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PMI CAPM

Certified Associate in Project Management (CAPM)

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The CAPM exam consists of 150 multiple-choice questions that are designed to test an individual's knowledge of project management concepts and practices. CAPM exam covers a broad range of topics, including project integration, scope management, time management, cost management, quality management, human resource management, communication management, risk management, and procurement management. CAPM exam is administered in a computer-based format and takes three hours to complete.

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The CAPM Certification Exam is a rigorous exam that tests your knowledge and understanding of project management concepts and practices. CAPM exam is designed to assess your ability to apply project management principles to real-world situations. CAPM exam consists of 150 multiple-choice questions that you must complete within three hours. CAPM exam is computer-based, and you can take it at a PMI-approved testing center or online.

## Topics Covered by CAPM Exam

To prepare for the CAPM exam, candidates need to grasp information related to the following sections:

- **Scope Management in Projects:** This objective concerns the six processes of project management, tools, techniques, output, and input in those processes, and key concepts as well as considerations for tailoring scope management and the core roles related to scope management. The areas of elements of a WBS (Work Breakdown Structure) related to both project scope and product & scope management targeting agile or adaptive projects are also present.
- **Managing Project Communication:** This section considers the three processes of project management, their inputs,

techniques, outputs, and tools, core concepts in addition to approaches that include tailoring as well as special considerations meant for adaptive or agile environments, communication dimensions as well as elements of a management plan, and communication skills as well as methods.

- **Role of the Project Manager:** This topic includes the most important functions of project managers, their spheres of influence, and all the major elements that the PMI triangle contains. In addition, candidates will need to recognize the difference between management and leadership.
- **Managing Project Quality:** This is about comprehending the three processes of project management, the input, techniques, output, and tools as defined in those processes, why quality management should be adapted in various project environments and quality tools alongside approaches that will ensure continuous improvement.
- **Schedule Management in Projects:** This covers the six processes of project management, the tools, inputs, outputs, and techniques related to these six processes, solving simple problems for network diagrams, and performing calculations related to basic scheduling. Finally, candidates must be capable of identifying considerations targeting adaptive or agile environments within the project schedule.
- **Managing Project Resources:** This topic includes defining the six processes of a project, identifying the techniques, input, tools, and output in these processes, and knowing the core concepts & trends that include tailoring as well as special considerations meant for adaptive or agile environments. The parts on techniques used to develop a team, how to manage conflict & resolve problems related to resources, and understanding the elements of a plan for resource management as well as techniques for data representation are covered there as well.
- **Project Environment:** This section deals with factors that influence the final result of a project, organizational systems as well as their differences, hierarchy of portfolios, programs, and projects, and the knowledge of how the management office of a project functions and what its purposes are.
- **Managing Procurement in Projects:** It exposes the three project management processes, output, tools, techniques, and input in processes like these, core concepts in addition to tailoring considerations for procurement management, which includes emerging practices alongside trends, varied agreements, contracts, and methods for source selection.
- **Managing Costs in Projects:** It concerns the four processes of project management, the tools, techniques, inputs, and outputs relating to such processes together with some key concepts dealing with cost management such as tailoring as well as special considerations targeting adaptive or agile environments. Covered as well is knowing and applying methods for basic forecasting as well as earned value techniques.
- **Basics of Project Management:** This area is about understanding the standard project lifecycle, the five process groups of project management, and recognizing how projects, portfolio, operational as well as program management relate to each other. Also, understanding the functions & usage of tailoring from varied projects is important.

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## PMI Certified Associate in Project Management (CAPM) Sample Questions (Q725-Q730):

### NEW QUESTION # 725

Using values such as scope, cost, budget, and duration or measures of scale such as size, weight, and complexity from a previous similar project as the basis for estimating the same parameter or measurement for a current project describes which type of estimating?

- A. Bottom-up
- B. Three-point
- C. Parametric
- D. Analogous

**Answer: D**

Explanation:

Section: Volume A

#### NEW QUESTION # 726

What is the definition of Direct and Manage Project Execution?

- A. Integrating all planned activities
- B. Execution of deliverables
- C. Developing and maintaining the plan
- **D. Performing the activities included in the plan**

**Answer: D**

#### NEW QUESTION # 727

Which of the following are the components of the scope baseline?

- A. Project charter, project scope statement, and work breakdown structure (WBS)
- B. Project management plan, plan procurement, and contract administration
- C. Project charter, project management plan, and plan procurement
- **D. Project scope statement, work breakdown structure (WBS), and WBS dictionary**

**Answer: D**

#### NEW QUESTION # 728

Which conflict resolution technique produces the most lasting results?

- A. Smooth/accommodate
- B. Withdraw/avoid
- **C. Collaborate/problem solve**
- D. Compromise/reconcile

**Answer: C**

Explanation:

Section: Volume E

Explanation

Explanation/Reference: <https://pmstudycircle.com/2012/01/best-conflict-resolution-technique/>

#### NEW QUESTION # 729

Whose approval may be required for change requests after change control board (CCB) approval?

- A. Functional managers
- B. Subject matter experts
- **C. Customers or sponsors**
- D. Business partners

**Answer: C**

#### NEW QUESTION # 730

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