

Business-Education-Content-Knowledge-5101 New Guide Files - Valid Business-Education-Content-Knowledge-5101 Exam Questions

Business Education Content Knowledge (5101) Study Questions and Answers

According to research, the competency most needed for success in most business occupations today is

- A. computer literacy
- B. communication skills
- C. records management
- D. time management ☒ B. communication skills

Option (B) is correct. Computer literacy, records management, and time management are all skills that can be taught and improved by a business. Communication skills are the one competency that employees must possess as they enter the job.

An employee is concerned about the conduct of a colleague. Which of the following is the most appropriate way for the employee to address the matter?

- A. E-mailing the colleague about the problem and sending a copy to the supervisor
- B. Writing a letter to the colleague and filing a copy with the office manager
- C. Ignoring the problem and focusing on a positive aspect of the colleague
- D. Setting up a face-to-face meeting with the colleague and discussing the problem ☒ D. Setting up a face-to-face meeting with the colleague and discussing the problem

Option (D) is correct. A face-to-face meeting permits both parties to exchange ideas, view nonverbal cues, and move more quickly to solving the problem.

Of the following, which primarily benefits an American multinational company?

- A. Implementation of a positive trade agenda
- B. Enactment of policies that reduce foreign direct investments
- C. Increased competition with foreign state-owned enterprises
- D. Exclusion from global supply chains ☒ A. Implementation of a positive trade agenda

Option (A) is correct. A positive trade agenda is beneficial to American multinational companies.

Melinda's mother left a detailed will describing her wishes regarding the division of her real and personal property. Which of the following courts will administer the will and estate?

- A. Municipal court
- B. Circuit court
- C. Federal district court
- D. Probate court ☒ D. Probate court

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PRAXIS Praxis Business Education: Content Knowledge (5101)Exam Sample Questions (Q98-Q103):

NEW QUESTION # 98

Which of the following types of charts is used with spreadsheets to show the relation between the fractional parts that make up a whole amount?

- A. Scatter charts
- B. Flowcharts
- **C. Pie charts**
- D. Line charts

Answer: C

Explanation:

Pie charts are used in spreadsheets to display the proportional relationship of fractional parts to a whole, such as percentages of a total amount. Option A (flowcharts) illustrates processes, not proportions. Option B (line charts) shows trends over time. Option C (scatter charts) displays relationships between variables. This question falls under the Information Technology category, focusing on data visualization.

Reference:ETS Praxis Business Education: Content Knowledge (5101) Study Companion, Section on Information Technology; Microsoft Excel Documentation, Chart Types.

NEW QUESTION # 99

A warehouse manager wants to clarify the date and time of an employee meeting and sends an instant message (IM) to another manager in the warehouse. The use of IM is considered acceptable because the sender is most likely to be

- A. avoiding a permanent record
- B. multitasking during a meeting
- **C. needing an immediate response**
- D. finishing a sensitive discussion

Answer: C

Explanation:

Instant messaging (IM) is used for quick, real-time communication, making it suitable when the sender needs an immediate response, such as clarifying a meeting's date and time. Option A (avoiding a permanent record) is not the primary reason, as IMs can be logged. Option B (multitasking) is possible but not the best justification. Option C (sensitive discussion) would likely require a more secure or formal channel. This question falls under the Communication and Career Development category, focusing on communication tools.

Reference:ETS Praxis Business Education: Content Knowledge (5101) Study Companion, Section on Communication and Career Development; Business Communication, Chapter 6.

NEW QUESTION # 100

Which of the following terms refers to a prescribed code of behavior for communicating over the Internet?

- **A. Netiquette**
- B. Privacy

- C. Piracy
- D. Hacking

Answer: A

Explanation:

Netiquette refers to the set of informal rules and etiquette governing respectful and appropriate communication on the Internet.

Option A (privacy) relates to data protection, not communication behavior.

Option B (piracy) involves illegal copying of software or media. Option C (hacking) refers to unauthorized system access. This question falls under the Information Technology category, focusing on online communication standards.

Reference:ETS Praxis Business Education: Content Knowledge (5101) Study Companion, Section on Information Technology; Introduction to Business Information Systems, Chapter 8.

NEW QUESTION # 101

As a consequence of bankruptcies resulting from fraudulent accounting practices and lack of ethical behavior by corporate officials, the United States Congress passed legislation in 2002 in an attempt to increase the accountability of corporate executives. Which of the following laws did Congress pass for this purpose?

- **A. Sarbanes-Oxley Act**
- B. Provide Appropriate Tools Required to Intercept and Obstruct Terrorism (PATRIOT) Act
- C. Robinson-Patman Act
- D. Consumer Credit Protection Act

Answer: A

Explanation:

The Sarbanes-Oxley Act (SOX) of 2002 was enacted to enhance corporate accountability and prevent fraudulent accounting practices following scandals like Enron. It imposes stricter financial reporting and auditing requirements. Option B (PATRIOT Act) addresses terrorism, not corporate governance. Option C (Robinson-Patman Act) prevents price discrimination. Option D (Consumer Credit Protection Act) protects credit consumers, not corporate accountability. This question aligns with the Business Law category, emphasizing corporate ethics.

Reference:ETS Praxis Business Education: Content Knowledge (5101) Study Companion, Section on Business Law; Business Law: Text and Cases, Chapter 41.

NEW QUESTION # 102

Of the following software applications, which is most effective for generating pie charts and bar graphs to illustrate a company's end-of-year profits?

- A. A word processing program
- B. A desktop publishing program
- **C. A spreadsheet program**
- D. A database program

Answer: C

Explanation:

Spreadsheet programs, such as Microsoft Excel, are designed for data analysis and visualization, making them ideal for creating pie charts and bar graphs to display financial data like end-of-year profits. Option A (word processing) is better for text documents, not charts. Option C (database) is for data storage and querying, not visualization. Option D (desktop publishing) focuses on layout design, not data graphing. This question aligns with the Information Technology category, emphasizing software applications.

Reference:ETS Praxis Business Education: Content Knowledge (5101) Study Companion, Section on Information Technology; Introduction to Business Information Systems, Chapter 5.

NEW QUESTION # 103

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