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SAP C_TS4FI_2020 SAP Certified Application Associate - SAP S/4HANA for Financial Accounting Associates (SAP S/4HANA 2020) 2

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SAP Certified Application Associate - SAP S/4HANA for Financial Accounting Associates (SAP S/4HANA 2020) Sample Questions (Q13-Q18):

NEW QUESTION # 13

Which of the following objects are relevant to the dunning program configuration? Choose the correct answers. 3

- A. Expenses or charges
- B. Minimum amounts
- C. Bank selection
- D. Dunning levels

Answer: A,B,D

NEW QUESTION # 14

On which level are asset classes created?

- A. Company code
- B. Chart of depreciation
- C. Client
- D. Depreciation area

Answer: C

NEW QUESTION # 15

SAP S/4HANA is the digital core of the intelligent enterprise. Which applications from the SAP portfolio are integrated with SAP S/4HANA to help you manage human resources? There are 2 correct answers to this question.

- A. SAP Fieldglass
- B. SAP success factors
- C. APARiba
- D. SAP C/4HANA

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SAP Administrating SAP Business Technology Platform(C_ADBTP_2601) Sample Questions (Q10-Q15):

NEW QUESTION # 10

SIMULATION

Create a Service Instance in Cloud Foundry

Enable a service instance of the HTML5 Application Repository Service for Cloud Foundry.

Create a Service Instance in a Cloud Foundry Environment

In your SAP BTP cockpit, in the EU HCM Dev subaccount, create the service instance html5-eu-hcm-dev for the HTML5 Application Repository Service with the service plan app-host in the Cloud Foundry space activity-recording

Answer:

Explanation:

See the Explanation below for complete solution.

Explanation:

Before you start

Log in to SAP BTP Cockpit.

Open the correct Global Account.

Go to Directories.

Open Human Resources.

Open the EU HCM Dev subaccount.

This matters because the task must be completed in EU HCM Dev, and the service instance must be created in the specific Cloud Foundry space activity-recording. SAP Help also confirms that the HTML5 Application Repository is used in the Cloud Foundry environment and that the app-host plan is the host service used to store HTML5 application content.

Step 1 - Open the Cloud Foundry space

In EU HCM Dev, go to:

Cloud Foundry

Spaces

Select the space:

activity-recording

SAP Help describes creating Cloud Foundry service instances by first navigating to the subaccount, opening Cloud Foundry Spaces, selecting the target space, and then using that space's Services > Service Instances are a.

Step 2 - Open Service Instances in the space

Inside the activity-recording space, go to:

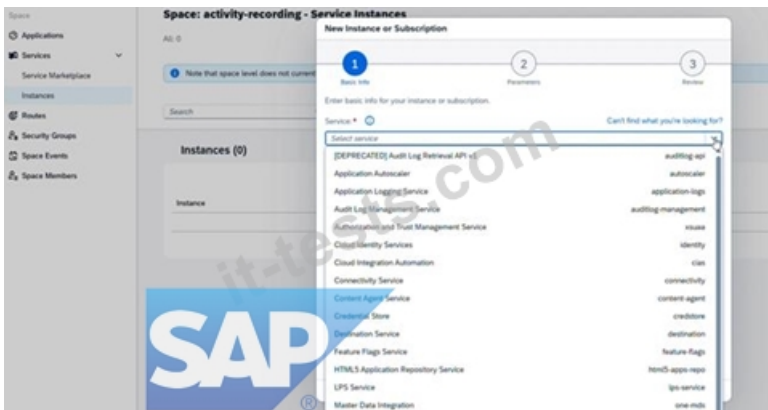
Services

Service Instances

This is the Cloud Foundry-space-level location used for creating service instances in that space.

Step 3 - Start creating the new instance

Click Create.



A wizard opens for the new service instance. SAP Help describes this as the standard cockpit flow for creating service instances in Cloud Foundry spaces.

Step 4 - Choose the required service

In the service selection, choose:

HTML5 Application Repository Service

SAP Help documents the HTML5 Application Repository as the service used for centrally storing HTML5 applications' static

content on SAP BTP in the Cloud Foundry environment.

New Instance or Subscription

1 Basic info 2 Parameters 3 Review

Enter basic info for your instance or subscription.

Service: * ⓘ Can't find what you're looking for?

HTML5 Application Repository Service

Plan: *

app-host

Instance Name: * ⓘ

html5-eu-hcm-dev

Next > **Create** Cancel

Step 5 - Choose the required service plan

Select the service plan:

app-host

SAP Help states that the app-host service plan is used to deploy applications to the HTML5 Application Repository.

