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### BCI CBCI Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none"><li>• Design: Here, learners explore how to translate analysis into strategic plans by developing continuity designs that mitigate identified risks, ensuring critical operations remain functional or can be quickly restored during disruptions.</li></ul>
Topic 2	<ul style="list-style-type: none"><li>• Validation: This final module emphasizes testing and verifying the effectiveness of implemented plans through exercises and reviews—ensuring that what was designed and implemented actually performs as intended under real-world conditions.</li></ul>
Topic 3	<ul style="list-style-type: none"><li>• Analysis This module dives into the analytical stage, focusing on tools such as Business Impact Analysis (BIA) and risk assessment to identify critical functions and vulnerabilities—essential for understanding what the organization must protect and why.</li></ul>

### BCI Certificate of the Business Continuity Institute (CBCI) Sample Questions (Q90-Q95):

#### NEW QUESTION # 90

Which of the following statements about an Activity Business Impact Analysis (BIA) is correct?

- A. An Activity BIA determines the resources required to deliver the organization's prioritized products and services
- **B. An Activity BIA identifies and prioritizes the activities that deliver the most urgent products and services and determines the resources and dependencies required to enable continuity**
- C. An Activity BIA ensures that all of the activities undertaken by an organization can continue as usual during a disruption and sets out a detailed plan to enable continuity
- D. An Activity BIA identifies risks to delivery activities and establishes strategies to either prevent risks arising or to mitigate their effects should they arise

**Answer: B**

Explanation:

An Activity Business Impact Analysis (BIA) is a crucial component of the Business Continuity Management System (BCMS) that focuses on identifying and prioritizing the activities within the organization that contribute to delivering critical products and services. According to the CBCI 7.0 course, the Activity BIA maps out which activities are most urgent and vital, and it determines the necessary resources and interdependencies required to maintain or restore these activities following a disruption. This detailed understanding enables the organization to allocate resources effectively and design recovery strategies tailored to priority activities. Unlike a broad process or product BIA, the Activity BIA provides granular insights into operational components, ensuring continuity plans address practical recovery needs and dependencies.

Reference: CBCI 7.0 Study Guide, Module 3: Business Impact Analysis, pages 42-44.

#### NEW QUESTION # 91

Which of the following is an indicator that top management is embracing Business Continuity?

- **A. Business Continuity is part of the organization's strategic planning and is reviewed regularly**
- B. The organization maintains full compliance with legal and regulatory requirements
- C. The organization's Business Continuity operational plans are kept up to date
- D. The organization's health and safety risk assessments are recorded as required

**Answer: A**

Explanation:

The CBCI 7.0 course identifies the integration of Business Continuity into the organization's strategic planning with regular reviews as a clear sign of top management's commitment. Strategic incorporation ensures Business Continuity is prioritized, resourced, and aligned with long-term objectives, reflecting leadership's recognition of its importance. Regular review cycles demonstrate ongoing engagement and responsiveness to changing risks. While legal compliance, health and safety management, and operational plan maintenance are important, they may occur without active leadership endorsement. True embracement requires embedding Business Continuity in strategic decision-making and organizational culture.

Reference: CBCI 7.0 Study Guide, Module 1: Leadership and Commitment, pages 23-26.

#### NEW QUESTION # 92

In order to ensure that priority is given to activities with the shortest Recovery Time Objectives (RTOs), strategies can:

- A. Include a risk assessment to identify the best treatment option
- B. Include relevant extracts from the Business Impact Analysis (BIA)
- C. Identify workarounds for all activities other than those with short RTOs
- **D. Highlight activities with short RTOs by categorising strategies by timeframe**

**Answer: D**

Explanation:

The CBCI 7.0 course highlights that categorizing strategies by timeframe is an effective method to ensure focus on activities with short RTOs. This approach visually and operationally segments recovery strategies, allowing the organization to prioritize resources and actions that address the most time-critical functions first.

Including BIA extracts supports understanding but is insufficient on its own. Risk assessments inform treatment choices but do not inherently prioritize by RTO. Workarounds for non-priority activities are useful but are a secondary measure after prioritization. Categorizing by recovery time frames aligns operational focus with impact tolerances.

Reference: CBCI 7.0 Study Guide, Module 5: Solutions Development, pages 91-94.

#### NEW QUESTION # 93

Which of the following explains the value that can be added when personnel embrace Business Continuity rather than seeing it as something embedded in their job role?

- A. Personnel complete tasks as instructed within the time allocated
- **B. Personnel feel committed to Business Continuity and ensure that their tasks are completed promptly and with attention to detail**
- C. Personnel are aware of Business Continuity and attend meetings if required to
- D. Personnel view Business Continuity as additional requirements which demand further training

**Answer: B**

Explanation:

Personnel who genuinely embrace Business Continuity demonstrate commitment beyond compliance, proactively ensuring tasks related to continuity are completed promptly and with thoroughness. The CBCI 7.0 course stresses that this attitude leads to better preparedness, reduces risks, and enhances recovery capabilities, driving organizational resilience. Merely attending meetings or completing tasks as instructed reflects minimal engagement, whereas embracing continuity fosters ownership and accountability.

Reference: CBCI 7.0 Study Guide, Module 4: Business Continuity Culture and Engagement, pages 72-74.

#### NEW QUESTION # 94

Which of the following is a factor that should be taken into consideration when developing an exercise program?

- A. It is necessary to carry out exercises for only a sample of the plans and recovery teams in place
- B. A single type of exercise should be used for all so that participants become familiar with the structure and approach of the exercise activities
- **C. It requires a series of events and activities scheduled over a period of time**
- D. It is necessary to carry out exercises only once as initial tests will provide all of the required information

**Answer: C**

Developing an effective exercise program involves planning a series of varied events and activities over time to comprehensively test and validate different aspects of Business Continuity. The CBCI 7.0 course underlines that exercises should be progressive, increasing in complexity and scope, to build capability and confidence. Conducting exercises only once or relying on a single type of exercise limits effectiveness and can lead to gaps in readiness. Similarly, sampling plans restricts full organizational preparedness. A systematic, scheduled program ensures continuous improvement and coverage across plans and teams.

Reference: CBCI 7.0 Study Guide, Module 6: Exercising and Validation, pages 119-121.

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