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Appian Certified Analyst Sample Questions (Q16-Q21):

NEW QUESTION # 16

Your team is developing an application in which users can submit SOW requests. The application homepage in sites should contain a link that when pressed, navigates users through the request forms within the site.

Which Appian link type should be used on the homepage for new request submissions?

- A. Submit Link
- **B. Start Process Link**
- C. Authorization Link
- D. Dynamic Link

Answer: B

Explanation:

The "Start Process Link" in Appian is used to initiate a process directly from a site page. In this case, when users press the link on the homepage, it should navigate them through the request forms within the site. The Start Process Link is designed for scenarios where a new process instance needs to be started, such as submitting a Statement of Work (SOW) request.

Start Process Link Overview:

This link type allows users to start a new process directly, leading them into the forms or steps defined in the process model.

It is ideal for initiating workflows, such as submitting new requests or forms within an application.

Why Not Other Options?:

A . Authorization Link: Typically used for authorization or access control, not for starting a new process.

B . Submit Link: Used for submitting forms within a process, not for starting a new process.

C . Dynamic Link: Provides general navigation or actions within an interface but does not start a process.

References:

Appian Documentation on Links: Using Links in Appian

The Start Process Link is the appropriate choice to navigate users through the request submission forms in the application.

NEW QUESTION # 17

What are three of Appian's core capabilities?

- **A. Automating business processes with complex workflow**
- B. Accommodating applications that need to run completely offline
- C. Building highly-interactive reporting or data exploration applications
- **D. Connecting to database management systems (e.g., Oracle, MySQL, Microsoft SQL Server)**
- **E. Designing effective user interfaces by combining available UI components**

Answer: A,D,E

Explanation:

Connecting to Database Management Systems (C): One of Appian's core capabilities is its ability to connect with various database management systems. This allows for seamless data integration, retrieval, and management, enabling applications to interact with databases like Oracle, MySQL, and Microsoft SQL Server, among others. Appian Documentation - Database Connections

Designing Effective User Interfaces by Combining Available UI Components (D): Appian provides a wide range of UI components that can be combined to design effective and user-friendly interfaces. This capability allows developers to create intuitive and interactive applications that meet user requirements. Appian Documentation - User Interface Design

Automating Business Processes with Complex Workflow (E): Appian excels in automating business processes, especially those that involve complex workflows. Its workflow automation capabilities allow for the orchestration of tasks, approvals, and other process activities, making it a powerful tool for process-driven applications. Appian Documentation - Workflow Automation Note: Building highly-interactive reporting or data exploration applications (A) is possible in Appian, but it's not the platform's primary focus. Accommodating applications that need to run completely offline (B) is not one of Appian's core capabilities, as it is primarily designed for online, connected applications.

NEW QUESTION # 18

What is the primary benefit of using Appian's Record Type feature?

- **A. It facilitates the display of external data in an integrated manner.**
- B. It enables the integration of third-party APIs.
- C. It allows for the creation of static forms.
- D. It automates user interface design.

Answer: A

NEW QUESTION # 19

You are part of a project team building an application for organizing and automating an approval process for purchase orders. Each purchase order requires approvals from multiple users within the application, and these approvals are sequential (for example, User B receives an approval task after the completion of User A's approval task). Your team is responsible for showing the approval step of each purchase order on its purchase order record.

Which Appian interface component should you use to best display the completed, current, and future approval steps for each purchase order?

- A. Milestone Component
- B. Org Chart Component
- C. Progress Bar Component
- D. Gauge Component

Answer: A

Explanation:

The Milestone Component in Appian is the best choice for displaying the completed, current, and future approval steps of each purchase order. This component visually represents the progression of a process with distinct milestones, making it ideal for sequential tasks like approvals. Each milestone can indicate whether the step is completed, active, or pending, providing a clear and intuitive view of the approval process for users. Appian Documentation - Milestone Component Note: The Progress Bar Component (A) is more suited for linear progress representation rather than distinct stages. The Gauge Component (B) and Org Chart Component (D) are not appropriate for this type of sequential task display.

NEW QUESTION # 20

A team of employees manages invoice processing and payments for their organization.

Each day, the team receives invoices via email. The team reviews the invoices, sends payments, and logs the payments manually in a shared spreadsheet.

Where is the best opportunity for automation in this manual process?

- A. Create a macro that reduces the number of clicks required to enter payment information, and embed the macro into the shared spreadsheet
- B. Leverage Robotic Process Automation (RPA) to help the employees send thank you messages to the originating organizations as soon as the invoices are received
- C. Leverage Optical Character Recognition and workflow tools to intake and review the invoices for accuracy upon receipt, then process payments or prompt employees to research
- D. Create a process that sends the team a task to input the information upon receipt of the initial invoice

Answer: C

Explanation:

The best opportunity for automation in the manual process described is to leverage Optical Character Recognition (OCR) and workflow tools. OCR can automatically extract data from the invoices received via email, and the workflow tools can automate the review process, checking the data for accuracy, processing payments, and prompting employees only when exceptions are found.

OCR and Workflow Tools Overview:

OCR technology converts the text in scanned documents or images into machine-readable data, which can be automatically processed.

Workflow tools in Appian can then route the extracted data through a series of steps, automating tasks like data entry, validation, and payment processing.

Automating these steps reduces manual effort, minimizes errors, and ensures that invoices are processed more efficiently.

Why Not Other Options?:

A . Robotic Process Automation (RPA) for thank you messages: This is a less critical part of the process and does not significantly reduce manual work.

B . Creating a task for manual input: This still involves manual data entry, which does not fully utilize automation potential.

C . Macro in the shared spreadsheet: This provides minimal automation and doesn't address the root of the problem, which is manual data entry.

References:

Appian Documentation on OCR Integration: OCR in Appian

Appian Workflow Automation Guide: Automating Processes in Appian

By using OCR and workflow tools, the organization can significantly reduce manual processing time and increase the accuracy of invoice handling.

NEW QUESTION # 21

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