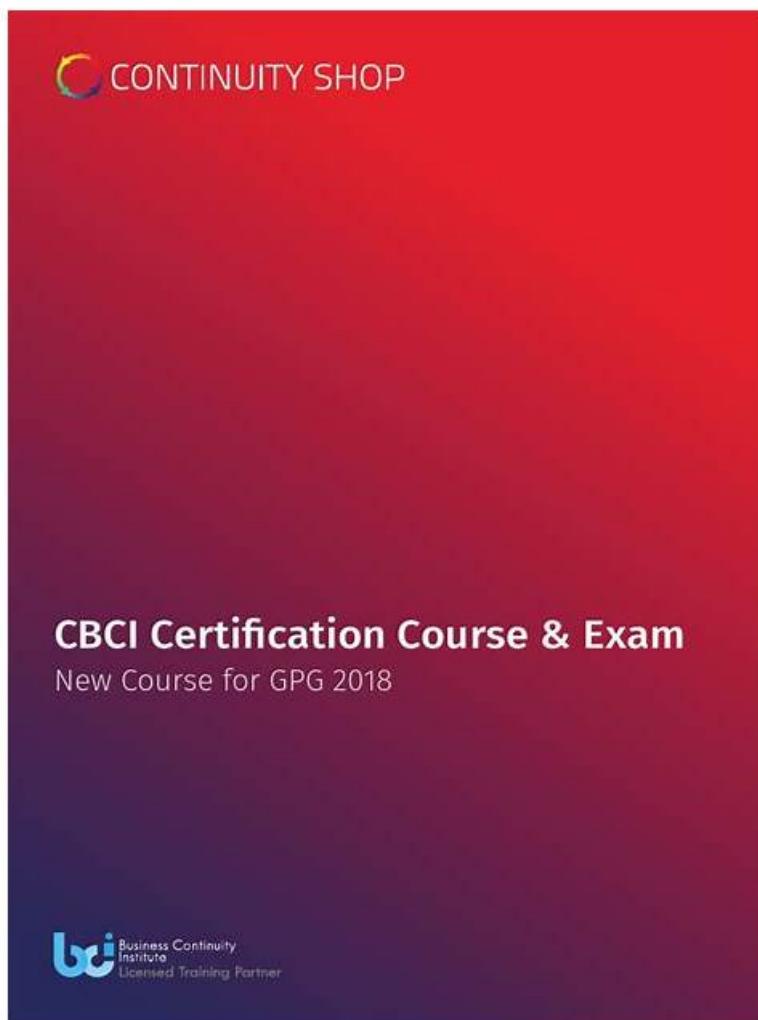


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## BCI CBCI Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none"><li>Validation: This final module emphasizes testing and verifying the effectiveness of implemented plans through exercises and reviews—ensuring that what was designed and implemented actually performs as intended under real-world conditions.</li></ul>
Topic 2	<ul style="list-style-type: none"><li>Policy and Programme Management and Embedding: This part guides users through establishing a Business Continuity Management System (BCMS), including how to craft governance, define a policy, and embed these elements into the fabric of an organization for long-term sustainability.</li></ul>
Topic 3	<ul style="list-style-type: none"><li>Design: Here, learners explore how to translate analysis into strategic plans by developing continuity designs that mitigate identified risks, ensuring critical operations remain functional or can be quickly restored during disruptions.</li></ul>

Topic 4	<ul style="list-style-type: none"> <li>• Analysis This module dives into the analytical stage, focusing on tools such as Business Impact Analysis (BIA) and risk assessment to identify critical functions and vulnerabilities—essential for understanding what the organization must protect and why.</li> </ul>
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## **BCI Certificate of the Business Continuity Institute (CBCI) Sample Questions (Q54-Q59):**

### **NEW QUESTION # 54**

Which of the following is demonstrated where an organization includes Business Continuity in induction processes and sets Business Continuity objectives for personnel?