Step 6 - Enter the instance name

Set the service instance name to:

html5-eu-hcm-dev

Then continue and confirm creation.

SAP Help recommends using a CLI-friendly name for service instances, and the task gives the exact required name.

Space: activity-recording - Service Instances Create | ☆

All: 1

Note that space level does not currently support label management, instance sharing, or the display of "created by" and "modified by" information.

Service: Plan: Status:

Search Q All All All

Instances (1)

Instance	Service	Plan	Credentials	Status
html5-eu-hcm-dev	HTML5 Application Repository Service	app-host		Created

Step 7 - Verify the space is correct

Before final confirmation, verify the target Cloud Foundry space is:

activity-recording

This is important because Cloud Foundry service instances are created within a specific space, not only at the subaccount level.

Step 8 - Create and confirm

Click Create or Finish.

Wait for the status to change from in-progress to created.

SAP Help notes that after creation, the instance appears in the service instances table and its status can be checked there.

Final expected result

Inside EU HCM Dev, in Cloud Foundry space activity-recording, you should have a service instance with:

Service: HTML5 Application Repository Service

Plan: app-host

Instance Name: html5-eu-hcm-dev

Common mistakes to avoid

Creating the instance in the wrong subaccount; it must be EU HCM Dev.

Creating it in the wrong Cloud Foundry space; it must be activity-recording.

Choosing the wrong service; use HTML5 Application Repository Service.

Choosing the wrong plan; use app-host. SAP Help specifically links app-host with hosting deployed HTML5 app content.

Typing the wrong instance name; use exactly html5-eu-hcm-dev.

Name	Type	Environment	Provider	Region	Labels	Changed On
BTP Admin Certification	Global Account					March 25, 2026, 5:11:2...
Americas	Directory					March 26, 2026, 3:27:5...
Partner	Directory (Managed)				1 label	March 26, 2026, 3:50:1...
AM PA Dev Test	Subaccount	Multi-Environment	Microsoft Azure	US West (CA)		March 26, 2026, 3:35:3...
AM PA Prod	Subaccount	Multi-Environment	Microsoft Azure	US West (CA)		March 26, 2026, 3:39:3...
Eurasia	Directory					March 26, 2026, 3:28:2...
Human Resources	Directory					March 26, 2026, 3:43:0...
EU HCM Dev	Subaccount	Multi-Environment	Amazon Web Services (AWS)	Europe (Frankfurt) - AWS		March 26, 2026, 3:43:4...
EU HCM Prod	Subaccount	Multi-Environment	Amazon Web Services (AWS)	Europe (Frankfurt) - AWS		March 26, 2026, 3:48:3...
EU HCM Test	Subaccount	Multi-Environment	Amazon Web Services (AWS)	Europe (Frankfurt) - AWS		March 26, 2026, 3:46:5...
Shared Services	Directory					March 26, 2026, 4:14:2...
SH Dev	Subaccount	Multi-Environment	Amazon Web Services (AWS)	Europe (Frankfurt) - AWS		March 26, 2026, 4:15:5...
SH Ops	Subaccount	Multi-Environment	Amazon Web Services (AWS)	Europe (Frankfurt) - AWS		March 26, 2026, 4:17:0...

NEW QUESTION # 11

SIMULATION

Enable Service Subscriptions

In the entitlements of a directory, add a service plan for a service subscription. Assign and create this subscription to/in a subaccount of the directory.

Task 1: Entitle a Service in a Directory

In your SAP BTP cockpit, enable entitlement management for your Partner directory.

In your Partner directory, entitle the standard (Application) service plan for the SAP Build Work Zone, standard edition.

Answer:

Explanation:

See the Explanation below for complete solution.

Explanation:

Before You Start

Log in to the SAP BTP Cockpit.

Open the correct Global Account.

Go to Directories.

Open the Partner directory.

Why this matters:

Both actions in this task must be done at the Partner directory level, not directly in a subaccount.

Step 1 - Open the Partner Directory

What to do

In the left navigation, click Directories.

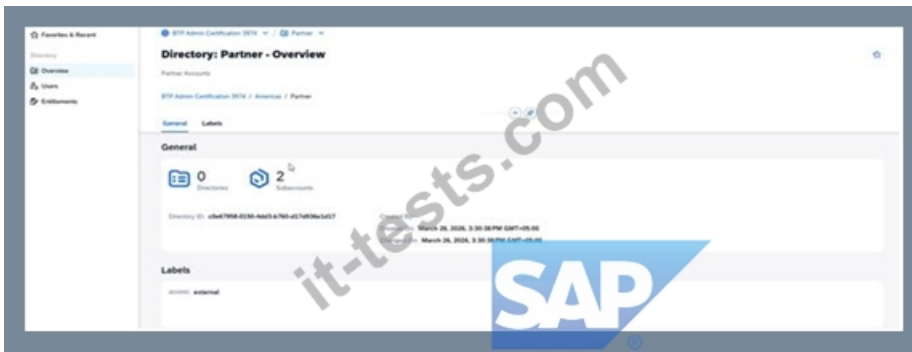
Select Partner.

