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PECB ISO-45001-Lead-Auditor Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none"> Fundamental principles and concepts of an occupational health and safety management system: This section of the exam measures the skills of Health and Safety Managers and covers the essential principles and concepts underlying an occupational health and safety management system (OHSMS). It focuses on understanding the framework for managing health and safety risks to prevent workplace injuries and illnesses. One skill to be measured is identifying key components of an effective OHSMS.
Topic 2	<ul style="list-style-type: none"> Conducting an ISO 45001 audit: This section of the exam measures the skills of Lead Auditors and covers the execution of an ISO 45001 audit. It focuses on gathering evidence, interviewing personnel, and assessing compliance with OHSMS requirements during the audit process.
Topic 3	<ul style="list-style-type: none"> ISO 45001 requirements for an OH&S MS – Clauses 4 to 10: This section of the exam measures the skills of Auditors related to specific requirements outlined in ISO 45001 about occupational health and safety management systems. It emphasizes understanding clauses that address context, leadership, planning, support, operation, performance evaluation, and improvement. A skill to be measured is applying ISO 45001 requirements to organizational practices.

Topic 4	<ul style="list-style-type: none"> • Fundamental audit concepts and principles: This section of the exam measures the skills of Internal Auditors and covers the basic concepts and principles related to auditing an OHSMS. It focuses on understanding audit types, methodologies, and the role of audits in compliance and improvement. One skill to be measured is conducting effective audits to assess OHSMS performance.
Topic 5	<ul style="list-style-type: none"> • Closing an ISO 45001 audit: This section of the exam measures the skills of Audit Consultants and covers the procedures for concluding an ISO 45001 audit. It emphasizes reporting results, discussing findings with stakeholders, and ensuring follow-up actions are planned.
Topic 6	<ul style="list-style-type: none"> • Domain 4: Preparing for an ISO 45001 audit: This section of the exam measures the skills of Audit Consultants and covers the preparation process for conducting an ISO 45001 audit. It emphasizes planning, resource allocation, and establishing audit objectives to ensure a thorough evaluation.

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PECB Certified ISO 45001 Lead Auditor Exam Sample Questions (Q42-Q47):

NEW QUESTION # 42

An adventure park has the following health and safety policy document displayed in the reception area:

"This organisation is committed to providing safe experiences, in accordance with health and safety regulations for their delivery. The organisation will strive to increase the health and safety awareness of its personnel, contractors and customers. Continual health and safety improvement is a permanent objective of the organisation. This policy shall be communicated to all employees with the opportunity for them to seek clarification where required. Where required, the policy shall be communicated to all interested parties.

" Referring to the policy statement, select three options for which the organisation is meeting ISO 45001 requirements.

- A. The organisation is committed to continual health and safety improvement.
- B. The organisation has a good reputation for safe experiences.
- C. The organisation intends to communicate its policy to external parties.
- D. The organisation satisfies its customers ' health and safety requirements.
- E. The organisation uses contractors committed to health and safety.
- F. The organisation ' s processes deliver the intended improvement to health and safety.
- G. The organisation meets all statutory requirements.
- H. The management is committed to health and safety improvement.

Answer: A,C,H

Explanation:

ISO 45001 Clause 5.2 OH and S policy requires top management to establish, implement and maintain an OH and S policy that includes a commitment to provide safe and healthy working conditions, fulfill legal and other requirements, and achieve continual improvement of the OH and S management system. It also requires the policy to be communicated within the organization and to be available to interested parties, as appropriate .

B). The management is committed to health and safety improvement is correct because the policy states:

"Continual health and safety improvement is a permanent objective of the organisation." That clearly demonstrates commitment to improvement, which aligns with Clause 5.2.

C). The organisation intends to communicate its policy to external parties is correct because the policy says: "Where required, the

policy shall be communicated to all interested parties." This matches the ISO 45001 requirement that the OH and S policy be available to interested parties, as appropriate.

G). The organisation is committed to continual health and safety improvement is also correct because the statement explicitly says: "Continual health and safety improvement is a permanent objective of the organisation." This directly reflects the requirement for continual improvement in the OH and S policy.

