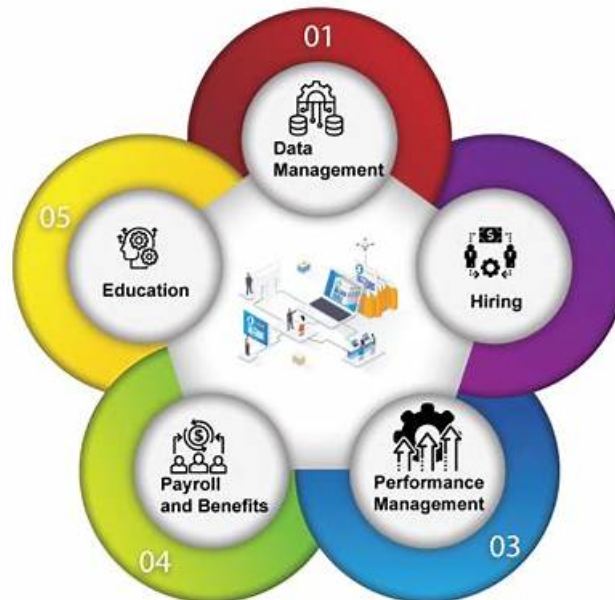


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## Workday Workday-Pro-HCM-Reporting Exam Syllabus Topics:

| Topic   | Details  |
|---------|--|
| Topic 1 | <ul style="list-style-type: none"><li>Human Capital Management: Human capital is a concept used by economists and social scientists to designate personal attributes considered useful in the production process. Candidates are assessed for their HCM skills.</li></ul>                          |
| Topic 2 | <ul style="list-style-type: none"><li>Calculated Fields: This domain assesses the skills of candidates regarding calculations. A calculation is a deliberate process that transforms one or more inputs into one or more results.</li></ul>  |
| Topic 3 | <ul style="list-style-type: none"><li>Reporting: Business Reporting is used to inform management and investors of information such as financial performance, the market outlook, or the performance of a specific department. Candidates are tested for their business reporting skills.</li></ul> |
| Topic 4 | <ul style="list-style-type: none"><li>Composite Reporting: This domain of the Workday Pro HCM Reporting Certification exam measures the skills of HRIS Analysts and covers building and managing Composite Reports to deliver advanced insights across Workday HCM data.</li></ul>                 |

## Workday Pro HCM Reporting Certification Exam Sample Questions (Q51-Q56):

### NEW QUESTION # 51

You would like to create an advanced report that contains information about employees and their dependents. Where can you go to identify the field that links the two business objects, Worker and Dependent?

- A. The business object's Related Actions > Reporting > Report Fields and Values
- B. The Columns tab of a report definition
- C. The Related Business Objects tab of the Business Object Details report
- D. The Related Business Object column of the Report Fields report

**Answer: C**

Explanation:

To connect multiple business objects in reporting, Workday provides the Business Object Details report. The Related Business Objects tab within this report shows how different business objects are linked (e.g., Worker to Dependent). This enables report writers to identify which fields connect the primary and secondary objects.

From the Workday Reporting documentation:

"The report data source provides the view into the primary business object. This object gives you access to class report fields as well as links to related business objects." Therefore, the correct answer is C. The Related Business Objects tab of the Business Object Details report.

### NEW QUESTION # 52

How can you view the latest content housed in WDS Setup?

- A. Migrate the content from WDS Setup into a Sandbox tenant using Object Transporter (OX).
- B. Access your Customer Central tenant.
- C. Run the What's New report in your Workday tenant.
- D. Sign in to the Shared WDS Setup tenant through the Workday Community.

**Answer: D**

Explanation:

Workday maintains a shared WDS Setup tenant where customers can access the latest delivered content, including reports, dashboards, and calculated field templates. Customers must log in through the Workday Community portal to access this tenant.

From the Workday binder: "The WDSsetup tenant provides shared configuration content maintained by Workday. Customers can access the tenant through Workday Community to review the latest delivered reports and dashboards." The other options are incorrect: Object Transporter (OX) migrates content between customer tenants, not WDSsetup. Customer Central is a separate tenant for learning, not for content review. The "What's New" report shows system updates, not the latest WDSsetup content. Therefore, the correct answer is C. Sign in to the Shared WDSsetup tenant through the Workday Community.

#### NEW QUESTION # 53

A composite report sorts output based on the last column in ascending order. You want the sort to be based on the second to last column in descending order.

How do you make this change?

- A. Create a dynamic data row.
- B. Edit the combine data row.
- C. Update the report settings.
- **D. Edit the second to last column.**

**Answer: D**

Explanation:

Sorting in composite reports is determined at the column level, not at the combine row or general report settings. If the output currently sorts by the last column, that is because the sort option was applied there. To change the sorting behavior to the second-to-last column and in descending order, you must edit that specific column's configuration.

From the Workday binder: "Composite reports allow sorting based on columns. To change sorting behavior, adjust the column configuration, specifying ascending or descending order." The other options are incorrect: "combine data row" merges subreport outputs, not sorting; "dynamic data row" generates flexible rows but doesn't control sorting; and "report settings" manage prompts and scheduling, not output order.

Therefore, the correct action is B. Edit the second to last column.

#### NEW QUESTION # 54

You are configuring a data column on a composite report. You would like to map a subreport prompt to a value in a prompt set, but the prompt is not appearing on the Map Sub Report Prompts grid in the column configuration options.

What could be causing this?

- A. You already set a default value for the prompt on the subreport.
- **B. The Do Not Prompt at Runtime checkbox is selected for the prompt on the subreport.**
- C. You did not select Use Value From Prompt Set as the default prompt value in the subreport.
- D. You do not have access to the domain securing the report prompt.

**Answer: B**

Explanation:

In Workday, when you configure composite reports, you can map subreport prompts to prompt sets for greater flexibility. However, if the Do Not Prompt at Runtime checkbox is selected on the subreport prompt, the prompt will not be exposed in the Map Sub Report Prompts grid. This is because Workday interprets the prompt as suppressed and therefore not available for mapping at runtime.

From the Workday binder: "Prompts suppressed with the Do Not Prompt at Runtime option will not appear in the Map Sub Report Prompts grid in composite report configuration. To map a subreport prompt, ensure the prompt is enabled at runtime." Other options do not directly cause this issue: default values on prompts do not suppress them, security issues would block data but not hide the prompt mapping, and prompt set configuration errors affect defaulting but not visibility.

Thus, the correct answer is B. The Do Not Prompt at Runtime checkbox is selected for the prompt on the subreport.

#### NEW QUESTION # 55

You are viewing a Report Performance Log and notice the Top Level Filter Time is high.

How should you edit the report definition to improve this?

- A. Use a different data source
- **B. Use built-in data source prompts instead of filters**

- C. Use subfilters instead of filters
- D. Use calculated fields instead of filters

**Answer: B**

Explanation:

Workday's Report Performance Log highlights processing time contributors such as "Top Level Filter Time." If this is high, the best practice is to replace report filters with built-in data source prompts, since prompts restrict data earlier in processing, improving performance.

From the Workday Reporting documentation:

"To improve report performance, leverage built-in data source prompts instead of filters whenever possible. Prompts reduce the data set retrieved before filters are applied, minimizing filter processing time." Therefore, the correct answer is B. Use built-in data source prompts instead of filters.

## NEW QUESTION # 56

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