Explanation:

This opens the directory where you must manage entitlements for this task.

What to verify

You should now be inside the Partner directory page.



Step 2 - Open Entitlements

What to do

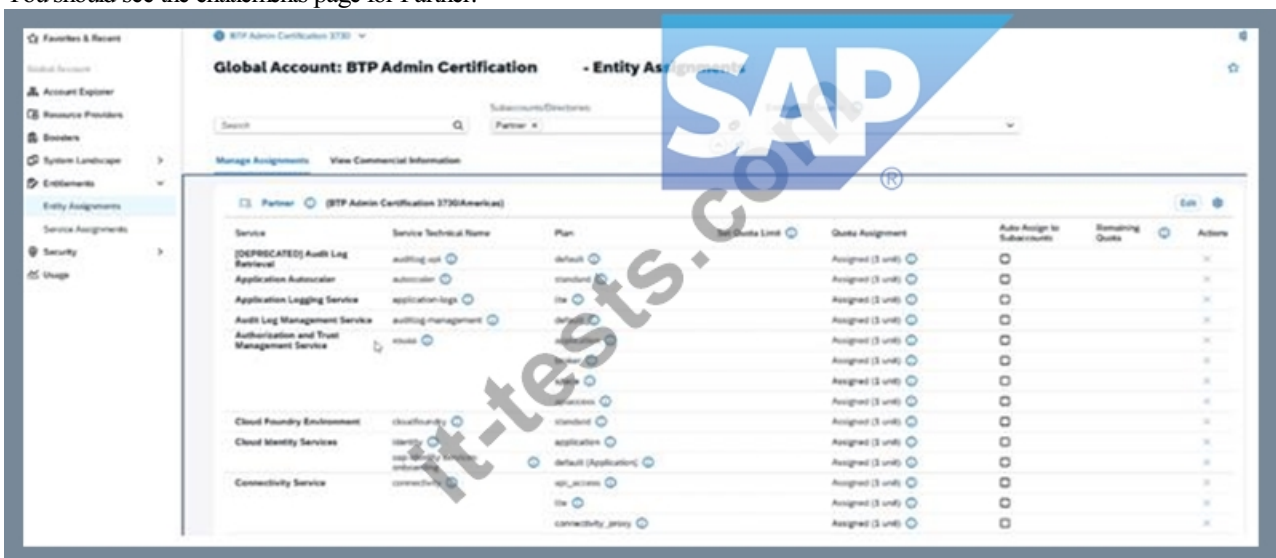
Inside the Partner directory, go to Entitlements.

Explanation:

This is the area where you manage quota and service plan assignments for the directory and its subaccounts.

What to verify

You should see the entitlements page for Partner.

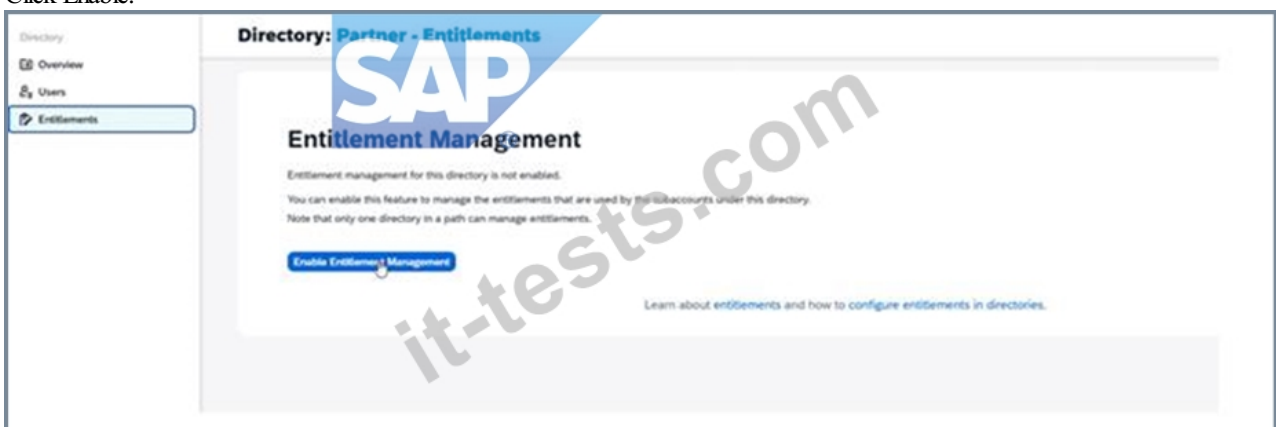


Step 3 - Enable Entitlement Management for the Partner Directory

What to do

In the Entitlements area, look for the option to Enable Entitlement Management.

