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## Workday Workday-Pro-HCM-Reporting Exam Syllabus Topics:

| Topic   | Details  |
|---------|--|
| Topic 1 | <ul style="list-style-type: none"><li>• Reporting: Business Reporting is used to inform management and investors of information such as financial performance, the market outlook, or the performance of a specific department. Candidates are tested for their business reporting skills.</li></ul> |
| Topic 2 | <ul style="list-style-type: none"><li>• Composite Reporting: This domain of the Workday Pro HCM Reporting Certification exam measures the skills of HRIS Analysts and covers building and managing Composite Reports to deliver advanced insights across Workday HCM data.</li></ul>                 |
| Topic 3 | <ul style="list-style-type: none"><li>• Human Capital Management: Human capital is a concept used by economists and social scientists to designate personal attributes considered useful in the production process. Candidates are assessed for their HCM skills.</li></ul>                          |
| Topic 4 | <ul style="list-style-type: none"><li>• Calculated Fields: This domain assesses the skills of candidates regarding calculations. A calculation is a deliberate process that transforms one or more inputs into one or more results.</li></ul>  |

## Newest Workday-Pro-HCM-Reporting Exam Questions and Workday Pro HCM Reporting Certification Exam Learning Reference Files

In this era of the latest technology, we should incorporate interesting facts, figures, visual graphics, and other tools that can help people read the Workday Pro HCM Reporting Certification Exam (Workday-Pro-HCM-Reporting) exam questions with interest. Prep4sureGuide uses pictures that are related to the Workday-Pro-HCM-Reporting certification exam and can even add some charts, and graphs that show the numerical values. It will not let the reader feel bored with the Workday-Pro-HCM-Reporting Practice Test. They can engage their attention in Workday Workday-Pro-HCM-Reporting exam visual effects and pictures that present a lot of.

### Workday Pro HCM Reporting Certification Exam Sample Questions (Q46-Q51):

#### NEW QUESTION # 46

The HR administrator is complaining about a report that is running slowly. The report uses the Trended Workers data source and includes a field on the related Worker business object.

How can you improve report performance without altering the report requirements?

- A. Run the Purge Worker Trending Data task.
- **B. Add the field to the Trended Workers data source.**
- C. Run the Create Worker Trending Data task.
- D. Create a calculated field on the Trended Worker business object.

**Answer: B**

Explanation:

Performance issues often occur when trending reports pull fields from related business objects instead of directly from the Trended Workers data source. This requires Workday to join across objects at runtime, slowing down report execution. To improve performance, you should add the required field to the Trended Workers data source, ensuring the data is pre-joined and optimized for trending.

From the Workday binder: "To improve performance, add commonly reported fields directly to the Trended Workers object. Using related business object fields requires additional joins and increases report runtime." Creating calculated fields adds complexity rather than improving speed. Purging or re-creating trending data maintains system hygiene but does not address field-level performance.

Thus, the correct solution is A. Add the field to the Trended Workers data source.

#### NEW QUESTION # 47

You have created a composite report and are trying to add a matrix report as a subreport. However, when trying to configure a Data column, the matrix report is not available to select in the Sub Report Name field.

What can you check to identify the cause of this issue?

- A. Check that the prompt defaults in the matrix report align with the prompt defaults defined in the composite report's Report Settings.
- **B. Check that every field in the composite report's set of fields that are enabled for filtering and grouping also exists as a group-by field in the matrix report.**
- C. Check that the summarization fields in the matrix report also match the selections in the Field to Aggregate field in the Data column settings.
- D. Check that the configurations on the Filter Data in Sub Report grid also exist in the Filter tab of the matrix report definition.

**Answer: B**

Explanation:

For a matrix report to be used as a subreport in a composite report, the group-by fields in the matrix report must align with the fields enabled for filtering and grouping in the composite report. If this alignment does not exist, Workday does not allow the matrix report to appear as a valid subreport option in the Sub Report Name dropdown.

From the Workday binder: "To include a matrix report as a subreport in a composite, the group-by fields of the matrix must match

the fields enabled for grouping in the composite report. If these do not match, the matrix will not appear in the Sub Report Name selection." Other factors such as prompt defaults or filter settings may impact usability, but they do not prevent the matrix report from being selectable. The key dependency is the field alignment between the composite and the matrix group-by fields. Therefore, the correct answer is A. Check that every field in the composite report's set of fields that are enabled for filtering and grouping also exists as a group-by field in the matrix report.

#### NEW QUESTION # 48

The Recruiting department requested a report that shows job applications by recruiting source, displayed through count and percent summaries that they can drill into to further analyze the data.

What report type fulfills these requirements?

- A. Search
- B. Advanced
- C. nBox
- **D. Matrix**

**Answer: D**

Explanation:

Workday offers several custom report types: Advanced, Matrix, Composite, Search, and Trending .

Advanced Reports: Allow sorting, filtering, grouping, totals, and charts but are not designed for percentage summarizations across grouped data.

Search Reports: Show search results based on facet filters, not suited for summarization and percentages.

nBox Reports: Used for displaying workers or positions across two dimensions (e.g., performance vs. potential).

Matrix Reports: Specifically designed for grouping data, applying summarizations (count, sum, percent), and drilling

#### NEW QUESTION # 49

An HR administrator shares a discovery board with a manager and gives the manager Can Edit permissions. The manager is able to open Drive and access the discovery board. However, upon opening the discovery board, the manager notices that there are placeholders for each visualization and the data does not display.

What permission does the manager need to view the data in the visualizations?

- **A. The data source used in each visualization**
- B. Can View permissions on each visualization
- C. The Discovery Boards: Create domain
- D. The Drive domain

**Answer: A**

Explanation:

Discovery boards in Workday Prism or Analytics rely on underlying data sources to populate visualizations. Even if the manager has Can Edit or Can View access to the discovery board itself, they still need access to the domains or data sources used in the visualizations. Without this, placeholders appear instead of data.

From the Workday binder: "Discovery boards enforce Workday security. Users must have access to the underlying data sources or domains to view data in visualizations, regardless of board permissions." Giving "Can View" permissions on the visualization object itself or Drive access only affects sharing, not data. Discovery Boards: Create allows building new boards, not data access.

Therefore, the manager must have A. The data source used in each visualization.

#### NEW QUESTION # 50

You have selected the Enable As Worklet checkbox on a report definition and added the Recruiting dashboard in the Available On field. You share the report definition with all authorized users and run the Recruiting dashboard but the worklet is not appearing.

What could be the reason for this?

- A. The worklet has more than 100 rows of data.
- **B. You need to configure the Recruiting dashboard to include the worklet.**
- C. Your security needs to be updated to view the worklet.
- D. The worklet needs to be setup as required on the dashboard.

**Answer: B**

Explanation:

Enabling a report as a worklet and assigning it to a dashboard does not automatically make it visible. The Recruiting dashboard (or any dashboard in Workday) must be configured to include the worklet explicitly. This is a common oversight-report designers assume that enabling a report as a worklet is sufficient, but the dashboard itself must be updated in configuration to display that worklet tile.

From the Workday reporting materials: "Dashboards provide an interface to view multiple worklets. Even if a report is enabled as a worklet, the dashboard configuration determines which worklets are visible to end users." Other options are less relevant: exceeding 100 rows only impacts loading performance, not visibility; security issues would typically block data, not hide the worklet entirely; and required setup applies to whether the worklet is optional or required, but it must still be added to the dashboard. Thus, the correct reason is B. You need to configure the Recruiting dashboard to include the worklet.

### NEW QUESTION # 51

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