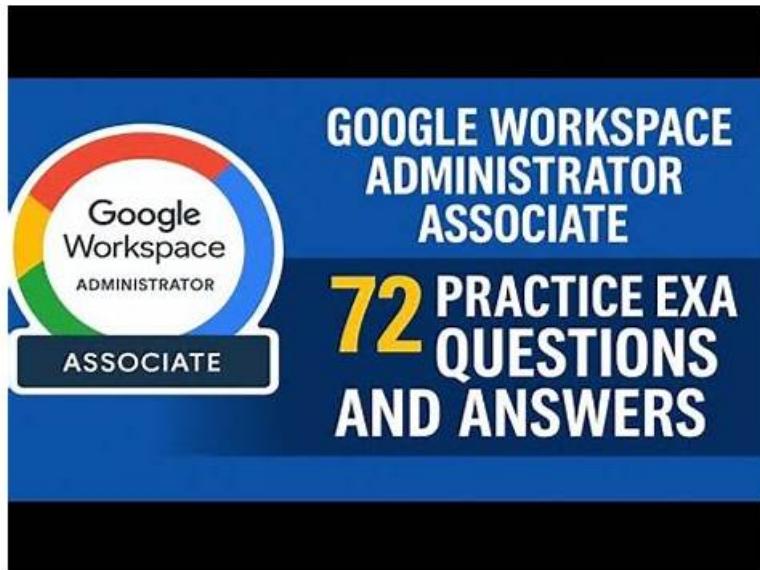# Quiz Latest Google - Exam Associate-Google-Workspace-Administrator Actual Tests

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Google Associate-Google-Workspace-Administrator Exam Syllabus Topics:

Topic	Details
Topic 1	• Data Access and Authentication: This section of the exam evaluates the capabilities of Security Administrators and focuses on configuring policies that secure organizational data across devices and applications. It includes setting up Chrome and Windows device management, implementing context-aware access, and enabling endpoint verification. The section assesses the ability to configure Gmail Data Loss Prevention (DLP) and Access Control Lists (ACLs) to prevent data leaks and enforce governance policies. Candidates must demonstrate an understanding of configuring secure collaboration settings on Drive, managing client-side encryption, and restricting external sharing. It also covers managing third-party applications by controlling permissions, approving Marketplace add-ons, and deploying apps securely within organizational units. Lastly, this section measures the ability to configure user authentication methods, such as two-step verification, SSO integration, and session controls, ensuring alignment with corporate security standards and compliance requirements.
Topic 2	• Managing Objects: This section of the exam measures the skills of Google Workspace Administrators and covers the management of user accounts, shared drives, calendars, and groups within an organization. It assesses the ability to handle account lifecycles through provisioning and deprovisioning processes, transferring ownership, managing roles, and applying security measures when access needs to be revoked. Candidates must understand how to configure Google Cloud Directory Sync (GCDS) for synchronizing user data, perform audits, and interpret logs. Additionally, it tests knowledge of managing Google Drive permissions, lifecycle management of shared drives, and implementing security best practices. The section also focuses on configuring and troubleshooting Google Calendar and Groups for Business, ensuring proper access control, resource management, and the automation of group-related tasks using APIs and Apps Script.

Topic 3	• Supporting Business Initiatives: This section of the exam measures the skills of Enterprise Data Managers and covers the use of Google Workspace tools to support legal, reporting, and data management initiatives. It assesses the ability to configure Google Vault for retention rules, legal holds, and audits, ensuring compliance with legal and organizational data policies. The section also involves generating and interpreting user adoption and usage reports, analyzing alerts, monitoring service outages, and using BigQuery to derive actionable insights from activity logs. Furthermore, candidates are evaluated on their proficiency in supporting data import and export tasks, including onboarding and offboarding processes, migrating Gmail data, and exporting Google Workspace content to other platforms.
Topic 4	• Configuring Services: This section of the exam evaluates the expertise of IT Systems Engineers and emphasizes configuring Google Workspace services according to corporate policies. It involves assigning permissions, setting up organizational units (OUs), managing application and security settings, and delegating Identity and Access Management (IAM) roles. The section also covers creating data compliance rules, applying Drive labels for data organization, and setting up feature releases such as Rapid or Scheduled Release. Candidates must demonstrate knowledge of security configurations for Google Cloud Marketplace applications and implement content compliance and security integration protocols. Furthermore, it includes configuring Gmail settings such as routing, spam control, email delegation, and archiving to ensure communication security and policy alignment across the organization.
Topic 5	• Troubleshooting: This section of the exam measures the skills of Technical Support Specialists and focuses on identifying, diagnosing, and resolving issues within Google Workspace services. It tests the ability to troubleshoot mail delivery problems, interpret message headers, analyze audit logs, and determine root causes of communication failures. Candidates are expected to collect relevant logs and documentation for support escalation and identify known issues. The section also evaluates knowledge in detecting and mitigating basic email attacks such as phishing, spam, or spoofing, using Gmail security settings and compliance tools. Additionally, it assesses troubleshooting skills for Google Workspace access, performance, and authentication issues across different devices and applications, including Google Meet and Jamboard, while maintaining service continuity and network reliability.