Click Enable.



Explanation:

A directory must have entitlement management enabled before you can add and manage service plans there.

What to verify

After enabling, the Partner directory should allow entitlement assignment and management.

Step 4 - Start Adding a Service Plan

What to do

In the Entitlements page of the Partner directory, click Configure Entitlements or Add Service Plans.

Search All

Show only subaccounts [Select All](#) [Unselect All](#) [Expand All](#) [Collapse All](#)

- BTP Admin Certification
 - Americas
 - Partner
 - AM PA Dev Test
 - AM PA Prod
 - Eurasia
 - Human Resources
 - EU HCM Dev
 - EU HCM Prod
 - EU HCM Test

Global Account: BTP Admin Certification Entity Assignments

Subaccount: Partner Entitlement Source:

Search

[Manage Assignments](#) [View Commercial Information](#)

Service	Service Technical Name	Plan	Set Quota Limit	Quota Assignment	Auto-Assign to Subaccounts	Remaining Quota	Actions
[DEPRECATED] Audit Log Retrieval	auditing-apr	default	<input type="checkbox"/>	Assigned (1 unit)	<input type="checkbox"/>		X
Application Autoscaler	autoscaler	standard	<input type="checkbox"/>	Assigned (1 unit)	<input type="checkbox"/>		X
Application Logging Service	application-logs	lte	<input type="checkbox"/>	Assigned (1 unit)	<input type="checkbox"/>		X
Audit Log Management Service	auditing-management	default	<input type="checkbox"/>	Assigned (1 unit)	<input type="checkbox"/>		X
Authorization and Trust Management Service	xtusa	application	<input type="checkbox"/>	Assigned (1 unit)	<input type="checkbox"/>		X
		broker	<input type="checkbox"/>	Assigned (1 unit)	<input type="checkbox"/>		X

Explanation:

This opens the service catalog where you can select the service and plan to add.

What to verify

You should see the list of available services and plans.

Directory Partner: Add Service Plans

Services

Solutions: All sap

Services available to this directory

- business process model connector for SAP Signavio solutions
- Master Data Integration
- SAP Build Work Zone, advanced edition
- SAP Build Work Zone, standard edition**
- SAP Master Data Integration Tenant
- SAP Task Center

1 selected plan
Services: SAP Build Work Zone, standard edition (1 plan)

Service Details: SAP Build Work Zone, standard edition

foundation **Always Free**
Sets up the technical requirements for running SAP solutions that utilize the foundation service, such as SAP Start. Please don't manually subscribe to it.
Features: Sets up the technical requirements for running SAP solutions that utilize the foundation service, such as SAP Start. Please don't manually subscribe to it.

> Availability by Region and Data Center

> Entitlement Sources

standard (Application)
Build business sites that serve as a unified entry point to applications.

> Availability by Region and Data Center

> Entitlement Sources

foundation (Application) **Always Free**
Sets up the technical requirements for running SAP solutions that utilize the foundation service, such as SAP Start. Please don't manually subscribe to it.

> Availability by Region and Data Center

> Entitlement Sources

[Add 1 Service Plan](#) [Cancel](#)

Step 5 - Find the Required Service

What to do

Search for or scroll to:

SAP Build Work Zone, standard edition

Select that service.

Explanation:

You must choose the exact service named in the task. Be careful not to select a different SAP Build service by mistake.

What to verify

The selected service should be:

SAP Build Work Zone, standard edition

Step 6 - Select the Correct Service Plan

What to do

Under the selected service, choose the service plan:

standard (Application)

Add the plan to the entitlement configuration.

Explanation:

This task requires the standard (Application) service plan specifically.

Do not choose another plan if more than one is listed.

What to verify

The selected plan should read exactly:

standard (Application)

Step 7 - Save the Entitlement Changes

What to do

Click Add, Save, or Confirm depending on the screen.

Then click Save for the entitlement configuration.

Explanation:

This commits the new service plan entitlement to the Partner directory.

