

# Professional Pdf RCA Exam Dump for Real Exam

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**RCA EXAM PREP ( RELATIVITY CERTIFIED  
ADMINISTRATOR EXAM PREP) WITH  
CORRECT ACTUAL QUESTIONS AND  
CORRECTLY WELL DEFINED ANSWERS  
LATEST 2024 – 2025 ALREADY GRADED A+**

What does a green check mark next to a field in the layout indicate? - ANSWERS-  
That the field is currently copying coding from the previous document.

What fields are available in the Add Text to Layout Form? - ANSWERS-Category  
Row, Column, Order, Custom Text

How can you make items on a layout collapsible? - ANSWERS-Go to the Category  
Information and choose options for (1) Collapsible and (2) Collapsed By Default.

What does a question mark icon in a layout indicate? - ANSWERS-That a category  
contains contextual help information.

Which options can be changed from within the 'My Settings' window:

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## RCA Test Labs - RCA Pass4sure

The Relativity wants to become the first choice for quick and complete Relativity RCA exam preparation. To achieve this objective the Relativity has hired a team of experienced and qualified RCA Exam trainers. They have years of experience in verifying Relativity Certified Administrator exam practice test questions.

## Relativity Certified Administrator Sample Questions (Q20-Q25):

NEW QUESTION # 20

How can you configure users to be automatically disabled?

- A. At the Instance level, use the User Expiration settings.
- B. At the Instance level, set an expiration date for the SSO identity provider.
- **C. At the User level, use the Disable on Date settings.**
- D. At the User level, use the User Activity settings.

**Answer: C**

Explanation:

The correct answer is A. At the User level, use the Disable on Date settings. Relativity's Users documentation states that Disable on Date (UTC) is the field used to auto-disable users on a specific future date. It also explains that you can set this field when creating or editing an individual user, and that users will be automatically logged out and disabled on the specified date and time.

The other options are not the documented built-in mechanism for this feature. User Activity in Security Center allows admins to inspect and disable users, but it is not the setting used to preconfigure automatic disablement on a future date. Likewise, the question's instance-level settings in options B and D are not the Relativity feature described in the official Users documentation for automatic disablement. Therefore, the correct answer is Disable on Date at the user level .

### NEW QUESTION # 21

What is the recommended workflow for exporting produced PDFs with a corresponding load file?

- **A. Export the production set as PDFs using Import/Export.**
- B. Run a PDF production export from the RelativityOne Staging Explorer ROSE.
- C. Download PDFs from the Viewer.
- D. Use the PDF mass action.

**Answer: A**

Explanation:

The correct answer is C. Export the production set as PDFs using Import/Export. Relativity's official Import/Export documentation states that Import/Export is the recommended method for importing and exporting data for RelativityOne , and the production export workflow specifically supports exporting a production set load file with production files. The production export workflow is the documented method for exporting production sets and their associated deliverables in a structured, transferable form.

This makes it the best fit for the question's requirement: produced PDFs with a corresponding load file .

The PDF mass action is a separate document-level utility for creating PDFs from documents, natives, images, or produced documents, but it is not the standard production export workflow for packaging a production with its corresponding load file.

Downloading PDFs from the Viewer is a manual review action, not a formal production export workflow. ROSE is used for large-scale data transfer to and from RelativityOne storage, but the product documentation positions Import/Export as the recommended export mechanism for production sets and related load files.

So, from a Productions and RCA workflow perspective, the recommended method is to export the production set as PDFs using Import/Export .

### NEW QUESTION # 22

In addition to Mass Delete, what other permissions do you need to successfully mass delete documents?

- A. Mass Convert and Mass Image
- B. Mass Convert and Document Edit
- **C. Mass Image and Document Local Access**
- D. Mass Image and Mass Edit

**Answer: C**

Explanation:

The correct answer is A. Mass Image and Document Local Access. Relativity's official Mass Delete permissions page lists the required rights to successfully mass delete documents. In addition to the Mass Delete permission itself under mass operations, the user must have several document-related permissions, including Delete , Edit , Image , and object-security rights such as Add Image and Delete Image on the Document object. In exam-style shorthand, this corresponds to having image-related deletion capability and document-level access beyond the Mass Delete toggle alone.

The other combinations do not match the documented permission model. Mass Convert is unrelated to deletion. Mass Edit alone

does not satisfy the image/file handling aspects of document deletion. The question's wording is a little compressed compared with the full Relativity permissions matrix, but among the answer choices, the only one that aligns with the need for image-related rights plus document-level access is Mass Image and Document Local Access . In practical administration, mass deleting documents can also involve deleting associated images and natives from storage, so Relativity requires more than a single Mass Delete checkbox. That is why administrators must ensure the deleting group has the necessary image and document permissions in addition to Mass Delete. Therefore, the best answer from the provided options is A .

### NEW QUESTION # 23

What tool replaces a native or image within the Reviewer Interface?

- **A. Simple File Upload**
- B. Relativity Processing
- C. Mass Replace
- D. Native Imaging Sets

**Answer: A**

Explanation:

The correct answer is A. Simple File Upload. Relativity's Simple File Upload documentation states that the Viewer supports the ability to replace natives and images from the Document Actions menu. The same documentation ties this replacement workflow to Simple File Upload , explaining that if you want to replace a document rather than upload a new one, you use the Replace document native function in the Review Interface. Relativity's review interface guide also shows that reviewers can replace the native file of the current document and replace the images for the current document from the Viewer.

The other tools do not match this Viewer-based replacement workflow. Mass Replace updates field values, not the native or image file itself. Relativity Processing is for ingestion and extraction workflows, not replacing a currently loaded document in the Reviewer Interface. Native Imaging Sets image groups of documents but are not the tool identified for replacing a native or image from within the Viewer. Therefore, the correct answer is Simple File Upload .

### NEW QUESTION # 24

What is the best way to convert an existing workspace in Relativity to a repository workspace?

- A. Move the files to an existing repository workspace using Integration Points.
- **B. Install the Repository application to the workspace.**
- C. Update the status field on the workspace object to say "Repository".
- D. ARM the workspace out, then restore it as a repository workspace.

**Answer: B**

Explanation:

The correct answer is D. Install the Repository application to the workspace. Relativity's official repository workspace documentation states that when installed to an existing workspace, the RelativityOne repository workspace application converts the workspace into a streamlined repository workspace for early case assessment and lower-cost storage of data not actively under review. The documentation also provides a dedicated section called Converting a review workspace to a repository workspace , where the conversion steps are simply to access the RelativityOne Repository Workspace application from the Application Library and install the application to the desired workspace .

This makes option D the exact documented conversion method. Option A describes moving data to another repository workspace, which is a different workflow and does not convert the existing workspace itself.

Option B involving ARM restore is used in some repository-related workflows, especially around templates or archived workspaces, but it is not the primary documented method for converting an existing workspace.

Option C is incorrect because repository mode is not enabled by editing a status field. Relativity also notes that if you convert an existing review workspace by installing the Repository application, the workspace remains classified for billing as a review workspace until the beginning of the next calendar month, which further confirms that application installation is the actual conversion mechanism.

### NEW QUESTION # 25

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