

# Exam Associate-Google-Workspace-Administrator Overview - Valid Exam Associate-Google-Workspace-Administrator Book



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## Google Associate-Google-Workspace-Administrator Exam Syllabus Topics:

Topic	Details

Topic 1	<ul style="list-style-type: none"> <li>• Data Access and Authentication: This section of the exam evaluates the capabilities of Security Administrators and focuses on configuring policies that secure organizational data across devices and applications. It includes setting up Chrome and Windows device management, implementing context-aware access, and enabling endpoint verification. The section assesses the ability to configure Gmail Data Loss Prevention (DLP) and Access Control Lists (ACLs) to prevent data leaks and enforce governance policies. Candidates must demonstrate an understanding of configuring secure collaboration settings on Drive, managing client-side encryption, and restricting external sharing. It also covers managing third-party applications by controlling permissions, approving Marketplace add-ons, and deploying apps securely within organizational units. Lastly, this section measures the ability to configure user authentication methods, such as two-step verification, SSO integration, and session controls, ensuring alignment with corporate security standards and compliance requirements.</li> </ul>
Topic 2	<ul style="list-style-type: none"> <li>• Troubleshooting: This section of the exam measures the skills of Technical Support Specialists and focuses on identifying, diagnosing, and resolving issues within Google Workspace services. It tests the ability to troubleshoot mail delivery problems, interpret message headers, analyze audit logs, and determine root causes of communication failures. Candidates are expected to collect relevant logs and documentation for support escalation and identify known issues. The section also evaluates knowledge in detecting and mitigating basic email attacks such as phishing, spam, or spoofing, using Gmail security settings and compliance tools. Additionally, it assesses troubleshooting skills for Google Workspace access, performance, and authentication issues across different devices and applications, including Google Meet and Jamboard, while maintaining service continuity and network reliability.</li> </ul>
Topic 3	<ul style="list-style-type: none"> <li>• Supporting Business Initiatives: This section of the exam measures the skills of Enterprise Data Managers and covers the use of Google Workspace tools to support legal, reporting, and data management initiatives. It assesses the ability to configure Google Vault for retention rules, legal holds, and audits, ensuring compliance with legal and organizational data policies. The section also involves generating and interpreting user adoption and usage reports, analyzing alerts, monitoring service outages, and using BigQuery to derive actionable insights from activity logs. Furthermore, candidates are evaluated on their proficiency in supporting data import and export tasks, including onboarding and offboarding processes, migrating Gmail data, and exporting Google Workspace content to other platforms.</li> </ul>
Topic 4	<ul style="list-style-type: none"> <li>• Managing Objects: This section of the exam measures the skills of Google Workspace Administrators and covers the management of user accounts, shared drives, calendars, and groups within an organization. It assesses the ability to handle account lifecycles through provisioning and deprovisioning processes, transferring ownership, managing roles, and applying security measures when access needs to be revoked. Candidates must understand how to configure Google Cloud Directory Sync (GCDS) for synchronizing user data, perform audits, and interpret logs. Additionally, it tests knowledge of managing Google Drive permissions, lifecycle management of shared drives, and implementing security best practices. The section also focuses on configuring and troubleshooting Google Calendar and Groups for Business, ensuring proper access control, resource management, and the automation of group-related tasks using APIs and Apps Script.</li> </ul>
Topic 5	<ul style="list-style-type: none"> <li>• Configuring Services: This section of the exam evaluates the expertise of IT Systems Engineers and emphasizes configuring Google Workspace services according to corporate policies. It involves assigning permissions, setting up organizational units (OUs), managing application and security settings, and delegating Identity and Access Management (IAM) roles. The section also covers creating data compliance rules, applying Drive labels for data organization, and setting up feature releases such as Rapid or Scheduled Release. Candidates must demonstrate knowledge of security configurations for Google Cloud Marketplace applications and implement content compliance and security integration protocols. Furthermore, it includes configuring Gmail settings such as routing, spam control, email delegation, and archiving to ensure communication security and policy alignment across the organization.</li> </ul>

## Google Associate Google Workspace Administrator Sample Questions (Q92-Q97):

### NEW QUESTION # 92

Your company provides shared Chromebook workstations for employees to access sensitive company data. You must configure the devices to ensure no sensitive data is stored locally and that browsing data is cleared after each use. What should you do?

- A. Enable the Manage Guest Session functionality, and set the maximum user session length.
- **B. Force ephemeral mode in Chrome. Disable offline access for sensitive Workspace apps like Docs, Sheets, and Drive.**
- C. Disable offline access for all Workspace apps. Enable incognito mode for Chrome browsing sessions.
- D. Force ephemeral mode in Chrome. Allow offline access for all Workspace apps with strict expiration times.

**Answer: B**

Explanation:

Enabling ephemeral mode in Chrome ensures that all browsing data is cleared after each session, and nothing is stored locally on the Chromebook. Disabling offline access for sensitive Workspace apps, such as Docs, Sheets, and Drive, ensures that users cannot download or store sensitive data locally. This combination provides a secure environment, preventing the retention of any sensitive data on the device after use.

**NEW QUESTION # 93**

You manage Chrome Enterprise browsers for your large organization. You want to ensure that specific extensions are automatically installed on all managed Chrome Enterprise browsers. What should you do?

- **A. Force-install the extensions through Chrome browser policies.**
- B. Allowlist the specific Chrome browser extensions.
- C. Configure a script to deploy the extensions upon user login.
- D. Publish the extensions in the Chrome Web Store.