What to verify

After saving, the entitlements list for Partner should include:

SAP Build Work Zone, standard edition

plan: standard (Application)

Credential Store	credstore	proxy	Assigned (1 unit)	<input type="checkbox"/>	<input type="checkbox"/>
Destination Service	destination	lite	Assigned (1 unit)	<input type="checkbox"/>	<input type="checkbox"/>
Feature Flags Service	feature-flags-dashboard	dashboard (Application)	Assigned (1 unit)	<input type="checkbox"/>	<input type="checkbox"/>
	feature-flags	standard	Assigned (1 unit)	<input type="checkbox"/>	<input type="checkbox"/>
HTML5 Application Repository Service	html5-apps-repo	lite	Assigned (1 unit)	<input type="checkbox"/>	<input type="checkbox"/>
		app-host	Assigned (1 unit)	<input type="checkbox"/>	<input type="checkbox"/>
		app-runtime	Assigned (1 unit)	<input type="checkbox"/>	<input type="checkbox"/>
Print Service	print	receiver	Assigned (1 unit)	<input type="checkbox"/>	<input type="checkbox"/>
SaaS Provisioning Service	saas-registry	application	Assigned (1 unit)	<input type="checkbox"/>	<input type="checkbox"/>
SAP Build Work Zone, standard edition	SAPLaunchpad	standard (Application)	Assigned (1 unit)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Service Manager	service-manager	service-operator-access	Assigned (1 unit)	<input type="checkbox"/>	<input type="checkbox"/>
		global-offerings-audit	Assigned (1 unit)	<input type="checkbox"/>	<input type="checkbox"/>
		subaccount-audit	Assigned (1 unit)	<input type="checkbox"/>	<input type="checkbox"/>
		subaccount-admin	Assigned (1 unit)	<input type="checkbox"/>	<input type="checkbox"/>
		container	Assigned (1 unit)	<input type="checkbox"/>	<input type="checkbox"/>

Final Expected Result for Task 1

Inside the Partner directory:

Entitlement management is enabled

The service SAP Build Work Zone, standard edition is entitled

The plan standard (Application) is added

Common Mistakes to Avoid

1. Working in the wrong level

Do this in:

Partner directory

Not in:

Global Account

Subaccount

Another directory

2. Forgetting to enable entitlement management first

If entitlement management is not enabled for the directory, you may not be able to add the service plan properly.

3. Choosing the wrong service

Be sure you select:

SAP Build Work Zone, standard edition

Not another SAP Build service.

4. Choosing the wrong plan

You must select:

standard (Application)

NEW QUESTION # 12

SIMULATION

Task 3: Create Subaccounts with Default Provider and Region

In the Human Resources directory, create the subaccount EU HCM Dev (Description: Human Resources Development) with subdomain btpops#####-eu-hcm-dev in the region Amazon Web Services (AWS) → Europe (Frankfurt) cf-eu10.2.

In the Human Resources directory, create the subaccount EU HCM Test (Description: Human Resources Testing) with subdomain btpops#####-eu-hcm-test using EU HCM Dev as source subaccount.3.

In the Human Resources directory, create the subaccount EU HCM Prod (Description: Human Resources Production) with subdomain btpops#####-eu-hcm-prod using EU HCM Dev as source subaccount. Set the subaccount as used in production.

Answer:

Explanation:

See the Explanation below for complete solution.

Explanation:

You must create these 3 subaccounts inside the Human Resources directory:

EU HCM Dev

EU HCM Test

EU HCM Prod

Important:

Replace ##### with your global account number

Enter names, descriptions, and subdomains exactly

EU HCM Prod must be marked as used in production

Task 3 - Create Subaccounts with Default Provider and Region

Before You Start

Log in to the SAP BTP Cockpit.

Open the correct Global Account.

Go to Directories.

Open the Human Resources directory.

Why this matters:

All 3 subaccounts in this task must be created inside Human Resources. If you create them anywhere else, the result will be incorrect.

Step 1 - Open the Human Resources Directory

What to do

In the left menu, choose Directories.

In the list, select Human Resources.

Explanation:

This is the parent directory where the required HR subaccounts must be created.

What to verify

You should now be inside the Human Resources directory.

Step 2 - Start Creating EU HCM Dev

What to do

Inside Human Resources, open Subaccounts.

Click Create → Subaccount.

Explanation:

This opens the form to create the first HR subaccount.

Step 3 - Enter Values for EU HCM Dev

What to do

Enter the following:

Display Name / Name: EU HCM Dev

Description: Human Resources Development

Subdomain: btpops#####-eu-hcm-dev

Set the region as:

Cloud Provider: Amazon Web Services (AWS)

Region: Europe (Frankfurt)

Technical Region / Environment: cf-eu10

Then click Create.

Create Subaccount

Display Name* Description

Region*

Subdomain*

Parent*

> **Advanced**

Cockpit supports multi-level directories in your account structure. You can add your new subaccount directly to the root global account or to an existing directory by choosing the location under **Parent**.

