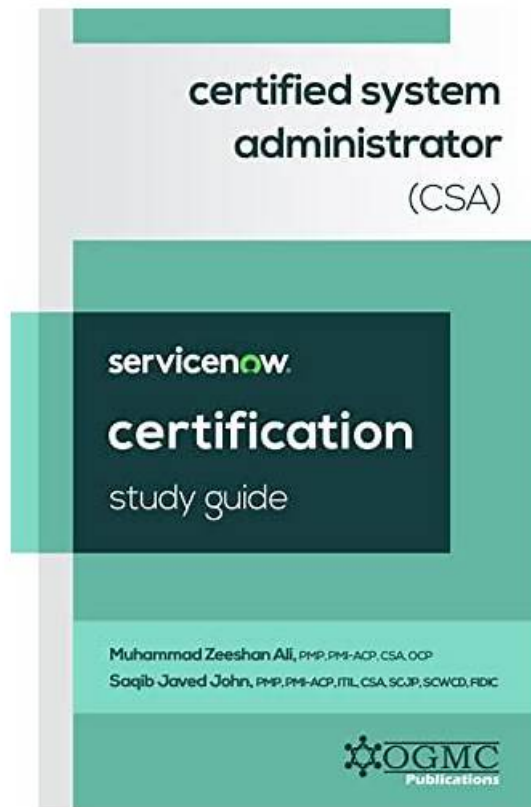


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ServiceNow is a dynamic and versatile cloud-based platform that streamlines workflows and enhances the productivity of various business operations. With ServiceNow, businesses can manage their IT services, HR workflows, customer service, and security operations in a single cloud-based system. As a result, there is an increasing demand for ServiceNow professionals who can manage the platform effectively. One way to demonstrate your expertise in ServiceNow is by obtaining the ServiceNow CSA (ServiceNow Certified System Administrator) certification.

### ServiceNow Certified System Administrator Sample Questions (Q516-Q521):

#### NEW QUESTION # 516

What is specified in an Access Control rule?

- A. security\_admin
- B. Groups, Conditional Expressions and Workflows
- C. Table Schema, CRUD, and User Authentication
- **D. Object and Operation being secured; Permissions required to access the object**

**Answer: D**

Explanation:

An Access Control rule (ACL) in ServiceNow defines who can access data and what actions they can perform on that data. Each ACL consists of three primary components:

Object being secured- The specific table, field, or record that the rule applies to.

Operation- The type of action that is being secured (e.g., Read, Write, Create, Delete).

Permissions required- The conditions, roles, or scripts that determine whether access is granted.

ACLs evaluate whether a user has permission to access a specific table, field, or action.

These security rules are processed from most specific to least specific (e.g., field-level > table-level).

Permissions can be granted based on roles, conditions, or custom scripts using GlideSystem (gs).

A: Groups, Conditional Expressions, and Workflows (Incorrect)

ACLs do not manage workflows or directly control group assignments.

B: Table Schema, CRUD, and User Authentication (Incorrect)

CRUD (Create, Read, Update, Delete) permissions are controlled by ACLs, but User Authentication is managed separately through login policies (LDAP, SSO, etc.).

D: security\_admin (Incorrect)

security\_admin is a special elevated role required to modify security settings, but it is not what an ACL specifies.

Access Control Rules Overview: <https://docs.servicenow.com/en-US/bundle/utah-platform-security/page/administer/security/concept/access-control-rules.html>

Configuring ACLs in ServiceNow: [https://docs.servicenow.com/en-US/bundle/utah-platform-security/page/administer/security/task/t\\_CreateOrModifyAnAccessControl.html](https://docs.servicenow.com/en-US/bundle/utah-platform-security/page/administer/security/task/t_CreateOrModifyAnAccessControl.html)

How ACLs Work in ServiceNow: Explanation of Incorrect Options: Official References from Certified System Administrator (CSA) Documentation:

#### NEW QUESTION # 517

When you set a policy that is applied to all data entered into the platform (UI, Import Sets, or Web Services), where does this policy run by default?

- A. Browser
- B. Network
- **C. Server**
- D. Client

**Answer: C**

Explanation:

When setting a data policy in ServiceNow, it applies to all data entered into the platform, regardless of whether the data comes from:  
UI Forms

Import Sets

Web Services (APIs, integrations, etc.)

Where Does the Data Policy Run?

☐ Data Policies Run on the Server-Side

Data policies enforce data consistency and validation at the server level.