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Google Associate Google Workspace Administrator Sample Questions (Q22-Q27):

NEW QUESTION # 22
Your company has recently migrated from an on-premises email solution to Google Workspace.
You have successfully added and verified the new primary domain. However, you also want to continue receiving emails sent to your former on-premises email server for a transitional period.
You need to ensure that emails sent to your former domain are still delivered to your on-premises server, even though your primary email system is now Google Workspace. What should you do?

- A. Add the former domain as a domain alias for the primary domain.
- B. Configure MX records for the former domain to point to your on-premises email servers.
- C. Add the former domain as a secondary domain in your Google Workspace settings and verify the domain.
- D. Adjust the TTL (Time-to-Live) for the former domain to ensure a smooth transition.

Answer: B

Explanation:
To ensure that emails sent to your former domain are still delivered to your on-premises server during a transitional period after migrating your primary email to Google Workspace, you need to configure the MX (Mail Exchanger) records for the former domain to point to your on-premises email servers.

NEW QUESTION # 23

You are designing a group structure for your company that will be used to grant access to a specific shared drive. You need this solution to automatically add and remove employees based on their job role. What should you do?

- A. Create a configuration group. Add users on an exception basis. Grant the configuration group access to the shared drive.
- B. Create a security group. Add all employees with the desired job role. Grant the security group access to the shared drive.
- C. Create a distribution list. Add all employees with the desired job role. Grant the distribution list access to the shared drive.
- D. Create a dynamic group. Set the membership criteria to the desired job role. Grant the dynamic group access to the shared drive.

Answer: D

Explanation:
A dynamic group automatically manages its membership based on user attributes, such as job role. This approach ensures that employees are automatically added or removed from the group based on their role, minimizing manual effort and ensuring that the group always reflects the current team composition. Granting this dynamic group access to the shared drive ensures that the right users have the appropriate permissions without requiring constant manual updates.

NEW QUESTION # 24

You are investigating a potential data breach. You need to see which devices are accessing corporate data and the applications used. What should you do?

- A. Analyze the audit log in the Admin console for device and application activity.
- B. Analyze the security investigation tool to access device log data.
- C. Analyze the User Accounts section in the Google Admin console.
- D. Analyze the Google Workspace reporting section of the Admin console.

Answer: A

Explanation:
The audit log in the Google Admin console provides detailed information about device and application activity, which is crucial for investigating a potential data breach. You can see which devices have accessed corporate data, as well as which applications were used, giving you a comprehensive view of any unauthorized or suspicious activities. This is the most appropriate and efficient tool for this investigation.

NEW QUESTION # 25

An employee has leaked confidential salary information to an external party. You need to preserve their messages in Vault for investigation. What should you do?

- A. Search and export all external messages.
- B. Create a matter and place a hold on the employee's email.
- C. Create a custom retention policy and review audit logs.
- D. Use the security investigation tool first, then create a hold.

Answer: B

Explanation:
A legal hold ensures that all relevant messages are preserved regardless of deletion, which is required for investigations.

NEW QUESTION # 26

Your organization has detected a significant rise in unauthorized access to applications from personal devices. This poses a critical

security risk and could lead to data loss. To mitigate this risk, you must immediately restrict user access to these applications. What should you do?

- A. Limit apps access to company-issued devices by using context-aware access.
- B. Configure apps data access to Limited to only allow access to unrestricted services.
- C. Enable multi-factor authentication for application access.
- D. Enable data loss prevention rules.

Answer: A

Explanation:
The problem states a "significant rise in unauthorized access to applications from personal devices," posing a "critical security risk" and potential "data loss." The immediate goal is to
"immediately restrict user access to these applications" from personal devices.
Context-Aware Access (CAA) is specifically designed to control access to Google Workspace applications based on the "context" of the user and their device. This includes whether the device is managed (company-issued) or unmanaged (personal), its security posture, IP address, and location. By configuring CAA policies, you can enforce that users can only access specific applications if they are using a company-issued device.

NEW QUESTION # 27

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