

Latest Workday-Pro-Time-Tracking Test Pdf - Valid Workday-Pro-Time-Tracking Exam Papers

Workday Pro Time Tracking Certification Exam Questions and Answers Best rated A+ Guaranteed Success Latest Update

Which of the following Time Tracking calculations generate calculated time blocks without corresponding reported time? - **ANSWER** Time Block Create Calculation

True or False? The only type of calculated field you can associate directly with a TimeBlock Conditional Rule or Time BlockCreate calculation is a True/False condition? - **ANSWER** True

Which of the following business objects is most likely to contain the information needed to define the Day=Sunday condition rule for a calculation? - **ANSWER** Time Day

True or False? A time shift calculation can cross the week breaker between two separate defined seven-day periods. - **ANSWER** True

True or False? If the tenant is configured to do so, when a time off is included in a time calculation and that calculation has already executed, a new approved time off or correction to an existing time off will cause the calculation to recalculate. - **ANSWER** True

The following are characteristics of TOTO - **ANSWER** 1. Triggers the Enter Absence and subsequently the Request Time Off business process
2. Displays time off balances for an approver

In order to include time off in the totals that appear on the time entry calendar, you must execute which of the following two configuration items: - **ANSWER** 1. Create a time calculation tag that is linked to time off
2. Include a time off time calculation tag in the totals configured on the time entry template

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Workday ProTime Tracking Exam Sample Questions (Q22-Q27):

NEW QUESTION # 22

On what Time Tracking component can you configure a worktag as required?

- **A. Time Entry template**
- B. Time entry code
- C. Worktag
- D. Time Calculation tag

Answer: A

Explanation:

The correct answer is D. Time Entry template .

In Workday Time Tracking, the Time Entry template controls the structure of the time entry experience for a group of workers. This includes what fields appear during time entry, how time is entered, and whether certain information must be provided before a worker can submit time. When a business wants to make a worktag required , that requirement is configured through the Time Entry template , because the template governs the entry rules and data capture requirements presented to the worker.

This is the correct design point because worktags such as cost center, project, grant, or other organizational tracking values are often needed at the point of entry for labor costing, reporting, or downstream payroll and financial processing. By making the worktag required in the template, Workday enforces that workers supply that value whenever they enter qualifying time.

The other options are not the primary place for this setup. A Worktag is the classification object itself, not the entry-rule configuration component. A Time entry code identifies the type of time being reported, such as regular or training time, but it does not generally control whether a worktag is universally required in the entry interface. A Time Calculation tag is used for calculation logic, not for entry field requirements.

So the correct answer is D. Time Entry template .

NEW QUESTION # 23

You create a Sum Related Instances calculated field to add the total number of hours worked in a week with a specific time entry code.

What is the related business object of the Sum Related Instances calculation?

- **A. Time Block**
- B. Time Entry Code
- C. Time Week
- D. Time Calculation Tag

Answer: A

Explanation:

The correct answer is A. Time Block .

In Workday Time Tracking, a Sum Related Instances calculated field is used when you want to total values from a set of related records. In this scenario, the goal is to add up the hours worked in a week for entries that use a particular time entry code . Although the overall calculation context may be weekly, the actual hours being summed come from the individual time records , which are stored as Time Blocks .

That is why the related business object for the Sum Related Instances calculation is Time Block . Each time block contains the detailed reported time information, including hours, time entry code, and other attributes used for filtering and summing. The weekly total is produced by summing the qualifying Time Block records associated with the week.

The other options are not correct as the related object for the sum itself. Time Entry Code is a filter attribute, not the object containing the hours to total. Time Week is the broader context or parent level for the calculation, but it is not the related instance being summed. Time Calculation Tag is also an identifying or filtering element used in calculations, not the transactional object that stores the hour values.

So, for a Sum Related Instances field totaling weekly hours by a specific entry code, the related business object is Time Block .