They apply uniformly across all data entry points, ensuring that validation rules are enforced before storing data in the database.

Why Other Options Are Incorrect?

A . Client → ☐ Incorrect

Data Policies do not run on the client-side (browser).

Client Scripts and UI Policies handle client-side validation.

C . Browser → ☐ Incorrect

Data Policies do not operate within the browser; they work at the database level on the server.

D . Network → ☐ Incorrect

ServiceNow does not enforce policies at the network layer; all validations occur on the application server (Server-Side Processing).

Key Differences Between Data Policies and Other Validation Methods:

Validation Type

Runs On

Applies To

Purpose

Data Policy

Server

UI, Import Sets, Web Services

Enforces rules across all data sources

UI Policy

Client (Browser)

UI Forms

Dynamically changes form behavior

Client Script

Client (Browser)

UI Forms

Runs JavaScript in the user's browser

Business Rule

Server

Database Transactions

Executes logic when records are inserted, updated, or deleted

Official ServiceNow Documentation Reference:

Data Policies Overview

Difference Between UI Policies and Data Policies

## NEW QUESTION # 518

Which actions would you take to edit the title on an application menu? (Choose 2 answers)

- A. Select Configuration > Applications, then select the application
- B. Select the form for the Application, then right-click Configure > Form Designer
- C. Select the Application name on the Navigator, then select the pencil icon
- D. Select System Definition > Dictionary > Application
- E. Select System Definitions > Application Menus, then select the application

**Answer: C,E**

Explanation:

Detailed Explanation: To edit the title of an application menu in ServiceNow:

\* Option C: Using the Navigator, selecting the application name, and clicking the pencil icon allows quick title adjustments.

\* Option D: Going to System Definitions > Application Menus and selecting the application provides comprehensive options for editing the application menu title and related settings. These approaches streamline menu customization and improve navigation.

(Reference: ServiceNow Documentation - Application Menu Customization)

### NEW QUESTION # 519

What is the primary application used to load data into ServiceNow?

- A. System Update Sets
- B. Configuration
- **C. System Import Sets**
- D. Service Level Management

**Answer: C**

Explanation:

In ServiceNow, System Import Sets is the primary application used to import and transform data from external sources into the platform. It provides a structured way to load data into tables while allowing data transformation and mapping before final insertion.

Data Loading from External Sources:

Supports imports from CSV, Excel, XML, JSON, and JDBC databases.

Allows data from external systems to be brought into ServiceNow.

Staging Area for Data Processing:

Imported data first enters a temporary staging table (Import Set Table).

Data can then be transformed before being committed to the target table.

Data Mapping and Transformation:

Uses Transform Maps to map fields from the Import Set Table to the Target Table.

Supports automatic field mapping and scripted transformations.

Data Cleansing and Validation:

Duplicate records can be detected and removed.

Invalid or missing data can be corrected before insertion.

Navigate to System Import Sets (All # System Import Sets # Load Data).

Upload the data file (CSV, XML, JSON, etc.).

Create a Transform Map to define how data is mapped to the target table.

Run the transformation to move data from the Import Set Table to the final table.

Verify the data in the target table.

A company imports employee records from an external HR system (CSV file).

The System Import Sets module loads this data into a staging table.

A Transform Map moves the data into the User [sys\_user] table.

Key Features of System Import Sets: Steps to Load Data Using Import Sets: Example Use Case:

Why Option C (System Import Sets) is Correct? System Import Sets is the primary tool for loading data into ServiceNow from external sources.

Why Other Options Are Incorrect? A. Service Level Management # Incorrect

Service Level Management (SLM) is used to track Service Level Agreements (SLAs), not to import data.

B: Configuration # Incorrect

Configuration Management (CMDB) helps track configuration items (CIs) but does not handle data imports.

D: System Update Sets # Incorrect

Update Sets are used to move configurations and customizations between instances, not to import data.

ServiceNow Docs - Importing Data with System Import Sets <https://docs.servicenow.com> ServiceNow Learning - Data Import &

Transformation Best Practices ServiceNow Developer Portal - Using Import Sets Efficiently References from Certified System

Administrator (CSA) Documentation:

### NEW QUESTION # 520

What module enables an administrator to define destinations for imported data on any ServiceNow table?

- A. Field Transform
- B. Schema Map
- **C. Transform Map**
- D. Import Map

**Answer: C**

### NEW QUESTION # 521

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