100% Pass Quiz 2026 Perfect Google Associate-Google-Workspace-Administrator Exam Tutorial

With the development of technology, our Associate-Google-Workspace-Administrator training engine will be updated regularly. Actually, we never stop researching the new functions of the study materials. Normally, we will release our new version of the Associate-Google-Workspace-Administrator exam simulation on our website once it passed the tests. Many details will be perfected in the new version of our Associate-Google-Workspace-Administrator Study Materials not not on the content, but also on the displays. And we have been in this career for over ten years, our Associate-Google-Workspace-Administrator learning guide is perfect.

Google Associate-Google-Workspace-Administrator Exam Syllabus Topics:

Topic	Details
Topic 1	• Managing Objects: This section of the exam measures the skills of Google Workspace Administrators and covers the management of user accounts, shared drives, calendars, and groups within an organization. It assesses the ability to handle account lifecycles through provisioning and deprovisioning processes, transferring ownership, managing roles, and applying security measures when access needs to be revoked. Candidates must understand how to configure Google Cloud Directory Sync (GCDS) for synchronizing user data, perform audits, and interpret logs. Additionally, it tests knowledge of managing Google Drive permissions, lifecycle management of shared drives, and implementing security best practices. The section also focuses on configuring and troubleshooting Google Calendar and Groups for Business, ensuring proper access control, resource management, and the automation of group-related tasks using APIs and Apps Script.

Topic 2	• Data Access and Authentication: This section of the exam evaluates the capabilities of Security Administrators and focuses on configuring policies that secure organizational data across devices and applications. It includes setting up Chrome and Windows device management, implementing context-aware access, and enabling endpoint verification. The section assesses the ability to configure Gmail Data Loss Prevention (DLP) and Access Control Lists (ACLs) to prevent data leaks and enforce governance policies. Candidates must demonstrate an understanding of configuring secure collaboration settings on Drive, managing client-side encryption, and restricting external sharing. It also covers managing third-party applications by controlling permissions, approving Marketplace add-ons, and deploying apps securely within organizational units. Lastly, this section measures the ability to configure user authentication methods, such as two-step verification, SSO integration, and session controls, ensuring alignment with corporate security standards and compliance requirements.
Topic 3	• Configuring Services: This section of the exam evaluates the expertise of IT Systems Engineers and emphasizes configuring Google Workspace services according to corporate policies. It involves assigning permissions, setting up organizational units (OUs), managing application and security settings, and delegating Identity and Access Management (IAM) roles. The section also covers creating data compliance rules, applying Drive labels for data organization, and setting up feature releases such as Rapid or Scheduled Release. Candidates must demonstrate knowledge of security configurations for Google Cloud Marketplace applications and implement content compliance and security integration protocols. Furthermore, it includes configuring Gmail settings such as routing, spam control, email delegation, and archiving to ensure communication security and policy alignment across the organization.
Topic 4	• Supporting Business Initiatives: This section of the exam measures the skills of Enterprise Data Managers and covers the use of Google Workspace tools to support legal, reporting, and data management initiatives. It assesses the ability to configure Google Vault for retention rules, legal holds, and audits, ensuring compliance with legal and organizational data policies. The section also involves generating and interpreting user adoption and usage reports, analyzing alerts, monitoring service outages, and using BigQuery to derive actionable insights from activity logs. Furthermore, candidates are evaluated on their proficiency in supporting data import and export tasks, including onboarding and offboarding processes, migrating Gmail data, and exporting Google Workspace content to other platforms.
Topic 5	• Troubleshooting: This section of the exam measures the skills of Technical Support Specialists and focuses on identifying, diagnosing, and resolving issues within Google Workspace services. It tests the ability to troubleshoot mail delivery problems, interpret message headers, analyze audit logs, and determine root causes of communication failures. Candidates are expected to collect relevant logs and documentation for support escalation and identify known issues. The section also evaluates knowledge in detecting and mitigating basic email attacks such as phishing, spam, or spoofing, using Gmail security settings and compliance tools. Additionally, it assesses troubleshooting skills for Google Workspace access, performance, and authentication issues across different devices and applications, including Google Meet and Jamboard, while maintaining service continuity and network reliability.

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Google Associate Google Workspace Administrator Sample Questions (Q87-Q92):

NEW QUESTION # 87

An employee using a Workspace Enterprise Standard license was terminated from your organization. You need to ensure that the former employee no longer has access to their Workspace account and preserve access to the former employee's documents for the manager and the team.
You want to minimize license cost. What should you do?

