are responsible for managing and administering Google Workspace services in an organization. Google Cloud Certified - Professional Google Workspace Administrator certification validates the skills and knowledge required to successfully deploy, configure, and manage Google Workspace services to meet organizational needs. Google-Workspace-Administrator Exam covers a wide range of topics, including user and group management, security and compliance, data migration, and collaboration tools.

Google Cloud Certified - Professional Google Workspace Administrator

Sample Questions (Q90-Q95):

NEW QUESTION # 90

Your organization is in the process of deploying Google Drive for desktop so that your users can access Drive files directly from their desktops. For security reasons, you want to restrict Drive for desktop to only company-owned devices. What two steps should you take from the admin panel to restrict Drive for desktop to only company-owned devices?

Choose 2 answers

- A. Create a company-owned device inventory using serial numbers of devices.
- B. Apps > Google Workspace > Drive and Docs > Features and Applications > Google Drive for Desktop > Only Allow Google Drive for desktop on authorized devices
- C. Devices > Endpoints > Add a filter-> Management Type > Drive for desktop > Apply
- D. Install the Google Endpoint Verification extension on machines using Drive for Desktop.
- E. Create a company-owned device inventory using an asset tag.

Answer: B,D

Explanation:

To restrict Drive for desktop to only company-owned devices, you should:

- * Go to Apps > Google Workspace > Drive and Docs > Features and Applications > Google Drive for Desktop and select Only Allow Google Drive for desktop on authorized devices. This setting ensures that only authorized devices can use Drive for desktop.
- * Install the Google Endpoint Verification extension on machines using Drive for Desktop. This extension helps manage and verify devices, ensuring that only company-owned devices are allowed access.

References:

- * Google Workspace Admin Help - Set up Drive for desktop
- * Google Workspace Admin Help - Google Endpoint Verification

NEW QUESTION # 91

Your company has just acquired a new group of users. They have been provisioned into the Google Workspace environment with your primary domain as their primary email address. These new users still need to receive emails from their previous domain. What is the best way to achieve this for these new users, without updating the information of preexisting users?

- A. Add the acquired domain as an alias to the primary Google Workspace domain.
- B. Without adding a domain, update each user's email information with the previous domain.
- C. Update the Google-provided test domain to be the domain of the acquired company, and then update the email information of all new users with alias emails.
- D. Add the acquired domain as a secondary domain to the primary Google Workspace domain, and then update the email information of all new users with alias emails.

Answer: A

NEW QUESTION # 92

You received this email from the head of marketing:

Hello Workspace Admin:

Next week, a new consultant will be starting on the "massive marketing mailing" project. We want to ensure that they can view contact details of the rest of the marketing team, but they should not have access to view contact details of anyone else here at our company. Is this something that you can help with?

What are two of the steps you need to perform to fulfill this request?

Choose 2 answers

- A. Apply the role of owner to the consultant in the group settings.
- B. Create a group that includes the contacts that the consultant is allowed to view.
- C. Create the consultant inside under the marketing OU.
- D. Ensure that you are assigned the Administrator Privilege of Services > Services settings, and ensure that Services > Contacts > Contacts Settings Message is set.
- E. Create an isolated OU for the consultants who need the restricted contacts access.

Answer: B,E

Explanation:

To fulfill the request from the head of marketing, you need to:

Create an isolated Organizational Unit (OU) for the consultants who need restricted contact access. This helps in managing and applying specific policies to the consultants without affecting other users.

Create a group that includes the contacts the consultant is allowed to view. This group will contain the marketing team members' contact details, ensuring that the consultant has access only to these specific contacts.

Reference:

Google Workspace Admin Help - Manage user access to contacts

Google Workspace Admin Help - Create and manage groups

NEW QUESTION # 93

Your organization acquired a small agency. You need to create user accounts for these new employees. The new users must be able to use their new organization's email address and their email address with the sub- agency domain name. What should you do?

Your organization acquired a small agency. You need to create user accounts for these new employees. The new users must be able to use their new organization's email address and their email address with the sub- agency domain name. What should you do?

- A. Set up the acquired agency as a secondary domain from the Manage domains page.
- B. Redirect the acquired domain to Google's MX records and add the account as a "send as" address.
- C. Set up the acquired agency as a secondary domain and swap it to the primary domain.
- **D. Set up the acquired agency as a user alias domain from the Manage domains page.**

Answer: D

Explanation:

Setting up the acquired agency as a user alias domain allows users to have their new organization's email address while still being able to send and receive emails using their previous email address with the sub- agency domain. This approach efficiently ensures they can use both email addresses without requiring additional configuration for separate accounts.

NEW QUESTION # 94

An employee has left your organization and their Drive data must be retained for three years. The retention rule has been set for three years. You must ensure the employee's data is visible in Vault and accessible to the Vault Administrator in the most cost-effective way. What should you do?

- A. Export the user's Drive data from Vault, then delete the user.
- B. Suspend the user until the end of the three-year period.
- **C. Assign an Archive User (AU) license to the user.**
- D. Change ownership of the Drive data to the user's Manager, then delete the user.

Answer: C

Explanation:

Step by Step Comprehensive Detailed Explanation

* Navigate to Users: Go to the Google Admin console and navigate to the 'Users' section.

* Select the User: Find and select the user who has left the organization.

* Assign Archive User License: Assign an Archive User (AU) license to the user, ensuring their data is retained and accessible in Vault.

* Verify Access in Vault: Go to Google Vault and verify that the data is visible and accessible to the Vault Administrator.

* Cost-effective Data Retention: Using an AU license is cost-effective as it retains the data without needing an active Google Workspace license.

References

* Assign licenses to users

* Google Vault Archive User

NEW QUESTION # 95

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