Explanation:

This creates the development subaccount for HR and defines the required provider and region.

This first subaccount is important because it will be used as the source subaccount for the next two subaccounts.

What to verify

After creation, you should see:

EU HCM Dev

under the Human Resources directory.

Step 4 - Confirm EU HCM Dev Exists

What to do

Check the subaccounts list in Human Resources.

Explanation:

You must make sure EU HCM Dev is available before you create the next subaccounts, because both EU HCM Test and EU HCM Prod must use it as the source subaccount.

What to verify

You should see:

EU HCM Dev

If it is missing, create it correctly before moving on.

Step 5 - Start Creating EU HCM Test

What to do

Still in the Human Resources directory, click Create → Subaccount again.

Explanation:

This opens the form for the test subaccount.

Step 6 - Enter Values for EU HCM Test

What to do

Enter:

Display Name / Name: EU HCM Test

Description: Human Resources Testing

Subdomain: bt pops #####-eu-hcm-test

Then select:

Source Subaccount: EU HCM Dev

Then click Create.

Display Name* Description

Region*

Subdomain* Parent*

Advanced

Used for production

Enable beta features

Add labels to this subaccount.

Explanation:

This creates the testing subaccount by using EU HCM Dev as the source subaccount.

This helps keep the configuration aligned with the development subaccount.

What to verify

After creation, you should see:

EU HCM Test

under Human Resources.

Name	Type	Environment	Provider	Region	Changed On
BTP Admin Certification ####	Global Account				March 25, 2026, 9:11:2...
Americas	Directory				March 26, 2026, 3:27:5...
Partner	Directory				March 26, 2026, 3:30:3...
AM FA Dev Test	Subaccount	Multi-Environment	Microsoft Azure	US West (WA)	March 26, 2026, 3:35:3...
AM FA Prod	Subaccount	Multi-Environment	Microsoft Azure	US West (WA)	March 26, 2026, 3:39:3...
Eurasia	Directory				March 26, 2026, 3:28:2...
Human Resources	Directory				March 26, 2026, 3:43:0...
EU HCM Dev	Subaccount	Multi-Environment	Amazon Web Services (AWS)	Europe (Frankfurt) - AWS	March 26, 2026, 3:43:4...
EU HCM Test	Subaccount	Multi-Environment	Amazon Web Services (AWS)	Europe (Frankfurt) - AWS	March 26, 2026, 3:46:5...

Step 7 - Start Creating EU HCM Prod

What to do

In Human Resources, click Create → Subaccount once more.

Explanation:

This opens the form for the production subaccount.

Step 8 - Enter Values for EU HCM Prod

What to do

Enter:

Display Name / Name: EU HCM Prod

Description: Human Resources Production

Subdomain: btpops#####-eu-hcm-prod

Then select:

Source Subaccount: EU HCM Dev

Enable:

Used in Production: Yes

Then click Create.

Explanation:

This creates the production HR subaccount based on EU HCM Dev and marks it as a production system.

The production setting is mandatory here.

What to verify

After creation, you should see:

EU HCM Prod

under Human Resources, and it should be marked as used in production.

Create Subaccount

Display Name* Description

Region*

Subdomain* Parent*

Advanced

Used for production Enable beta features

Add labels to this subaccount.

Name: Values:

Create **Cancel**

Final Expected Result for Task 3

Inside the Human Resources directory, you must have these 3 subaccounts:

1. EU HCM Dev

Description: Human Resources Development

Subdomain: btpops####-eu-hcm-dev

Region: Amazon Web Services (AWS) → Europe (Frankfurt) cf-eu10

2. EU HCM Test

Description: Human Resources Testing

Subdomain: btpops####-eu-hcm-test

Source Subaccount: EU HCM Dev

3. EU HCM Prod

Description: Human Resources Production

Subdomain: btpops####-eu-hcm-prod

Source Subaccount: EU HCM Dev

Used in Production: Yes

Name	Type	Environment	Provider	Region	Changed On
BTP Admin Certification	Global Account				March 25, 2026, 5:11:2...
Americas	Directory				March 26, 2026, 3:27:5...
Partner	Directory				March 26, 2026, 3:30:3...
AM PA Dev Test	Subaccount	Multi-Environment	Microsoft Azure	US West (NR)	March 26, 2026, 3:35:3...
AM PA Prod	Subaccount	Multi-Environment	Microsoft Azure	US West (NR)	March 26, 2026, 3:39:3...
Eurasia	Directory				March 26, 2026, 3:28:2...
Human Resources	Directory				March 26, 2026, 3:43:0...
EU HCM Dev	Subaccount	Multi-Environment	Amazon Web Services (AWS)	Europe (Frankfurt) - AWS	March 26, 2026, 3:43:4...
EU HCM Prod	Subaccount	Multi-Environment	Amazon Web Services (AWS)	Europe (Frankfurt) - AWS	March 26, 2026, 3:48:3...
EU HCM Test	Subaccount	Multi-Environment	Amazon Web Services (AWS)	Europe (Frankfurt) - AWS	March 26, 2026, 3:46:5...

