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NCARB Project-Management Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none">Project Work Planning: This section of the exam measures the skills of architectural associates and covers the development and communication of an effective project work plan. It emphasizes maintaining schedules, setting clear criteria for work planning, and ensuring consistent communication with stakeholders, including owners, contractors, consultants, and internal staff.
Topic 2	<ul style="list-style-type: none">Project Quality Control: This section of the exam measures skills of project managers and covers procedures for ensuring quality and maintaining the Standard of Care throughout the project. It focuses on applying regulatory requirements, reviewing documentation for quality, reducing risks and liabilities, and managing the design process to preserve its objectives

Topic 3	<ul style="list-style-type: none"> Contracts: This section of the exam measures the skills of project managers and covers the analysis of contracts that govern the relationships between architects, owners, contractors, and consultants. It highlights verifying adherence to agreements, interpreting key contractual elements, and ensuring consultant work is properly integrated into the project.
Topic 4	<ul style="list-style-type: none"> Project Execution: This section of the exam measures skills of architectural associates and covers the management of project execution through administrative procedures rather than design decisions. It addresses evaluating budgets, managing scope changes, preparing project documentation in line with delivery methods, and securing necessary approvals from relevant authorities.
Topic 5	<ul style="list-style-type: none"> Resource Management: This section of the exam measures the skills of project managers and covers how to determine the right team composition and manage time allocation for successful project delivery. It focuses on evaluating criteria for assembling teams and ensuring resources are properly managed to execute the project within agreed terms.

NCARB ARE 5.0 Project Management (PjM) Exam Sample Questions (Q58-Q63):

NEW QUESTION # 58

According to AIA Document B201, the architect must perform which of the following services during Construction Contract Administration?

Check the three that apply.

- A. Prepare construction contracts
- B. Review the program furnished by the owner
- C. Visit the site during appropriate stages of construction
- D. Make decisions related to aesthetic effect
- E. Be a representative of and give advice to the owner
- F. Prepare bid evaluation report

Answer: C,D,E

Explanation:

Per AIA B201, during Construction Contract Administration, the architect shall:

C). Make decisions on aesthetic matters when consistent with the contract documents.
 E). Visit the site at appropriate intervals to observe the work and determine conformance.
 F). Act as the owner's representative and advise on matters related to construction performance.

Incorrect options:

A). The contractor prepares the construction contract using standard AIA forms (A101, A201); not the architect.
 B). Bid evaluation is typically performed prior to the Construction Contract Administration phase.
 D). Reviewing the program is part of early design phases, not CCA.

References:

AIA B201 - Standard Form of Architect's Services: Construction Contract Administration NCARB ARE 5.0 Handbook - Services during construction

NEW QUESTION # 59

Delivery	Duration	Start Date	Completion Date
Kick off/Site Visit	1 week	March 1	March 8
SD 30%	3 weeks	March 8	March 29
DD 60%	6 weeks	March 29	May 10
CD 90%	9 weeks	May 10	July 12
Permitting	9 weeks	July 12	September 13
Bidding/Negotiation	12 weeks	July 12	October 4

Prior to the project kick-off, the architect requests to add an additional week of review time to the schedule for each design submission for coordination with their consultants. Based on the schedule provided, what is the earliest start date for construction with the additional review periods?

- A. November 1
- B. October 11
- **C. October 25**
- D. October 4

Answer: C

Explanation:

There are three phases with design submissions:

SD 30%

DD 60%

CD 90%

Adding 1 extra week for review to each of those phases results in 3 additional weeks total.

Original end of Bidding/Negotiation = October 4 # Add 3 weeks = October 25 Coordinating review time with consultants is a best practice and should be reflected in planning deliverables.

Reference: NCARB ARE 5.0 Handbook - PjM Content Area 3: Project Work Planning AIA Best Practices on project scheduling

NEW QUESTION # 60

In response to a request for qualifications for a prospective project, the architect assembles a project team of mechanical, electrical, plumbing, and fire protection engineers.

What is the project?

- **A. a new school for grades K-12**
- B. seismic upgrades of a 1950s era hospital
- C. the renovation of a commercial office building
- D. a research university campus master plan

Answer: A

Explanation:

K-12 schools typically require comprehensive MEPFP (Mechanical, Electrical, Plumbing, Fire Protection) engineering services due to their complex needs-such as HVAC systems, lighting, life safety, and code compliance. Other options may not require the full suite of these services at the proposal stage, particularly a master plan or focused seismic upgrades.

References:

NCARB ARE 5.0 Handbook - Consultant coordination by project type

Ballast ARE 5 Review Manual - K-12 school systems requirements

NEW QUESTION # 61

Evaluation and mitigation of indoor air quality in an existing facility assessment would include participation by which of the following? Check the three that apply.

- A. Structural engineer
- B. Electrical engineer
- C. Industrial engineer
- **D. Mechanical engineer**
- **E. Architect**
- **F. Industrial hygienist**

Answer: D,E,F

Explanation:

Comprehensive Detailed Explanation:

Indoor air quality (IAQ) assessments require:

A). Architect - for identifying spatial and operational sources of contamination and coordinating remediation.

B). Industrial hygienist - for monitoring pollutants (e.g., mold, VOCs, CO2) and recommending mitigation strategies.

F). Mechanical engineer - for assessing HVAC system functionality, filtration, and ventilation strategies.

References:

NCARB ARE 5.0 Handbook - Existing building evaluations

CSI Division 01 (General Requirements) and 23 (HVAC)

NEW QUESTION # 62

According to AIA Document A201, who is responsible for obtaining permits and licenses required for the project?

- A. Architect
- **B. Owner**
- C. Construction Manager
- D. Contractor

Answer: B

Explanation:

Per AIA A201 General Conditions, the owner is responsible for obtaining and paying for permits and licenses necessary for the project unless otherwise stated. The contractor typically assists by providing necessary information and submitting documents required by local authorities but the ultimate responsibility lies with the owner. The architect facilitates compliance by producing code-compliant documents but does not directly secure permits. This responsibility division is a key concept in ARE 5.0 PjM relating to roles and obligations defined in contract documents.

NEW QUESTION # 63

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