- A. Reset the password of the former employee and keep their Workspace license active.
- B. Suspend former employee's Workspace account.
- C. Delete the former employee's Workspace account.
- D. Switch the license type of the former employee's Workspace account to an Archived User license.

Answer: D

Explanation:
Switching the former employee's account to an Archived User license ensures that their data and documents are preserved, and access is retained for the manager and team without incurring the full cost of an active Workspace license. Archived User licenses are a cost-effective way to maintain access to documents while preventing unauthorized access to the account.

NEW QUESTION # 88
Your organization's security team has published a list of vetted third-party apps and extensions that can be used by employees. All other apps are prohibited unless a business case is presented and approved. The Chrome Web Store policy applied at the top-level organization allows all apps and extensions with an admin blocklist. You need to disable any unapproved apps that have already been installed and prevent employees from installing unapproved apps. What should you do?

- A. Disable the Chrome Web Store service for the top-level organizational unit. Enable the Chrome Web Store service for organizations that require Chrome apps and extensions.
- B. Change the Chrome Web Store allow/block mode setting to allow all apps, admin manages blocklist, In the App access control card, block any existing web app that is not on the security team's vetted list.
- C. Disable Extensions and Chrome packaged apps as Allowed types of apps and extensions for the top-level organizational unit. Selectively enable the appropriate extension types for each suborganization
- D. Change the Chrome Web Store allow/block mode setting to block all apps, admin manages allowlist. Add the apps on the security team's vetted list to the allowlist.

Answer: D

Explanation:
Changing the Chrome Web Store policy to block all apps and managing an allowlist ensures that only vetted, approved apps are allowed for installation. This approach enforces the security team's policy by restricting access to unapproved apps while enabling the installation of only those apps that have been explicitly approved. This method provides control over what can be installed, aligning with the organization's security requirements.

NEW QUESTION # 89
Users at your company are reporting that they are not receiving some emails in their corporate Gmail account. You have checked the Google Workspace Status Dashboard and you found no service disruptions. You need to identify the root cause of the problem and resolve the mail delivery issues. What should you do? (Choose two.)

- A. Verify whether the organization's Mail Exchange (MX) records are correctly configured.
- B. Use Email Log Search (ELS) to identify specific delivery failures.
- C. Check the users' spam folders to determine whether emails are being misdirected.
- D. Investigate the Gmail log events for error messages or unusual patterns.
- E. Check the senders' IP addresses in the inbound mail gateway.

Answer: A,B

Explanation:
Use Email Log Search (ELS): ELS allows you to trace email delivery and identify issues, such as undelivered or bounced messages. This is an essential tool for identifying the root cause of mail delivery issues.
Verify whether the organization's Mail Exchange (MX) records are correctly configured: Incorrect MX records could prevent emails from being delivered to the organization's Gmail accounts. It's important to verify that these records are set up properly to ensure smooth email delivery.

NEW QUESTION # 90

An executive at your organization asked you to give their executive administrator access to their Workspace account. You need to ensure that this executive administrator can manage emails in the executive's account. You need to maintain security and privacy of the executive's account. What should you do?

- **A. Grant delegated access to the executive's Gmail account, and assign access to their executive administrator in Gmail settings.**
- B. Create a Google Group, and add all executive administrators. Enable delegated access to the Group.
- C. Instruct the executive to share their password with their executive administrator.
- D. Assist the executive in setting up email forwarding to their executive administrator.

Answer: A

Explanation:
Granting delegated access allows the executive administrator to manage the executive's emails without requiring access to the executive's password. This solution ensures security and privacy by limiting the permissions to email management only, while keeping the executive's account secure. The executive administrator will be able to send, read, and delete emails on behalf of the executive, but they won't have access to other aspects of the account.

NEW QUESTION # 91

The names and capacities of several conference rooms have been updated. You need to use the most efficient way to update these details.
What should you do?

- A. Add the modified rooms as new resources. Tell employees not to use old rooms.
- B. Edit each resource in the Google Admin console.
- **C. Export the resource list to a CSV file, make the changes, and re-import the updated file.**
- D. Delete the existing resources and recreate the resources with the updated information.

Answer: C

Explanation:
Exporting the resource list to a CSV file, making the necessary updates, and then re-importing the file is the most efficient method for updating multiple conference rooms at once. This approach allows you to make bulk updates quickly without needing to edit each resource individually or delete and recreate rooms. It also ensures that the updated information is applied to all affected rooms at once.

NEW QUESTION # 92

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