NEW QUESTION # 24

On what Time Tracking component can you enable Optional Out Times for a group of workers?

- A. Time entry template
- **B. Time tracking eligibility rule**
- C. Time entry code
- D. Worktag

Answer: B

Explanation:

Comprehensive and Detailed 150 to 250 words of Explanation From WorkdayPro Time Tracking Knowledge:

The correct answer is C. Time tracking eligibility rule . In Workday Time Tracking, a time tracking eligibility rule is used to define which workers receive specific time tracking behavior and configurations.

Because the question asks where you can enable Optional Out Times for a group of workers , the key phrase is "for a group of workers." That grouping and assignment logic is controlled through the eligibility rule, which determines what time tracking setup applies to a worker population based on staffing attributes or eligibility criteria.

A time entry template controls how time is entered and displayed, such as layout and entry behavior, but it is typically applied through broader time tracking configuration rather than being the worker-grouping mechanism itself. A time entry code identifies the kind of time being recorded, such as regular, training, or on-call time, and does not control Optional Out Times at the worker-group level. A worktag is used for classification and reporting, not for enabling time entry behavior settings.

So, when Workday asks which component allows you to enable a feature like Optional Out Times for a specific population of workers, the correct setup component is the Time Tracking Eligibility Rule , because it is the object used to apply time tracking options to defined worker groups.

NEW QUESTION # 25

What app provides a central location for cards that display frequently used tasks and reports for Time Tracking?

- **A. Time Administrator Home**
- B. All Time Entry Templates
- C. View Worker's Time Eligibility
- D. View Worker's Time Eligibility by Organization

Answer: A

Explanation:

The correct answer is D. Time Administrator Home .

In Workday Time Tracking, Time Administrator Home is the app designed to provide administrators with a centralized workspace for managing time tracking activities. It displays cards that surface commonly used tasks, reports, alerts, and administrative actions, making it easier for time administrators to access the most relevant tools from one place. This home page is intended to improve efficiency by organizing frequent Time Tracking functions into a single operational hub.

The other options are not apps that provide a card-based administrative home experience. All Time Entry Templates is a report or task used to review configured templates, not a central home app. View Worker's Time Eligibility is a worker-specific report used to review which time tracking components apply to a worker. View Worker's Time Eligibility by Organization is also a reporting function, focused on reviewing eligibility across organizations rather than serving as a dashboard.

Because the question specifically asks for an app that offers a central location for cards showing frequently used Time Tracking tasks and reports, Time Administrator Home is the only option that fits that description.

It is the main administrative landing area for ongoing monitoring and action in Workday Time Tracking.

Therefore, the correct answer is D. Time Administrator Home .

NEW QUESTION # 26

When using the Generate Period Schedule task, how many years can you automatically generate periods?

- A. Up to 1 year
- B. Indefinitely
- **C. Up to 5 years**
- D. Up to 2 years

Answer: C

Explanation:

The correct answer is C. Up to 5 years .

In Workday Time Tracking, the Generate Period Schedule task is used to create future time periods in bulk for a defined period schedule. Rather than manually creating each period one at a time, administrators can use this task to automatically generate a set of future periods so workers, managers, approvals, and downstream payroll processing all have the required calendar structure in place. Workday allows this generation to extend up to 5 years , which gives organizations enough coverage for long-term schedule planning and administrative continuity.

This limit is important because period schedules drive the availability of time entry periods, review cycles, approvals, and closing processes. Generating too short a range may require frequent maintenance, while the system does not allow unlimited generation because controlled administrative maintenance is still expected.

That is why Indefinitely is not correct.

The other options are too limited for standard Workday administration. Up to 1 year and Up to 2 years may sound reasonable for some organizations operationally, but they do not reflect the actual supported maximum of the Generate Period Schedule task.

Workday provides a broader generation window to reduce repetitive administrative effort.

So, the correct answer is C. Up to 5 years .

NEW QUESTION # 27

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