Why the other options are not supported by the policy statement:

* A is not correct because the policy expresses intent to work in accordance with regulations, but it does not prove the organization meets all statutory requirements in practice.

* D is not correct because the policy does not provide evidence of reputation.

* E is not correct because the policy does not prove that processes actually deliver improvement; it only states commitment.

* F is not correct because the policy mentions contractors, but it does not prove that contractors themselves are committed to health and safety.

* H is not correct because the policy mentions safe experiences and customers, but it does not prove that customer health and safety requirements are satisfied.

Therefore, the three options for which the organization is meeting ISO 45001 policy requirements are:

B, C, G

NEW QUESTION # 43

When calculating an ISO 45001 third party initial audit duration, which two of the following statements are false?

- A. Consider the number of functions related to OHS management
- B. Consider the number of sites to be sampled
- C. Incorporate the time taken to travel to/from the audit location
- D. Think about the complexity of the organization 's business
- E. Include the time allocated for lunch breaks
- F. Include outsourced processes

Answer: C,E

Explanation:

Analysis of Each Option:

Reference: IAF MD 5:2020, Clause 2.3.1 (factors affecting audit time).

B). Consider the number of sites to be sampled. True. For multi-site organizations, the number of sites to be sampled is critical in calculating audit duration. Sampling requirements are determined using guidelines such as IAF MD 1:2022 and depend on the complexity, size, and risks associated with each site. Reference: IAF MD 1:2022, Clause 4.2.

C). Include outsourced processes. True. Outsourced processes that affect the OHS management system must be evaluated as part of the audit. This includes reviewing the organization's control over such processes.

Auditing these aspects impacts the audit duration. Reference: ISO 45001:2018, Clause 8.1.4 and IAF MD 5:2020, Clause 2.3.1.

D). Include the time allocated for lunch breaks. False. Lunch breaks are not considered part of the audit duration as they do not contribute to the assessment of the management system. Audit time calculations exclude non-working hours, including breaks.

Reference: IAF MD 5:2020, Clause 2.5.

E). Incorporate the time taken to travel to/from the audit location. False. Travel time is excluded when calculating the audit duration. While travel logistics are considered in audit planning, they do not count towards the total audit time. Reference: IAF MD 5:2020, Clause 2.5.

F). Think about the complexity of the organization 's business. True. The complexity of the organization's business, including the nature of hazards, risks, and legal obligations, significantly affects the audit duration.

More complex operations typically require longer audit times. Reference: IAF MD 5:2020, Clause 2.3.1.

Key ISO and IAF References:

ISO 45001:2018: Clause 9.2.2 (Audit Program).

IAF MD 5:2020: "Determination of Audit Time of Quality and Environmental Management Systems." IAF MD 1:2022: "Audit and Certification of Multiple Sites Based on Sampling."

NEW QUESTION # 44

A trainee audit team leader is being coached by an experienced audit team leader prior to carrying out his first Stage 2 certification audit in the team leader role. They are discussing the typical contents of audit reports and the experienced audit team leader is keen to ensure the trainee understands what such reports should contain.

Which three of the trainee's responses are incorrect?

- A. Audit findings and any related evidence
- B. A copy of the certification body Invoice for the audit
- C. A statement of the audit objectives
- D. Confirmation of the audit scope
- E. A reference to the audit criteria used
- F. Contact details for all members of the audit team
- G. The audit conclusions reached
- H. A corrective action plan that add-cross the identified nonconformities

Answer: B,F,H

Explanation:

Audit reports should provide a clear summary of the audit process, findings, and conclusions based on the defined scope, objectives, and criteria. They do not include administrative details (e.g., invoices) or operational aspects (e.g., corrective action plans).

Analysis of Options:

A : A copy of the certification body invoice for the audit:

Incorrect. Invoices are unrelated to the content of audit reports and are handled separately.

B : A reference to the audit criteria used:

Correct. Audit criteria (e.g., ISO 45001 standards) must be included in the report to define the basis for the audit.

