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HRPA CHRP-KE Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none">HR Planning: This section of the exam measures the skills of HR Planners and focuses on workforce planning and forecasting to meet organizational needs. It includes succession planning, skills gap analysis, and aligning human capital strategy with long-term organizational goals.
Topic 2	<ul style="list-style-type: none">Compensation: This section of the exam measures the skills of Compensation Analysts and covers principles of designing, implementing, and maintaining effective compensation systems. It focuses on understanding job evaluation, pay structures, incentive programs, and equity considerations to attract and retain talent.
Topic 3	<ul style="list-style-type: none">Training & Development: This section of the exam measures the skills of Learning and Development Managers and focuses on employee training, skill development, and performance improvement. It includes designing training programs, conducting needs assessments, evaluating learning outcomes, and supporting career development initiatives.
Topic 4	<ul style="list-style-type: none">Finance & Accounting: This section of the exam measures the skills of HR Business Partners and focuses on understanding financial principles that impact HR decisions. It includes budgeting, financial statement analysis, cost-benefit assessments, and aligning HR initiatives with financial performance and business objectives.
Topic 5	<ul style="list-style-type: none">Labour RelationsIndustrial Relations: This section of the exam measures skills of Labor Relations Specialists and covers the framework of collective bargaining, dispute resolution, and negotiation processes. It includes knowledge of employment laws, union-management relations, and strategies for maintaining positive labour relations within the workplace.

Topic 6	<ul style="list-style-type: none"> This section of the exam measures the skills of Health and Safety Officers and covers workplace safety practices, hazard identification, and compliance with health and safety regulations. It focuses on promoting employee well-being, implementing prevention programs, and managing risks in the work environment.
Topic 7	<ul style="list-style-type: none"> Recruitment & Selection: This section of the exam measures the skills of Talent Acquisition Specialists and covers methods for sourcing, screening, and selecting candidates. It includes job analysis, interview techniques, legal considerations, and ensuring fair and effective hiring decisions that align with organizational needs.
Topic 8	<ul style="list-style-type: none"> Occupational Health & Safety

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HRPA CHRP Knowledge Exam Sample Questions (Q88-Q93):

NEW QUESTION # 88

A health and safety training development process begins with which of the following activities?

- A. Developing a training objective
- B. Choosing a training method
- C. Conducting a needs analysis**
- D. Selecting an evaluation design

Answer: C

Explanation:

In the Health, Wellness, and Safe Workplace domain, HRPA directs practitioners to begin any safety training initiative with a needs analysis to identify statutory requirements, hazard-specific risks, job/task demands, and participant characteristics. The HRPA Study Guide outlines the OHS training cycle as starting with analysis of requirements and risks (needs analysis), which then informs clear training objectives, appropriate methods, and evaluation design. Beginning with needs analysis ensures training content addresses actual hazards and compliance obligations (e.g., role-specific risks, controls, safe operating procedures) and supports due diligence under applicable OHS legislation.

Thus, conducting a needs analysis is the correct starting point; objectives (D), methods (A), and evaluation (B) follow from what the analysis uncovers.

NEW QUESTION # 89

Which of the following should an HR professional include when calculating the development cost of a training program?

- A. Training facility maintenance
- B. Trainee salaries and benefits
- C. Training program marketing
- D. Training material design**

Answer: D

Explanation:

The HRPA Human Resources Competency Framework (Functional Domain: Learning and Development) defines training program

development costs as the expenses incurred in designing, preparing, and creating a training initiative prior to its delivery.

Development costs include:

Design and creation of training materials

Curriculum development

Needs analysis

Pilot testing and evaluation of materials

Extract:

"Development costs include the time and resources invested in designing instructional materials, developing content, and preparing delivery methods." (HRPA Competency Framework - Learning and Development, CHRP Level, Key Competency: Design and Develop Learning Programs) While trainee salaries (D) are considered part of implementation costs, training material design (B) is a core development cost.

Verified Reference Summary:

HRPA Human Resources Competency Framework - Functional Domain: Learning and Development CHRP Knowledge Exam Blueprint - Training Program Design and Evaluation HRPA Exam Preparation Guide - Costing and Evaluation of Learning Programs

NEW QUESTION # 90

Which of the following employee characteristics is most likely to enhance retention?

- A. High organizational socialization
- B. High emotional intelligence
- C. **High organizational commitment**
- D. High self-esteem

Answer: C

Explanation:

HRPA's competency expectations for Workforce Planning and Talent Management emphasize retaining key talent by strengthening employees' commitment to the organization—particularly affective commitment—which is consistently associated with lower turnover intention and higher retention. While self-esteem, socialization, and emotional intelligence can support adjustment and performance, organizational commitment is the direct attitudinal predictor of staying with the employer and is the outcome HR programs seek to build through onboarding, development, recognition, and career paths.

Relevant Framework Reference: HRPA Professional Competency Framework - Workforce Planning & Talent Management (design and evaluate initiatives to strengthen engagement and commitment to reduce turnover); HRPA Study Guide - Retention (organizational commitment as the strongest attitudinal predictor of retention).

NEW QUESTION # 91

Which types of graphics are most effective for illustrating the relationship between 2 variables?

- A. **Line graphs and scatterplots**
- B. Flow charts and tree charts
- C. Pie charts and bar graphs
- D. Frequency histograms and distributions

Answer: A

Explanation:

HRPA's guidance on HR metrics and analytics emphasizes selecting visualizations that match the analytical purpose. To show relationships between two variables, the recommended visuals are scatterplots (to display association/correlation between X and Y) and line graphs (to show how one variable changes with another across time or an ordered scale). Pie charts show composition, flow/tree charts show processes or hierarchies, and histograms show distributions—not bivariate relationships.

Relevant HRPA references: Reporting and Financial Management—data visualization principles for HR analytics.

NEW QUESTION # 92

Which of the following is a compensation cost indicator?

- A. **Average employee earnings as a percentage of revenue.**
- B. Number of days absent from work.

- C. Voluntary and involuntary turnover rates.
- D. Number of errors relative to on-time delivery.

Answer: A

Explanation:

Within HRPA's Reporting and Financial Management competencies, HR is expected to track and report cost-focused metrics that link people expenses to organizational results. Average employee earnings as a percentage of revenue is a classic compensation cost indicator (also referred to as compensation-to-revenue or payroll-to-revenue ratio). By contrast, turnover (B) is a talent/retention indicator, absenteeism (C) is an attendance/health metric, and errors/on-time delivery (D) are operational quality/timeliness indicators. Relevant Framework Reference: HRPA Professional Competency Framework - Reporting & Financial Management (develop and interpret cost metrics, including compensation cost ratios); HRPA Study Guide - HR Metrics and Analytics (cost efficiency indicators such as payroll-to-revenue).

NEW QUESTION # 93

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