

Quiz Google - Associate-Google-Workspace-Administrator–High Hit-Rate Visual Cert Exam



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Google Workspace Administrator certification is a valuable credential for IT professionals who want to enhance their career prospects in the field of cloud computing. Google Cloud Certified - Professional Google Workspace Administrator certification exam is ideal for IT professionals who are responsible for managing and administering Google Workspace for their organizations. It is also suitable for IT professionals who want to learn how to manage and administer Google Workspace services and gain a deep understanding of the platform's features and capabilities.

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Google Associate-Google-Workspace-Administrator Exam Syllabus Topics:

Topic	Details

Topic 1	<ul style="list-style-type: none"> • Managing Objects: This section of the exam measures the skills of Google Workspace Administrators and covers the management of user accounts, shared drives, calendars, and groups within an organization. It assesses the ability to handle account lifecycles through provisioning and deprovisioning processes, transferring ownership, managing roles, and applying security measures when access needs to be revoked. Candidates must understand how to configure Google Cloud Directory Sync (GCDS) for synchronizing user data, perform audits, and interpret logs. Additionally, it tests knowledge of managing Google Drive permissions, lifecycle management of shared drives, and implementing security best practices. The section also focuses on configuring and troubleshooting Google Calendar and Groups for Business, ensuring proper access control, resource management, and the automation of group-related tasks using APIs and Apps Script.
Topic 2	<ul style="list-style-type: none"> • Configuring Services: This section of the exam evaluates the expertise of IT Systems Engineers and emphasizes configuring Google Workspace services according to corporate policies. It involves assigning permissions, setting up organizational units (OUs), managing application and security settings, and delegating Identity and Access Management (IAM) roles. The section also covers creating data compliance rules, applying Drive labels for data organization, and setting up feature releases such as Rapid or Scheduled Release. Candidates must demonstrate knowledge of security configurations for Google Cloud Marketplace applications and implement content compliance and security integration protocols. Furthermore, it includes configuring Gmail settings such as routing, spam control, email delegation, and archiving to ensure communication security and policy alignment across the organization.
Topic 3	<ul style="list-style-type: none"> • Data Access and Authentication: This section of the exam evaluates the capabilities of Security Administrators and focuses on configuring policies that secure organizational data across devices and applications. It includes setting up Chrome and Windows device management, implementing context-aware access, and enabling endpoint verification. The section assesses the ability to configure Gmail Data Loss Prevention (DLP) and Access Control Lists (ACLs) to prevent data leaks and enforce governance policies. Candidates must demonstrate an understanding of configuring secure collaboration settings on Drive, managing client-side encryption, and restricting external sharing. It also covers managing third-party applications by controlling permissions, approving Marketplace add-ons, and deploying apps securely within organizational units. Lastly, this section measures the ability to configure user authentication methods, such as two-step verification, SSO integration, and session controls, ensuring alignment with corporate security standards and compliance requirements.
Topic 4	<ul style="list-style-type: none"> • Troubleshooting: This section of the exam measures the skills of Technical Support Specialists and focuses on identifying, diagnosing, and resolving issues within Google Workspace services. It tests the ability to troubleshoot mail delivery problems, interpret message headers, analyze audit logs, and determine root causes of communication failures. Candidates are expected to collect relevant logs and documentation for support escalation and identify known issues. The section also evaluates knowledge in detecting and mitigating basic email attacks such as phishing, spam, or spoofing, using Gmail security settings and compliance tools. Additionally, it assesses troubleshooting skills for Google Workspace access, performance, and authentication issues across different devices and applications, including Google Meet and Jamboard, while maintaining service continuity and network reliability.
Topic 5	<ul style="list-style-type: none"> • Supporting Business Initiatives: This section of the exam measures the skills of Enterprise Data Managers and covers the use of Google Workspace tools to support legal, reporting, and data management initiatives. It assesses the ability to configure Google Vault for retention rules, legal holds, and audits, ensuring compliance with legal and organizational data policies. The section also involves generating and interpreting user adoption and usage reports, analyzing alerts, monitoring service outages, and using BigQuery to derive actionable insights from activity logs. Furthermore, candidates are evaluated on their proficiency in supporting data import and export tasks, including onboarding and offboarding processes, migrating Gmail data, and exporting Google Workspace content to other platforms.

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Google Associate-Google-Workspace-Administrator Exam Materials - Latest Associate-Google-Workspace-Administrator Test Cram

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Google Associate Google Workspace Administrator Sample Questions (Q16-Q21):

NEW QUESTION # 16

Multiple users in your organization are reporting that Calendar invitations sent from a specific department are not being received. You verified that the invitations are being sent and there are no error messages in the sender's logs. You want to troubleshoot the issue. What should you do?

- A. Disable and re-enable the Calendar service for the affected users to refresh their connection.
- B. Verify that the senders in the specific department have the necessary permissions to share their calendars externally and send invitations outside of the organization.
- **C. Analyze the message headers of the sent invitations by using the Google Admin Toolbox to identify any delivery issues.**
- D. Check the affected users' Calendar settings to confirm whether they have accidentally blocked invitations from the specific department.

Answer: C

Explanation:

Using the Google Admin Toolbox to analyze the message headers of the sent invitations helps you identify if there are any issues with the delivery of the invitations, such as misrouted messages or issues with email delivery to the affected users. This approach will give you detailed information on what might be causing the issue, even if no error messages appear in the sender's logs.

