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## Salesforce Plat-Admn-301 Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none"><li>• Security and Access: This section of the exam measures the skills of Salesforce Administrator and covers how record-level access, field access, and sharing models impact data visibility across the system. It focuses on understanding controlled-by-parent relationships, territory management, role hierarchies, and access to reports, dashboards, and email folders. It also includes comparing custom profiles, permission sets, and delegated administration, along with evaluating different authentication methods. The section also addresses the structure of business models such as person accounts, standard accounts, contacts, and contact-to-multiple-account relationships.</li></ul>
Topic 2	<ul style="list-style-type: none"><li>• Environment Management and Deployment: This section of the exam measures skills of Salesforce Administrator and covers moving metadata between environments using tools such as sandboxes, change sets, and managed or unmanaged AppExchange packages. It explains the capabilities and best practices related to deploying changes through change sets to ensure smooth and controlled migrations.</li></ul>

Topic 3	<ul style="list-style-type: none"> <li>• <b>Data and Analytics Management:</b> This section of the exam measures skills of Salesforce Data Analyst and covers data quality assessment, data enrichment, and duplicate management. It explains how to choose appropriate reporting and analytics tools for advanced requirements, including custom report types, snapshots, formulas, joined reports, and dashboard configurations. It also covers methods for connecting external data sources using big objects, external objects, data warehouses, data lakes, and Salesforce Connect. Finally, it describes the suitable tools and methods for importing data, including Data Loader, Data Import Wizard, and external IDs.</li> </ul>
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## Salesforce Certified Platform Administrator II Sample Questions (Q126-Q131):

### NEW QUESTION # 126

The security department at AW Computing wants to prevent users from exporting more data than they need. Included in this request is limiting records containing sensitive information, such as bank accounts and Personal Identifiable Information (PII).

Which feature should an administrator recommend to help limit what data is exported?

- **A. Salesforce Shield**
- B. Muted Permission Sets
- C. Salesforce Platform Encryption
- D. Export Data Settings

**Answer: A**

Explanation:

To limit data exports, especially for sensitive information, Export Data Settings in Salesforce are specifically designed to control user access to export data. These settings allow administrators to restrict who can export data from Salesforce, helping to protect sensitive information like bank accounts and Personal Identifiable Information (PII).

\* Export Data Settings:

\* Salesforce provides administrators with the ability to manage permissions related to data export functions. This includes restricting access to tools like Data Export, Data Loader, and Report Exports.

\* By limiting these permissions, administrators can control which users are allowed to export data, thereby reducing the risk of sensitive data, such as PII, being exported by unauthorized individuals.

\* This is particularly useful for ensuring that only designated roles or users can export data, as per the organization's data security policies.

\* Specific Use Case for Sensitive Information:

\* In a scenario where the focus is on preventing unnecessary access to sensitive information, Export Data Settings directly target the ability to export data and can be customized based on the security needs of the organization.

\* By disabling or limiting export permissions for specific profiles or roles, AW Computing can better manage the risk associated with handling sensitive data.

Incorrect options:

\* Salesforce Platform Encryption: While it protects sensitive data at rest by encrypting fields and files, it does not control export capabilities or prevent users from exporting data.

\* Salesforce Shield: This suite includes event monitoring, encryption, and audit trail features, which enhance security but do not specifically limit export permissions.

\* Muted Permission Sets: These are used to restrict permissions in permission set groups but are not designed to manage or limit data export capabilities directly.

In conclusion, Export Data Settings offer the most precise control over data export capabilities in Salesforce, making it the best solution to meet the security department's requirement.

Reference: According to Salesforce documentation, administrators can utilize Export Data Settings to manage and restrict data export permissions across the organization

#### NEW QUESTION # 127

The accounting team at Universal Containers is looking to roll out two new custom objects: a parent Invoice object and a child Payment object. Whenever a Payment record is created, the Invoice object should be updated to reflect the current outstanding value of the Invoice.

What should the administrator do to build this functionality?

- A. Create a master-detail relationship on the Payment with a Roll-up Summary field on the Invoice.
- B. Create a lookup-relationship on the Payment with a Roll-up Summary field on the Invoice.
- C. Create a lookup-relationship on the Payment and a workflow cross object field update.
- D. Create a master-detail relationship on the Payment and a workflow cross object field update.

**Answer: A**

Explanation:

Creating a master-detail relationship on the Payment with a Roll-up Summary field on the Invoice will build this functionality. A master-detail relationship creates a parent-child relationship between two objects, where the child records inherit the sharing and security settings of their parent. A Roll-up Summary field calculates values from related child records, such as count, sum, min, or max. In this case, the Roll-up Summary field on the Invoice can calculate the sum of all Payments related to it and subtract it from the Invoice amount to get the current outstanding value. References: [https://help.salesforce.com/s/articleView?id=sf.relationships\\_considerations.htm&type=5](https://help.salesforce.com/s/articleView?id=sf.relationships_considerations.htm&type=5) [https://help.salesforce.com/s/articleView?id=sf.fields\\_about\\_roll\\_up\\_summary\\_fields.htm&type=5](https://help.salesforce.com/s/articleView?id=sf.fields_about_roll_up_summary_fields.htm&type=5)

#### NEW QUESTION # 128

At Cloud Kicks, the Sales team uses a specific dashboard to see how they are doing daily. The team has asked the administrator for an easier way to see this dashboard.

