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The Google Google-Workspace-Administrator Exam covers a wide range of topics including user and group management, security and compliance, email routing and delivery, mobile device management, and data migration. Candidates are expected to have a deep understanding of Google Workspace services and the ability to troubleshoot and resolve technical issues. Google Cloud Certified - Professional Google Workspace Administrator certification is highly valued by employers as it demonstrates the candidate's expertise in managing and optimizing Google Workspace services for their organization.

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**Google Cloud Certified - Professional Google Workspace Administrator**

## Sample Questions (Q62-Q67):

### NEW QUESTION # 62

Your organization recently had a sophisticated malware attack that was propagated through embedded macros in email attachments. As a Workspace administrator, you want to provide an additional layer of anti-malware protection over the conventional malware protection that is built into Gmail. What should you do to protect your users from future unknown malware in email attachments?

- A. Enable Gmail confidential mode.
- **B. Enable Security Sandbox.**
- C. Turn on advanced phishing and malware protection.
- D. Run queries in Security Investigation Tool.

### Answer: B

Explanation:

<https://support.google.com/a/answer/7676854?hl=en#zippy=%2Cscan-all-attachments-in-security-sandbox%2Ctext-detect%20harmful%20attachments-Set%20up%20rules%20to%20detect%20harmful%20attachments,Security%20Sandbox,-Supported%20editions%20for>

### NEW QUESTION # 63

Security and Compliance has identified that data is being leaked through a third-party application connected to Google Workspace. You want to investigate using an audit log.

What log should you use?

- A. Drive usage audit log
- **B. OAuth Token audit log**
- C. Admin audit log
- D. SAML audit log

### Answer: B

Explanation:

- \* Admin Console: Log into the Google Admin console at [admin.google.com](https://admin.google.com)
- \* Security Settings: Navigate to Security > Access and Data Control > API controls.
- \* Audit Log:
  - \* Click on "OAuth Token Audit Log".
- \* Review the log entries for any suspicious third-party applications that have access to your Google Workspace data.
- \* Investigate:
  - \* Identify and investigate any suspicious activities or applications listed in the audit log.
  - \* Revoke access to any untrusted third-party applications.

References

\* Google Workspace Admin: View OAuth Token audit log

### NEW QUESTION # 64

The names and capacities of several conference rooms have been updated. You need to use the most efficient way to update these details.

What should you do?

- A. Delete the existing resources and recreate the resources with the updated information.
- B. Add the modified rooms as new resources. Tell employees not to use old rooms.
- C. Edit each resource in the Google Admin console.
- **D. Export the resource list to a CSV file, make the changes, and re-import the updated file.**

### Answer: D

Explanation:

Exporting the resource list to a CSV file, making the necessary updates, and then re-importing the file is the most efficient method for updating multiple conference rooms at once. This approach allows you to make bulk updates quickly without needing to edit each resource individually or delete and recreate rooms. It also ensures that the updated information is applied to all affected rooms at

once.

### NEW QUESTION # 65

An end user informs you that they are having issues receiving mail from a specific sender that is external to your organization. You believe the issue may be caused by the external entity's SPF record being incorrectly configured. Which troubleshooting step allows you to examine the full message headers for the offending message to determine why the messages are not being delivered?

- A. Use the Security Investigation Tool to review the message headers.
- B. Perform an SPF record check on the domain to determine whether their SPF record is valid.
- C. Use the Postmaster Tools API to pull the message headers.
- D. Use the Email Log Search to directly review the message headers.

**Answer: A**

Explanation:

The Security investigation Tool shows the full message headers, including SPF, DKIM and DMARC. Checked on the Admin console.

### NEW QUESTION # 66

You need to protect your users from untrusted senders sending encrypted attachments via email. You must ensure that these messages are not delivered to users' mailboxes. What step should be taken?

- A. Enable a safety rule to send these types of messages to a quarantine.
- B. Use the security center to remove the messages from users' mailboxes
- C. Enable a safety rule to send these types of messages to spam
- D. Use Google Vault to remove these messages from users mailboxes.

**Answer: A**

Explanation:

To protect users from untrusted senders sending encrypted attachments:

- \* Go to the Google Admin Console.
- \* Navigate to Apps > Google Workspace > Gmail > Advanced settings.
- \* Create a new safety rule that identifies messages with encrypted attachments from untrusted senders.
- \* Configure the rule to send these messages to a quarantine instead of delivering them to users' mailboxes.

This measure ensures that potentially harmful emails are intercepted and reviewed before reaching the users.

References:

- \* Google Workspace Admin Help: Configure email safety settings

### NEW QUESTION # 67

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