C : A statement of the audit objectives:

Correct. The report must outline the objectives to ensure clarity on the purpose of the audit.

D : Audit findings and any related evidence:

Correct. Findings and evidence are essential to support conclusions and recommendations.

E : Confirmation of the audit scope:

Correct. The scope defines the boundaries of the audit and must be documented in the report.

F : Contact details for all members of the audit team:

Incorrect. Personal contact details are unnecessary and not typically included in reports.

G : The audit conclusions reached:

Correct. Conclusions summarize the outcomes of the audit, such as conformity, nonconformities, or recommendations.

H: A corrective action plan that addresses the identified nonconformities:

Incorrect. Corrective action plans are the auditee's responsibility and not included in the audit report.

ISO Reference:

ISO 19011:2018, Clause 6.7.3: Content of audit reports.

NEW QUESTION # 45

Wash-it-up is an organization that provides window cleaning services for the industrial sector. It has been certified t ISO 45001 for some time and has appointed a new OHS Manager. The audit plan during a surveillance audit includes the improvement actions and the auditor asks to see the most recent management review meeting minutes.

surveillance audit includes the Improvement actions and the auditor asks to see the most recent management review meeting minutes.

Which six of the statements would represent output audit evidence for the management review?

- A. Opportunities to integrate the OHS management system with other business processes
- B. Improvements In the OHSMS
- C. Updates to the risk register
- D. Minutes of previous management reviews
- E. Worker feedback of positive and negative comments
- F. Report showing the trend of an increase In safety incidents
- G. Allocation of a bigger budget for the OHS department
- H. Procurement of new safety harnesses for workers
- I. Plan to priorities health and safety issues as a business strategy
- J. Decagons related to continual improvement opportunities

Answer: A,B,C,G,I,J

Explanation:

Comprehensive Detailed Explanation along with All ISO 45001 Audit Reference Clause 9.3 of ISO 45001:2018 outlines the requirements for management reviews. These reviews must evaluate the performance of the OHSMS and identify opportunities for improvement. Outputs of management reviews typically include decisions and actions that align with strategic and operational priorities.

Analysis of Options:

A . Decisions related to continual improvement opportunities:

This is a valid output, as continual improvement is a key objective of management reviews under Clause 10.3.

B . Allocation of a bigger budget for the OHS department:

Resource allocation is a common output of management reviews to address identified needs.

C . Improvements in the OHSMS:

Improvements reflect the organization's commitment to enhancing safety performance.

D . Minutes of previous management reviews:

While minutes provide context, they are not an output of the current management review.

E . Opportunities to integrate the OHS management system with other business processes:

Integration opportunities are valid outputs, as they enhance the system's effectiveness.

F . Plan to prioritize health and safety issues as a business strategy:

Strategic alignment of health and safety with business objectives is an expected output.

G . Procurement of new safety harnesses for workers:

This is an operational action, not a direct output of the management review process.

H . Report showing the trend of an increase in safety incidents:

This is an input to the management review, not an output.

I . Updates to the risk register:

Risk register updates reflect changes in identified hazards and risks, making this a valid output.

J . Worker feedback of positive and negative comments:

Worker feedback is an input to the management review, not an output.

ISO Reference:

Clause 9.3: Management review inputs and outputs.

Clause 10.3: Continual improvement actions.

NEW QUESTION # 46

Which three of the following statements about closing meetings are true?

- A. The audit team must meet formally immediately after the closing meeting to consider recommendations for the report.
- B. The closing meeting represents a final opportunity for the auditee to have the audit report findings changed if they are unhappy.
- C. A closing meeting for a first-party audit is likely to be less formal than the closing meeting for a third-party audit.
- D. The audit team leader can instruct members of the audit team to attend the closing meeting virtually.
- E. Closing meetings should be chaired by the audit client or their designated representative.
- F. The first- and second-party closing meeting must always be documented.
- G. The audit team leader cannot instruct audit team members of their roll at the closing meeting.
- H. A closing meeting should be held in all instances, irrespective of whether the audit conducted was first-, second- or third-party.

Answer: C,D

NEW QUESTION # 47

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