NEW QUESTION # 17

Per regulatory requirements, your company is required to keep the data of employees located in Germany within Europe and the data of employees located in the US within the US. The employees in Germany are in a separate organizational unit (OU) than employees in the US. You need to ensure that where employee data is stored is in compliance with the location regulations. What should you do?

- A. Navigate to the Data Regions function in the Admin console. Select 'No preference.'
- B. Instruct employees to use Drive for desktop to keep documents on their corporate computers.
- **C. Navigate to the Data Regions function in the Admin console. Select the Europe region for employees in Germany, and select the US region for US employees.**
- D. Create two Groups. Assign employees into the Germany or US Group based on their location. Use Google Drive trust rules to prevent sharing between the Groups.

Answer: C

Explanation:

Using the Data Regions function in the Google Admin console, you can specify where data is stored for different organizational units (OUs) based on their geographical location. This ensures that employee data for those in Germany is stored within Europe, while data for US employees is stored within the US, meeting the regulatory requirements for data locality. This approach automates compliance and eliminates the need for manual tracking or additional configurations.

NEW QUESTION # 18

Your company has purchased Gemini licenses for a subset of employees. You need to ensure that only users in the marketing and sales departments have access to Gemini features by using the most efficient approach. What should you do?

- A. Enable Gemini for the entire organization. Instruct users in other departments not to use Gemini.
- B. Assign Gemini licenses to each user in the marketing and sales departments.
- C. Create a script to assign a Gemini license to new users if they are in marketing or sales. Run the script daily.
- **D. Create an organizational unit (OU) for marketing and sales. Assign the Gemini licenses to that OU, and enable Gemini for that OU only.**

Answer: D

Explanation:

Creating separate organizational units (OUs) for marketing and sales allows you to apply the Gemini licenses to only those departments. By enabling Gemini for just that OU, you ensure that only the employees in marketing and sales have access to Gemini features, ensuring an efficient and scalable solution. This avoids the need for manual assignment or unnecessary instructions to users in other departments.

NEW QUESTION # 19

Your company's security team has requested two requirements to secure employees' mobile devices-enforcement of a passcode and remote account wipe functionality. The security team does not want an agent to be installed on the mobile devices or to purchase additional licenses.

Employees have a mix of iOS and Android devices. You need to ensure that these requirements are met. What should you do?

- A. Set up advanced mobile management for iOS devices and basic mobile management for Android devices.
- **B. Set up advanced management for both iOS and Android devices.**
- C. Set up basic management for both iOS and Android devices.
- D. Implement a third-party enterprise mobility management (EMM) provider.

Answer: B

Explanation:

Advanced mobile management in Google Workspace provides the necessary features for securing mobile devices without the need for third-party apps or additional licenses. This includes enforcing passcodes and enabling remote account wipe functionality for both iOS and Android devices. Advanced management ensures that both security requirements are met while keeping the setup efficient and within the organization's existing licenses.

NEW QUESTION # 20

Your security team is concerned about disgruntled employees downloading large amounts of intellectual property. You need to create an automatic notification if any user downloads more than 500 files from Google Drive within a one-hour period. What should you do?

- A. Use the alert center to review Drive audit logs for instances where users download a large number of files.
- B. Set up an alert within Google Cloud Monitoring to track the number of Drive API calls and trigger a notification when a user makes an excessive number of download requests.
- C. Configure a Data Loss Prevention (DLP) rule for Drive.
- **D. Create an activity rule in the security investigation tool to monitor Drive download events. Set a threshold to trigger an alert.**

Answer: D

Explanation:

To create an automatic notification for a specific event (downloading more than 500 files from Google Drive within a one-hour period), an "activity rule" in the Google Workspace Security Center (which leverages the security investigation tool's capabilities) is the most appropriate and direct solution. Activity rules allow you to define conditions based on log events (like Drive downloads) and set thresholds to trigger alerts and even automated actions.

Here's why the other options are less suitable for this specific requirement:

B. Use the alert center to review Drive audit logs for instances where users download a large number of files. The Alert Center displays alerts, but it doesn't create the custom alert for this specific threshold. You would review existing alerts here. While Drive audit logs are the source of the data, the Alert Center isn't where you configure the rule to generate the alert based on a specific count of downloads within a time period.

C. Configure a Data Loss Prevention (DLP) rule for Drive. DLP rules are designed to prevent sensitive data from being shared or downloaded. They focus on the content of the files (e.g., credit card numbers, PII). While useful for data exfiltration, a DLP rule wouldn't specifically count the number of downloads to trigger an alert based on a volume threshold, regardless of content.

D. Set up an alert within Google Cloud Monitoring to track the number of Drive API calls and trigger a notification when a user makes an excessive number of download requests. While technically possible via Google Cloud's logging and monitoring infrastructure if you're forwarding Google Workspace logs there, this is a more complex and advanced solution requiring integration with Google Cloud Platform. The Google Workspace Admin console offers a direct, built-in feature (activity rules) for this specific use case, making it the more efficient and less expensive solution within the context of Google Workspace administration.

Reference from Google Workspace Administrator:

Create and manage activity rules: This documentation directly explains how to create activity rules, including setting conditions based on log events (like Drive downloads) and defining thresholds to trigger alerts.

Reference:

Specifically, for Drive download events: The activity rule configuration allows you to select "Drive log events" as the data source and then filter by "Download" event type. You can then define the threshold (e.g., count > 500 within 1 hour).

Drive audit log events: These logs are the source data that activity rules analyze. They capture events like "Download." About the security investigation tool: Activity rules are often created within or leverage the capabilities of the security investigation tool.

NEW QUESTION # 21

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