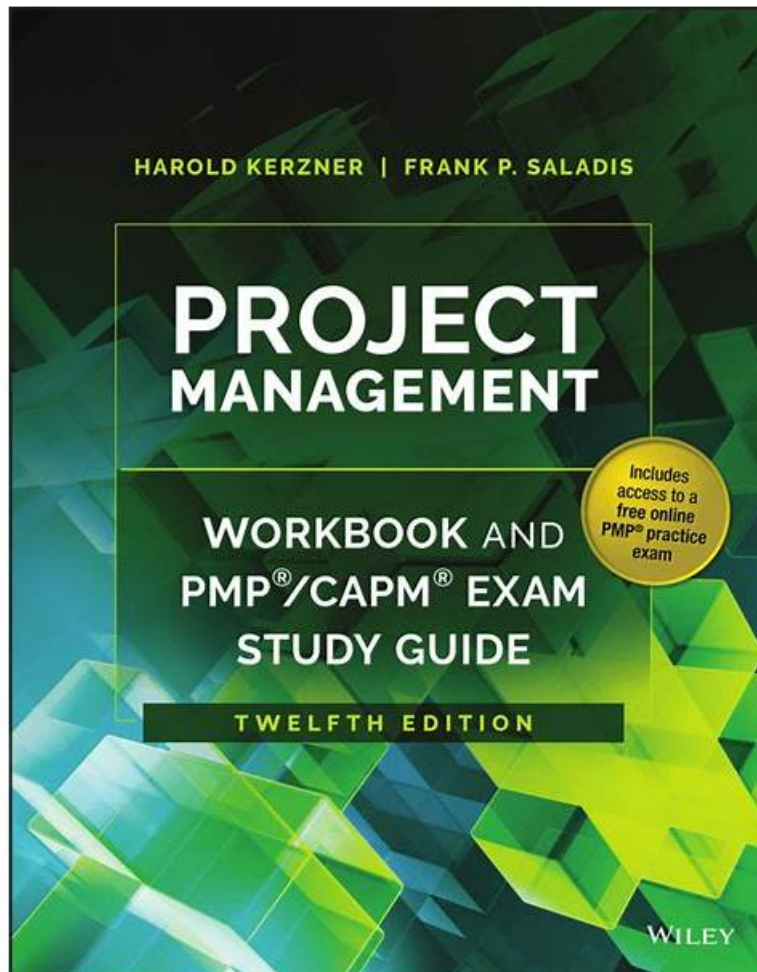


# Project-Management Book Free - Project-Management Exam Simulator



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## NCARB Project-Management Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none"><li>• <b>Contracts:</b> This section of the exam measures the skills of project managers and covers the analysis of contracts that govern the relationships between architects, owners, contractors, and consultants. It highlights verifying adherence to agreements, interpreting key contractual elements, and ensuring consultant work is properly integrated into the project.</li></ul>
Topic 2	<ul style="list-style-type: none"><li>• <b>Resource Management:</b> This section of the exam measures the skills of project managers and covers how to determine the right team composition and manage time allocation for successful project delivery. It focuses on evaluating criteria for assembling teams and ensuring resources are properly managed to execute the project within agreed terms.</li></ul>

Topic 3	<ul style="list-style-type: none"> <li>• <b>Project Execution:</b> This section of the exam measures skills of architectural associates and covers the management of project execution through administrative procedures rather than design decisions. It addresses evaluating budgets, managing scope changes, preparing project documentation in line with delivery methods, and securing necessary approvals from relevant authorities.</li> </ul>
Topic 4	<ul style="list-style-type: none"> <li>• <b>Project Quality Control:</b> This section of the exam measures skills of project managers and covers procedures for ensuring quality and maintaining the Standard of Care throughout the project. It focuses on applying regulatory requirements, reviewing documentation for quality, reducing risks and liabilities, and managing the design process to preserve its objectives</li> </ul>
Topic 5	<ul style="list-style-type: none"> <li>• <b>Project Work Planning:</b> This section of the exam measures the skills of architectural associates and covers the development and communication of an effective project work plan. It emphasizes maintaining schedules, setting clear criteria for work planning, and ensuring consistent communication with stakeholders, including owners, contractors, consultants, and internal staff.</li> </ul>

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### NCARB ARE 5.0 Project Management (PjM) Exam Sample Questions (Q11-Q16):

#### NEW QUESTION # 11

What is the architect's role in project closeout?

- A. Manage post-occupancy maintenance
- B. Approve contractor payroll records
- **C. Conduct final inspections and issue certificates of substantial completion**
- D. Conduct all warranty repairs

**Answer: C**

Explanation:

During project closeout, the architect conducts final inspections, prepares punch lists, and issues certificates of substantial completion to mark the transition of responsibility. Payroll and maintenance are owner or contractor roles. Warranty repairs may involve the architect as a liaison but are typically contractor responsibilities. ARE 5.0 PjM includes closeout procedures in the construction administration phase.

#### NEW QUESTION # 12

Which of the following best describes "value engineering"?

- A. Increasing the project scope to add value
- B. Reducing the project schedule by adding labor
- C. Eliminating structural components to reduce cost
- **D. Reviewing project design and construction for cost-saving alternatives without compromising function**

**Answer: D**

Explanation:

Value engineering is a systematic method to improve the value of a project by analyzing functions and identifying cost-saving alternatives without sacrificing performance or quality. It encourages collaboration between design and construction teams and is often conducted during design development or early construction documents phase. ARE 5.0 PjM highlights value engineering as a risk and cost management tool.

### NEW QUESTION # 13

A new multifamily apartment building is constructed using a construction manager at-risk delivery method.

The owner is eager to begin leasing units in the building and requests that the architect sign the certificate of substantial completion without listing any work to be completed.

Which party is required to sign the certificate of substantial completion?

- A. Building Inspector
- **B. Architect**
- C. Owner
- D. Tenant

**Answer: B**

Explanation:

The AIA A201 and B101 clearly state that the architect is the one who certifies substantial completion. The architect must inspect the work and include a list of incomplete or corrective work (a "punch list") as part of the Certificate of Substantial Completion.

The building inspector may issue a certificate of occupancy, but the architect is responsible for certifying substantial completion.

References:

AIA A201-2017 § 9.8.4

AIA G704 Certificate of Substantial Completion

NCARB ARE 5.0 Handbook - Construction & Closeout Tasks

### NEW QUESTION # 14

According to AIA Document A201, who is responsible for obtaining permits and licenses required for the project?

- A. Contractor
- B. Architect
- **C. Owner**
- D. Construction Manager

**Answer: C**

Explanation:

Per AIA A201 General Conditions, the owner is responsible for obtaining and paying for permits and licenses necessary for the project unless otherwise stated. The contractor typically assists by providing necessary information and submitting documents required by local authorities but the ultimate responsibility lies with the owner. The architect facilitates compliance by producing code-compliant documents but does not directly secure permits. This responsibility division is a key concept in ARE 5.0 PjM relating to roles and obligations defined in contract documents.

### NEW QUESTION # 15

Which document authorizes the contractor to proceed with work?

- A. Certificate of Substantial Completion
- **B. Notice to Proceed**
- C. Change Order
- D. Purchase Order

**Answer: B**

Explanation:

The Notice to Proceed is a formal document issued by the owner or architect authorizing the contractor to begin work on the project and establishing the contract start date. Purchase orders are for procurement; change orders modify contracts; certificates of substantial completion recognize project milestones. ARE 5.0 PjM tests knowledge of construction administration documents.