Common Mistakes to Avoid

1. Creating the subaccounts in the wrong directory

All 3 must be created inside:

Human Resources

Not under:

Global Account

Americas

Eurasia

Partner

2. Wrong subdomain values

Use exactly:

btpops####-eu-hcm-dev

btpops####-eu-hcm-test

btpops####-eu-hcm-prod

Only replace #### with your global account number.

3. Wrong region for EU HCM Dev

It must be:

Amazon Web Services (AWS)

Europe (Frankfurt)

cf-eu10

4. Wrong source subaccount

For both:

EU HCM Test

EU HCM Prod

you must select:

EU HCM Dev

5. Forgetting the production flag

For EU HCM Prod, make sure:

Used in Production is enabled

NEW QUESTION # 13

SIMULATION

Create Directories and Subaccounts

In a global account for SAP Business Technology Platform (BTP), create a hierarchy of subaccounts using directories.

Task 1: Create Directories

In your SAP BTP cockpit, create the directory Americas (Description: Americas Accounts) with your global account as the parent.

Create the directory Eurasia (Description: Eurasia Accounts) with your global account as the parent.

Create the directory Partner (Description: Partner Accounts) with the Americas directory as the parent. Add the label access with value external.

Create the directory Human Resources (Description: Human Resources Accounts) with the Eurasia directory as the parent. Add the label access with value internal.

Answer:

Explanation:

See the Explanation below for complete solution

Explanation:

Task 1: Create Directories

You need to create these directories:

Americas

Eurasia

Partner under Americas with label access=external

Human Resources under Eurasia with label access=internal

Before You Start

Log in to the SAP BTP Cockpit.

Make sure you are inside the correct Global Account.

Open the left-side navigation menu.

Why this is important:

All directories in this task must be created inside the correct global account hierarchy. If you create them in the wrong location, the simulation result will be incorrect.

Step 1 - Create Directory Americas

What to do

In the SAP BTP Cockpit, select your Global Account.

In the left navigation menu, click Directories.

Click Create or Create Directory.

Fill the fields as follows:

Name: Americas

Description: Americas Accounts

Parent: your Global Account

Click Create.

Create Directory

Display Name* Americas

Description Americas Accounts

Parent* BTP Admin Certification xxxxx

> **Advanced**

Cockpit supports multi-level directories in your account structure.
 You can add your new directory directly to the root global account or to an existing directory by choosing the location under **Parent**.

SAP

Create Cancel

Explanation:

This creates a top-level directory directly under the global account.
 It will later be used as the parent for the Partner directory.

What to verify

After creation, you should see:

Americas

listed under the directories of the global account.

Step 2 - Create Directory Eurasia

What to do

Stay in Directories.

Click Create Directory again.

Fill the fields:

Name: Eurasia

Description: Eurasia Accounts

Parent: your Global Account

Click Create.

Create Directory

Display Name* Eurasia

Description Eurasia Accounts

Parent* BTP Admin Certification xxxxx

> **Advanced**

Cockpit supports multi-level directories in your account structure.
 You can add your new directory directly to the root global account or to an existing directory by choosing the location under **Parent**.

SAP

Create Cancel

Explanation:

This creates another top-level directory, parallel to Americas.

What to verify

You should now see both:

Americas

Eurasia

under the global account.

