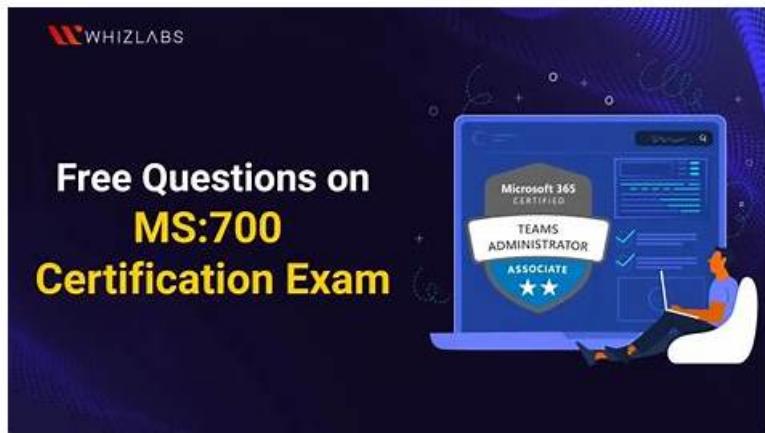


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The Microsoft MS-700 exam covers a range of topics, including configuring Teams settings, managing users and guest access, monitoring Teams usage, and troubleshooting issues. Additionally, the exam assesses an individual's ability to integrate Teams with other Microsoft services, such as SharePoint, OneDrive, and Exchange. Those who pass the MS-700 Exam will earn the Microsoft 365 Certified: Teams Administrator Associate certification, which is a valuable credential for IT professionals looking to advance their career in Teams administration.

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## Who should take the MS-700: Managing Microsoft Teams (beta) Exam

The MS-700 Exam Certification is an internationally-recognized certification which help to have validation for those professionals who are managing Office 365 workloads for Microsoft Teams that focus on efficient and effective collaboration and communication in an enterprise environment. It is good for these candidates:

- Microsoft Teams Administrator

## Microsoft Managing Microsoft Teams Sample Questions (Q291-Q296):

### NEW QUESTION # 291

#### Task 6

You need to configure a virtual receptionist for your company's main office located at 1 Microsoft Way, Redmond. The solution must meet the following requirements:

- \* Callers must press 1 for the company directory to lookup by name.
- \* Callers must press 0 to hear the company address.

\* Callers must be offered the same menu at all times.

**Answer:**

Explanation:

See the solution in the explanation below.

Explanation:

To configure a virtual receptionist for your company's main office, you can use the Teams admin center to create and assign an auto attendant. An auto attendant is a voice menu system that allows callers to be transferred to an extension or a queue without speaking to an operator or receptionist. Here are the steps to create and assign an auto attendant that meets your requirements:

Sign in to the Teams admin center with your Microsoft 365 username and password.

In the left navigation, go to Voice > Auto attendants.

Click Add (+) to create a new auto attendant.

In the Basics tab, enter a name and an optional description for the auto attendant, such as "Main Office Receptionist".

Under Phone number, select Assign and then choose a service number from the list or click Add new number to get a new one. A service number is a type of phone number that can handle hundreds of simultaneous calls and is used for services such as audio conferencing, auto attendants, and call queues.

Click Apply and then Next.

In the Greeting and menu tab, under Greeting, select Custom and then click Upload audio file to upload a recorded greeting message for the callers, such as "Welcome to Microsoft. Please listen carefully to the following options." Under Menu options, click Add (+) and then select Key press from the drop-down menu.

In the Key press box, enter 1 and then select Dial by name from the Action drop-down menu. This will allow callers to press 1 for the company directory to lookup by name.

Click Add (+) again and then select Key press from the drop-down menu.

In the Key press box, enter 0 and then select Play audio file from the Action drop-down menu. This will allow callers to press 0 to hear the company address.

Click Upload audio file and then upload a recorded message with the company address, such as "Our main office is located at 1 Microsoft Way, Redmond." Under Menu options, turn on the toggle for Repeat menu until caller hangs up or presses #. This will offer the same menu at all times.

Click Next.

In the Business hours tab, under Business hours, select 24/7 from the drop-down menu. This will make the auto attendant available at all times.

Click Next.

In the Review tab, review your settings and then click Save.

Now, you have configured a virtual receptionist for your company's main office that meets your requirements.

**NEW QUESTION # 292**

You have a Microsoft Office 365 subscription.

All users are assigned a Calling Plan license.

You configure emergency calling.

The global emergency calling policy is configured as shown in the Emergency Calling exhibit. (Click the Emergency Calling tab.)

The global emergency call routing policy is configured as shown in the Emergency Call Routing exhibit. (Click the Emergency Call Routing tab.)

The network topology is configured as shown in the Network Topology exhibit. (Click the Network Topology tab.)

For each of the following statements, select Yes if the statement is true. Otherwise, select No.

NOTE: Each correct selection is worth one point.

**Answer:**

Explanation:

Reference:

<https://docs.microsoft.com/en-us/microsoftteams/manage-emergency-calling-policies>

<https://docs.microsoft.com/en-us/microsoftteams/what-are-emergency-locations-addresses-and-call-routing>

**NEW QUESTION # 293**

Your company has a Microsoft Office 365 subscription.

The company has the departments and teams shown in the following table.

You need to recommend which policies must be created to meet the following requirements:

- \* Users in the HR department must be prevented from sending messages marked as Urgent.
- \* Users in the finance department must be able to send messages marked as Urgent.
- \* Users in the finance department must be able to delete sent messages.
- \* The solution must only affect the HR department users and the finance department users.

What is the minimum number of policies you should recommend?

- A. one permission policy only
- B. two permission policies
- **C. two messaging policies**
- D. one messaging policy and one permission policy
- E. one messaging policy only

**Answer: C**

#### **NEW QUESTION # 294**

Your company has a Microsoft 365 subscription that uses Phone System

Two employees have the user account shown in the following table.

The employees are leaving the company.

You need to ensure that the phone numbers can be reassigned to other employees as quickly as possible.

What should you use for each employee? To answer, select the appropriate options in the answer area.

NOTE: Each correct selection is worth one point.

**Answer:**

Explanation:

Explanation

Reference:

<https://docs.microsoft.com/en-us/microsoftteams/assign-change-or-remove-a-phone-number-for-a-user>

#### **NEW QUESTION # 295**

Your company has five offices. Each office has a unique phone number.

You plan to deploy Phone System to all the offices.

You need to ensure that each office has a unique greeting message for the weekdays and a unique greeting message for the weekends. The solution must minimize administrative effort.

What should you create?

- **A. one auto attendant that contains all five phone numbers**
- B. one call queue that contains all five phone numbers
- C. five call queues that each contains one phone number
- D. five auto attendants that each contains one phone number

**Answer: A**

Explanation:

Explanation/Reference:

<https://docs.microsoft.com/en-us/microsoftteams/create-a-phone-system-auto-attendant>

#### **NEW QUESTION # 296**

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