**Answer: A**

Explanation:

Using Chrome browser policies, you can force-install specific extensions on all managed Chrome Enterprise browsers. This ensures that the desired extensions are automatically installed on users' browsers without requiring manual installation. This approach is the most efficient and scalable solution for managing extensions across a large organization.

**NEW QUESTION # 94**

Your organization is increasingly concerned about its environmental impact. You want to assess the environmental impact of using Google Workspace services. Which report should you use?

- A. Accounts report
- B. Apps Monthly Uptime report
- **C. Google Environmental Report**
- D. Carbon footprint report

**Answer: C**

Explanation:

To assess the environmental impact of using Google Workspace services, you should refer to the Google Environmental Report. Google publishes comprehensive reports detailing its environmental efforts, including the energy efficiency of its data centers, its use of renewable energy, and its overall carbon footprint, which includes the impact of services like Google Workspace.

Here's why option B is the correct choice and why the others are not relevant to assessing the overall environmental impact of using Google Workspace:

B . Google Environmental Report

Google regularly publishes detailed environmental reports that cover various aspects of its sustainability initiatives, including its progress towards using renewable energy, its efforts to improve energy efficiency in its operations (which power Google Workspace), and its overall carbon footprint. These reports provide insights into the environmental impact associated with using Google services.

Associate Google Workspace Administrator topics guides or documents reference: While there might not be a specific "Google Workspace Environmental Impact Report" as a standalone document within the Admin console, Google's overarching "Environmental Report" (often found on Google's sustainability or environmental responsibility websites) encompasses the infrastructure and practices that support all Google services, including Google Workspace. Administrators looking for this information would be directed to these publicly available Google reports.

A . Carbon footprint report

While the concept of a "carbon footprint report" is relevant to environmental impact, Google typically includes this information within its broader "Environmental Report" rather than providing a separate report specifically for Google Workspace usage within an

organization's Admin console. You would likely find data related to the carbon efficiency of Google's infrastructure in their main environmental disclosures.

Associate Google Workspace Administrator topics guides or documents reference: Google's communication about its carbon footprint and environmental efforts is usually consolidated in their public sustainability reports.

#### C . Apps Monthly Uptime report

The Apps Monthly Uptime report provides information about the reliability and availability of Google Workspace services. It focuses on service performance and uptime metrics, not on environmental impact or sustainability.

Associate Google Workspace Administrator topics guides or documents reference: The Google Workspace Admin Help documentation on service-level agreements (SLAs) and service status provides information about uptime guarantees and how to monitor service availability, which is the focus of the Apps Monthly Uptime report.

#### D . Accounts report

The Accounts report in the Google Admin console provides details about user accounts within your organization, such as the number of active users, account status, and other user-related information. It does not contain any data or analysis related to the environmental impact of using Google Workspace services.

Associate Google Workspace Administrator topics guides or documents reference: The Google Workspace Admin Help documentation on reporting and user accounts describes the information available in the Accounts report, which is focused on user management and activity metrics.

Therefore, to assess the environmental impact of using Google Workspace services, your organization should refer to the publicly available Google Environmental Report, which details Google's sustainability efforts and overall environmental performance.

### NEW QUESTION # 95

You are investigating a potential data breach. You need to see which devices are accessing corporate data and the applications used. What should you do?

- A. Analyze the security investigation tool to access device log data.
- B. **Analyze the audit log in the Admin console for device and application activity.**
- C. Analyze the User Accounts section in the Google Admin console.
- D. Analyze the Google Workspace reporting section of the Admin console.

**Answer: B**

### NEW QUESTION # 96

Your organization's security team has published a list of vetted third-party apps and extensions that can be used by employees. All other apps are prohibited unless a business case is presented and approved. The Chrome Web Store policy applied at the top-level organization allows all apps and extensions with an admin blocklist. You need to disable any unapproved apps that have already been installed and prevent employees from installing unapproved apps. What should you do?

- A. Disable Extensions and Chrome packaged apps as Allowed types of apps and extensions for the top-level organizational unit. Selectively enable the appropriate extension types for each suborganization
- B. **Change the Chrome Web Store allow/block mode setting to block all apps, admin manages allowlist. Add the apps on the security team's vetted list to the allowlist.**
- C. Change the Chrome Web Store allow/block mode setting to allow all apps, admin manages blocklist, In the App access control card, block any existing web app that is not on the security team's vetted list.
- D. Disable the Chrome Web Store service for the top-level organizational unit. Enable the Chrome Web Store service for organizations that require Chrome apps and extensions.

**Answer: B**

Explanation:

Changing the Chrome Web Store policy to block all apps and managing an allowlist ensures that only vetted, approved apps are allowed for installation. This approach enforces the security team's policy by restricting access to unapproved apps while enabling the installation of only those apps that have been explicitly approved. This method provides control over what can be installed, aligning with the organization's security requirements.

### NEW QUESTION # 97

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Advancement in Associate-Google-Workspace-Administrator information and communications technology generates huge potential for moving business and production up the value-chain, and improving the quality of life of citizens. And there is no doubt that you can get all kinds of information in cyber space now, Associate-Google-Workspace-Administrator Latest Torrent is not an exception. I strongly recommend the study materials compiled by our company for you, the advantages of our Associate-Google-Workspace-Administrator exam questions are too many to enumerate; I will just list three of them for your reference.

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