Step 3 - Create Directory Partner under Americas

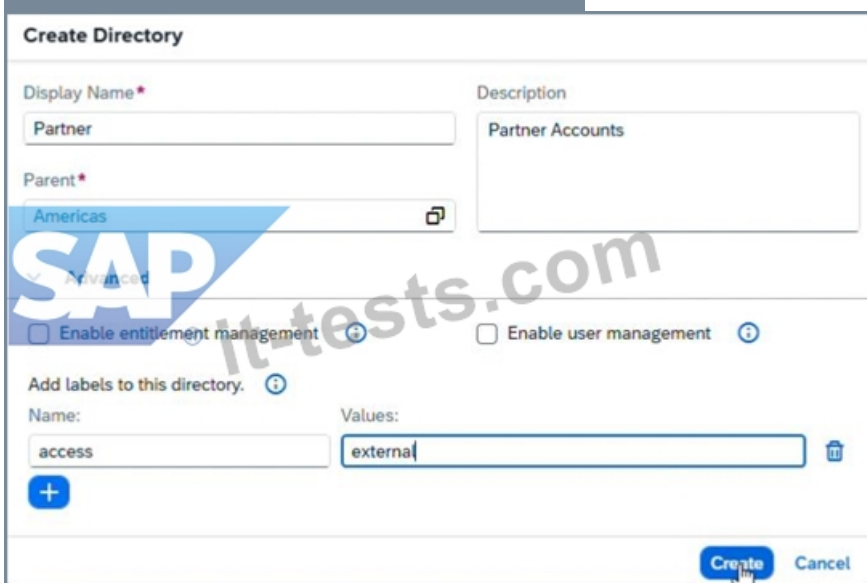
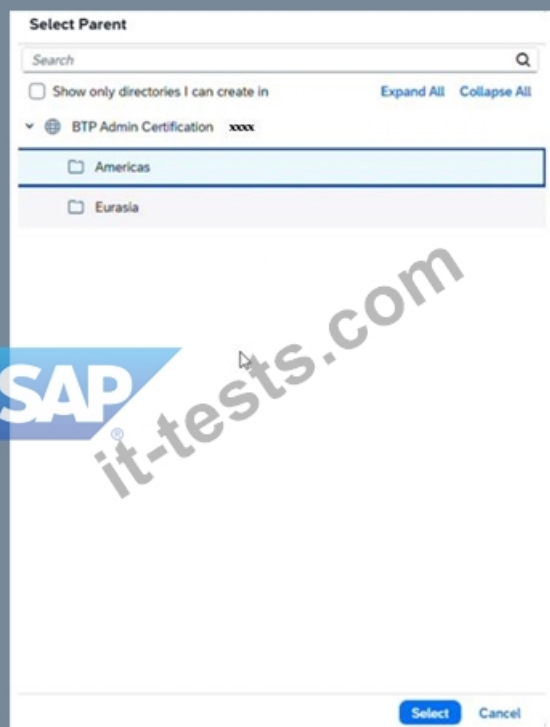
What to do

In the Directories area, select Americas.

Click Create Directory.

Enter:

Name: Partner
Description: Partner Accounts
Parent: Americas
Locate the Labels section.
Add a new label:
Key: access
Value: external
Click Create.



Explanation:
This creates Partner as a child directory under Americas.
The label is required and must be entered exactly:
access = external

This label helps classify the directory.

What to verify

Under Americas, you should now see:

Partner

and the directory should contain the label:

access=external

Step 4 - Create Directory Human Resources under Eurasia

What to do

Go back to the Directories list.

Select Eurasia.

Click Create Directory.

Enter:

Name: Human Resources

Description: Human Resources Accounts

Parent: Eurasia

In the Labels section, add:

Key: access

Value: internal

Click Create.

Create Directory

Display Name*
Human Resources

Parent*
Eurasia

Description
Human Resources Accounts

Advanced

Enable entitlement management Enable user management

Add labels to this directory.

Name: access Values: internal x

+

Create Cancel

Explanation:

This creates Human Resources as a child directory under Eurasia.

The required label is:

access = internal

What to verify

Under Eurasia, you should now see:

Human Resources

and the label should be:

access=internal

Final Expected Directory Structure

After completing Task 1, your structure must be exactly like this:

Global Account

Americas

Partner

Label: access=external

Eurasia
Human Resources
Label: access=internal



Name	Type	Environment	Provider	Region	Labels	Changed On
STP Admin Certification: XXXXX	Global Account					March 20, 2026, 4:56:2...
Americas	Directory					March 22, 2026, 4:25:1...
Partner	Directory				1 label	March 22, 2026, 4:29:2...
Eurasia	Directory					March 22, 2026, 4:26:0...
Human Resources	Directory				1 label	March 22, 2026, 4:31:0...

Important Checks Before Moving On

Verify all of the following:

Americas exists

Eurasia exists

Partner is under Americas

Human Resources is under Eurasia

Partner has label access=external

Human Resources has label access=internal

All names and descriptions are entered exactly as required

Common Mistakes to Avoid

1. Wrong parent

Partner must be created under Americas

Human Resources must be created under Eurasia

2. Wrong label key or value

Use exactly:

access → external

access → internal

3. Spelling errors

Be careful with:

Americas

Eurasia

Partner

Human Resources

4. Creating all directories directly under the global account

Only Americas and Eurasia are direct children of the global account.

Partner and Human Resources must be child directories.

NEW QUESTION # 14

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