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## Updated Relativity RCA Practice Questions in PDF Format

We learned that a majority of the candidates for the RCA exam are office workers or students who are occupied with a lot of things, and do not have plenty of time to prepare for the RCA exam. Taking this into consideration, we have tried to improve the quality of our RCA Training Materials for all our worth. Now, I am proud to tell you that our RCA study dumps are definitely the best choice for those who have been yearning for success but without enough time to put into it.

## Relativity Certified Administrator Sample Questions (Q34-Q39):

### NEW QUESTION # 34

How should data be promoted to a review workspace to take advantage of the reduced data costs offered by the repository workspace?

- A. ARM the repository case out and restore it as a review workspace.
- B. Uninstall the repository application when culling is done.
- C. Use Integration Points with the Links Only option for natives.
- D. Export data out to a load file and import into a review workspace with Import/Export.

**Answer: C**

Explanation:

The correct answer is C. Use Integration Points with the Links Only option for natives. Relativity's repository workspace documentation explicitly says that to take advantage of reduced repository data costs, they strongly recommend promoting sets of documents via links only to standard review workspaces instead of storing duplicates of the files in the review workspace. The repository workflow page describes using Integration Points to move selected documents to the review workspace, and the billing guidance explains that if you promote actual files instead of links only, you incur both repository and review storage charges. That makes option C the documented best practice. Uninstalling the repository application is actually listed as a condition that can affect repository billing adversely, so option A is incorrect. Exporting and re-importing with Import/Export duplicates the files and defeats the reduced-cost repository workflow. ARM restore is also not the recommended method for promoting data into active review while preserving the repository cost advantages. Therefore, the correct answer is use Integration Points with Links Only for

natives .

### NEW QUESTION # 35

What production numbering should be used when reproducing documents with the same Bates numbering?

- A. Existing production numbering
- B. Page level numbering
- C. Document field numbering
- D. Original image numbering

**Answer: A**

Explanation:

The correct answer is D. Existing production numbering . Relativity's official production set documentation states that Existing production numbering should be selected when you want to re-use the Bates numbering fields from a previously run production set . This is the exact numbering option designed for scenarios where documents are being reproduced but must retain the same Bates values from an earlier production. Relativity further explains that this option is appropriate when you need to change the produced images, produce only a subset of documents from the existing production, or otherwise reissue the same produced documents while preserving the prior numbering.

This aligns directly with re-production workflows. Relativity's re-production documentation also notes that re- production jobs reuse the numbering format and Bates numbers from the original productions , reinforcing that the platform supports maintaining the original numbering scheme instead of assigning new Bates values. That is critical in litigation workflows where Bates continuity must be preserved for references in correspondence, court filings, and prior productions. The other options do not fit this requirement. Page level numbering and document field numbering generate or rely on other numbering methods, while original image numbering is not the production numbering choice used for preserving prior Bates values in a re- production. Therefore, when reproducing documents and keeping the same Bates numbering, the correct production numbering method is Existing production numbering .

### NEW QUESTION # 36

What format should you use to search for a specific emoji by name in the Short Message Viewer?

- A. [Name]
- B. "Name"
- C. :Name:
- D. < Name >

**Answer: C**

Explanation:

The correct answer is B. :Name: . Relativity's RSMF-supported emoji documentation states that emojis in RSMF files display as text strings surrounded by colons , giving the example :smile: . That directly establishes the emoji short-name format used by Relativity for named emoji representations.

The Short Message Viewer documentation also confirms that users can search for emojis in conversations.

Since Relativity's own emoji naming convention is colon-delimited short names, the correct format for searching by name is :Name:. The other options use bracket, angle-bracket, or quoted forms that Relativity does not identify as the short-name syntax for emoji. Therefore, the correct answer is :Name: .

### NEW QUESTION # 37

When using Simple File Upload to import new documents, what determines the Control Number?

- A. The name of the file.
- B. The Filename field of the document's load file.
- C. The next available Control Number based on Processing Profile settings.
- D. The next available Document ArtifactID value.

**Answer: A**

Explanation:

The correct answer is C. The name of the file. Relativity's Simple File Upload documentation states that when you upload a

document using this feature, Relativity imports metadata including Control Number and File Name. In the Simple File Upload workflow, there is no traditional load file that defines document identifiers the way an Import/Export document load does. The uploaded file itself is the source object for the new document record, and the question's answer choices point to the documented practical behavior that the control number comes from the uploaded file name.

The other options do not align with the Simple File Upload model. ArtifactID is a system-generated identifier, but it does not determine the Control Number. There is no document load file in this workflow, so option B is incorrect. Processing Profile settings belong to Processing workflows, not Simple File Upload, so option D is also incorrect. Relativity's replacement guidance also reinforces the centrality of Control Number in this workflow by stating that you cannot upload a document that shares a Control Number with a document already in Relativity unless you use the replacement workflow. That behavior is consistent with the file name being used to derive the incoming document's control number in Simple File Upload.

### NEW QUESTION # 38

How do you move a job to the front of the Branding queue?

- A. Change the job's priority to the highest value in the queue.
- B. Cancel and restart the job.
- C. Change the job's priority to the lowest value in the queue.
- D. Change the job's submitted date / time.

**Answer: C**

Explanation:

The correct answer is C. Change the job's priority to the lowest value in the queue. Relativity's Branding queue documentation states that only one job runs at a time and the lower numbered job runs first while the higher numbered job runs last. It also explains that you can move jobs by using Change Priority and entering a new integer value. Since lower numbers represent higher queue priority, moving a job to the front means assigning it the lowest priority number among the queued jobs.

This rules out option D, which reverses the queue logic. Changing submitted date/time is not the documented control for moving a branding job forward, and canceling/restarting is unnecessary when Relativity already provides a queue-priority control. Therefore, to move a job to the front of the Branding queue, you change its priority to the lowest value in the queue.

### NEW QUESTION # 39

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