What should the administrator recommend?

- A. Update the Sales team's app with a new dashboard.
- B. Add the dashboard to the Sales team's home page.
- C. Email the dashboard to the Sales Team every morning.
- D. Create a custom app with a dashboard.

**Answer: B**

Explanation:

A dashboard is a visual display of key metrics and trends for records in your org. Dashboards allow users to quickly monitor performance and identify trends or issues at a glance. To make it easier for users to see a dashboard they use frequently, administrators can add it to their home page using Lightning App Builder. This way, users can see their dashboard every time they log in or go to their home tab without having to navigate elsewhere. References: [https://help.salesforce.com/s/articleView?id=sf.dashboards\\_overview.htm&type=5](https://help.salesforce.com/s/articleView?id=sf.dashboards_overview.htm&type=5) [https://help.salesforce.com/s/articleView?id=sf.dashboards\\_add\\_to\\_home\\_page.htm&type=5](https://help.salesforce.com/s/articleView?id=sf.dashboards_add_to_home_page.htm&type=5)

#### NEW QUESTION # 129

At Cloud Kicks, users are able to run reports. However, when users try to export a report, they are taken to a login screen and prompted for additional verification.

What is causing this issue?

- A. Exporting Is configured to require a high assurance session.
- B. Users need to update their browser to the latest version.
- C. The users are logged Into an Insecure network.
- D. The users' profile is missing the Export Reports permission.

**Answer: A**

**Explanation:**

A high assurance session is a type of session security level that requires users to verify their identity using a second factor of authentication, such as Salesforce Authenticator, a verification code, or a security key.

Administrators can configure certain actions or permissions to require a high assurance session, such as exporting reports, viewing encrypted data, or accessing connected apps.

If users are able to run reports but are taken to a login screen and prompted for additional verification when they try to export a report, it could be because exporting is configured to require a high assurance session.

This means that users need to use a second factor of authentication to export reports, even if they have already logged in with their username and password. References: [https://help.salesforce.com/s/articleView?id=sf.identity\\_verification.htm&type=5](https://help.salesforce.com/s/articleView?id=sf.identity_verification.htm&type=5) [https://help.salesforce.com/s/articleView?id=sf.security\\_sessions.htm&type=5](https://help.salesforce.com/s/articleView?id=sf.security_sessions.htm&type=5)

**NEW QUESTION # 130**

Sales reps and partner consultants at Cloud Kicks work on the same kinds of shoe deals. The administrator has been asked to ensure that the Profit new on the Opportunity object is available to sales reps and is hidden from partners using Field Level Security. Which two features should the administrator use to fulfil this request?

Choose 2 answers

- A. Permission Set
- B. Organization-wide Defaults
- C. Profiles
- D. Record Type

**Answer: C,D**

**Explanation:**

A delegated administrator is a user who has been granted limited administrative privileges by an administrator through delegated administration groups. Delegated administrators can perform some administrative tasks without having full access to Setup.

Some functions that delegated administrators can perform are:

\* B) Build automation and validation rules using screen flows

Screen flows are types of flows that guide users through screens with elements such as text boxes, picklists, radio buttons, etc.

Screen flows can also perform actions such as creating records, updating fields, sending emails, etc. Delegated administrators can build automation and validation rules using screen flows if they have been granted access to create and edit flows by an administrator. References: [https://help.salesforce.com/s/articleView?id=sf.flow\\_concepts\\_design\\_overview.htm&type=5](https://help.salesforce.com/s/articleView?id=sf.flow_concepts_design_overview.htm&type=5) [https://help.salesforce.com/s/articleView?id=sf.flow\\_distribute\\_delegated\\_admins.htm&type=5](https://help.salesforce.com/s/articleView?id=sf.flow_distribute_delegated_admins.htm&type=5)

\* D) Make updates to permission set configurations

Permission sets are collections of settings and permissions that can extend users' functional access without changing their profiles.

Delegated administrators can make updates to permission set configurations if they have been granted access to manage users by an administrator. References: [https://help.salesforce.com/s/articleView?id=sf.users\\_permissionsets.htm&type=5](https://help.salesforce.com/s/articleView?id=sf.users_permissionsets.htm&type=5) [https://help.salesforce.com/s/articleView?id=sf.admin\\_useradmin\\_delegated.htm&type=5](https://help.salesforce.com/s/articleView?id=sf.admin_useradmin_delegated.htm&type=5)

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**NEW QUESTION # 131**

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