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▷ Statement of Profit and Loss. Answer: It reflects the performance of a business over a period of time.

▷ Statement of Financial Position. Answer: It reflects the position of a business at a point in time.

▷ Users of Accounting. Answer: Any organisation/business/individual who needs to keep track of their income, expenses, assets and liabilities.

▷ Types of Business Entity. Answer: • Sole trader

• Partnership

• Limited Liability Companies

▷ SOFP. Answer: A list of assets and liabilities of the business.

▷ SPL. Answer: The revenue and expense of a business for the accounting period.

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Appian Certified Analyst Sample Questions (Q16-Q21):

NEW QUESTION # 16
What are two benefits of creating future state process models (or process models-to-be)?

- A. They capture integration definitions, showcasing necessary automation details.
- B. They can help identify opportunities where Appian features can bring in automation.
- C. They capture Robotic Process Automation (RPA) intervention specifics from Appian.
- D. They can capture high-level product vision and goals.

Answer: B,D

Explanation:
Creating future state process models (or process models-to-be) has several benefits, including capturing the high-level product vision and identifying areas where Appian's features can introduce automation.
Capturing High-Level Product Vision and Goals (C):
Future state process models help in visualizing the desired end state of a process.
They provide a clear picture of how the process should function once all enhancements and improvements have been implemented.
This clarity aligns stakeholders around a common goal and ensures that development efforts are focused on delivering the desired outcomes.
Identifying Automation Opportunities (D):
By modeling the future state, teams can spot manual tasks and inefficiencies that could be automated using Appian's features like process modeling, smart services, and RPA.
This identification helps in streamlining processes and improving overall efficiency.
Why Not Other Options?:
A . RPA intervention specifics: While important, RPA specifics are typically captured during the detailed design phase rather than in high-level future state process models.
B . Integration definitions: These are technical details that are generally documented separately from high-level process models.
References:
Appian Process Modeling Guide: Future State Process Models
Appian Automation Opportunities Guide: Identifying Automation in Appian Creating future state models helps in visualizing the end goals and identifying where automation can drive the most value, ensuring that the process improvements are aligned with strategic objectives.

NEW QUESTION # 17
Review the following project phase definition:
"A standardized agreement between Development Team and the Product Owner on what criteria a user story must meet in order for the team to consider it complete." Which option does this definition apply to?

- A. Value Statement
- B. Definition of Done (DoD)
- C. Definition of Ready (DoR)
- D. Acceptance Criteria

Answer: B

Explanation:
The "Definition of Done" (DoD) refers to a shared understanding between the Development Team and the Product Owner on the criteria that a user story must meet to be considered complete. This definition helps ensure that all aspects of the user story are fully developed, tested, and meet the agreed-upon standards before being marked as done.
Definition of Done Overview:
DoD includes all conditions that must be satisfied for the work to be accepted by the product owner.
It typically covers code completion, testing, documentation, and any other activities required to deliver a finished product.
Why Not Other Options?:
A . Acceptance Criteria: Defines specific requirements that a user story must meet, but does not encapsulate the broader checklist

for completion.
B . Value Statement: Describes the value delivered by a feature, not the criteria for completion.
C . Definition of Ready (DoR): Refers to when a user story is ready to be taken into a sprint, not when it is complete.
References:
Appian Community Success Guide: Definition of Done in Agile Projects
The Definition of Done ensures that the product increment is fully functional, tested, and ready for deployment, maintaining a high standard of quality.

NEW QUESTION # 18

An agile team has a user story at the top of its backlog. It reads:
"As a Hiring Manager, I want to be able to filter all of the candidates who have applied to my department's job posting in the last week so that I can schedule interviews for the qualified candidates." This story does not meet the team's Definition of Ready (DoR) as filter criteria are being determined.
What is the status for this user story?

- A. Ready for Development
- B. Done
- C. Pending
- D. Ready for quality assurance (QA)

Answer: C

Explanation:
The status of the user story is Pending because it does not yet meet the team's Definition of Ready (DoR). The filter criteria, which are critical to the functionality described in the user story, have not been fully determined. Until this information is clarified, the story cannot be considered ready for development or any subsequent phases like QA.Appian Documentation - User Stories and Definitions of Ready Note: The user story cannot be marked as Done (A), Ready for Development (B), or Ready for QA (D) because it lacks critical details needed for development to proceed.

NEW QUESTION # 19

An organization wants to automate identification of its dissatisfied customers based on the ticket description and assign the appropriate team to provide a quick resolution.
What is the best way to auto-classify the dissatisfied customers as part of processing?

- A. Using a SAIL form
- B. Using a decision table
- C. Using a natural language connected system
- D. Using an image analysis connected system

Answer: C

Explanation:
The organization aims to automate the identification of dissatisfied customers based on the ticket description. To achieve this, leveraging natural language processing (NLP) capabilities is the most efficient method. Appian provides connected systems that allow integration with external NLP services. These services can analyze text data (such as ticket descriptions) to determine the sentiment or classify the text into predefined categories (like "dissatisfied customer").
Natural Language Connected System:
Appian can integrate with third-party NLP platforms such as Google Cloud Natural Language, AWS Comprehend, or Azure Text Analytics via connected systems.
These services analyze the text provided in the ticket description to detect sentiment, keywords, or specific categories indicating dissatisfaction.
Based on the analysis, the system can automatically assign the appropriate team to handle the case.
Why Not Other Options?:
B . Decision Table: While decision tables are useful for rule-based decisions, they are not suitable for interpreting unstructured text like ticket descriptions.
C . Image Analysis Connected System: This option is irrelevant as the task involves text processing, not image analysis.
D . SAIL Form: SAIL forms are primarily used for user interface creation and are not intended for text analysis or classification.
Implementation in Appian:
Create a connected system to integrate with the chosen NLP service.

Configure the NLP service to analyze the text data and return the sentiment or classification results.
Based on the results, use process models to route the ticket to the appropriate team for resolution.
References:
Appian Documentation on Connected Systems: Appian Connected Systems
Appian Community Success Guide: Appian Delivery Methodology
Third-Party NLP Services Integration: Google Cloud NLP Documentation

NEW QUESTION # 20
In Appian, what is the purpose of a process model?

- A. To define the look and feel of the user interface
- B. To automate business workflows by defining sequences of tasks
- C. To manage user permissions within the application
- D. To create a database schema

Answer: B

NEW QUESTION # 21
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