- A. The use of validation
- B. The organization's approach to risk assessment
- C. The role of the Business Continuity professional
- **D. The organization's Business Continuity culture**

### **Answer: D**

Explanation:

Embedding Business Continuity into induction and setting objectives for personnel clearly indicates a mature Business Continuity culture. The CBCI 7.0 course details that a strong culture is characterized by widespread awareness, commitment, and integration of Business Continuity principles into everyday activities. Including continuity in induction familiarizes new staff with the organization's resilience expectations, while individual objectives reinforce personal accountability. This cultural embedding supports sustainable continuity practices and improves the likelihood of effective responses during disruptions. It reflects a proactive organizational mindset rather than isolated activities or roles.

Reference: CBCI 7.0 Study Guide, Module 4: Business Continuity Culture, pages 65-70.

### **NEW QUESTION # 55**

When developing a system to measure Business Continuity culture, it is important to take into account:

- **A. The aims of the activity and how the information will be collected and assessed**
- B. How to ensure that all personnel are required to respond to the process
- C. The need to present the outcomes in a positive way for top management and stakeholders
- D. The way that the outcomes will inform the design of Business Continuity solutions

### **Answer: A**

Explanation:

According to the CBCI 7.0 course, the primary consideration when developing a system to measure Business Continuity culture is to clearly define the objectives of the measurement activity and establish robust methods for collecting and analyzing relevant data. This includes deciding what aspects of culture to assess (e.g., awareness, attitudes, behaviours), selecting appropriate tools (surveys, interviews, observation), and determining assessment frequency. Accurate data collection and analysis provide meaningful insights that drive improvements and validate cultural initiatives. Presentation style and participation mandates are important but secondary to the integrity and clarity of the measurement process itself.

Reference: CBCI 7.0 Study Guide, Module 4: Measuring Culture, pages 71-73.

### NEW QUESTION # 56

Which of the following is an action that the Business Continuity professional will take as part of the process of strategy determination?

- A. Design a strategy for agreement with top management that can then be delegated to the relevant owners of priority products, services, activities, and processes
- B. Develop a mandatory training schedule to ensure that all personnel are required to address any skills gaps relevant to the delivery of priority products, services, activities, and processes
- C. Prepare a communications brief to advise all external stakeholders of the outcome of the gap analysis and the plan for acting on the findings
- D. Work with the relevant product, services, activity, or process owner to develop a specification for an appropriate solution

**Answer: D**

Explanation:

Strategy determination is a collaborative process where the Business Continuity professional works directly with owners of priority products, services, activities, or processes to develop detailed specifications for solutions that meet continuity requirements. The CBCI 7.0 course highlights this partnership as essential to ensure strategies are practical, aligned with operational realities, and capable of achieving recovery objectives.

While designing high-level strategies and managing communication are important, hands-on collaboration with operational owners facilitates realistic, implementable solutions. This approach increases ownership, ensures accuracy, and fosters smoother implementation.

Reference: CBCI 7.0 Study Guide, Module 5: Solutions Design, pages 92-95.

### NEW QUESTION # 57

Which of the following statements about an Activity Business Impact Analysis (BIA) is correct?

- A. An Activity BIA ensures that all of the activities undertaken by an organization can continue as usual during a disruption and sets out a detailed plan to enable continuity
- B. An Activity BIA determines the resources required to deliver the organization's prioritized products and services
- C. An Activity BIA identifies risks to delivery activities and establishes strategies to either prevent risks arising or to mitigate their effects should they arise
- D. An Activity BIA identifies and prioritizes the activities that deliver the most urgent products and services and determines the resources and dependencies required to enable continuity

**Answer: D**

Explanation:

An Activity Business Impact Analysis (BIA) is a crucial component of the Business Continuity Management System (BCMS) that focuses on identifying and prioritizing the activities within the organization that contribute to delivering critical products and services. According to the CBCI 7.0 course, the Activity BIA maps out which activities are most urgent and vital, and it determines the necessary resources and interdependencies required to maintain or restore these activities following a disruption. This detailed understanding enables the organization to allocate resources effectively and design recovery strategies tailored to priority activities. Unlike a broad process or product BIA, the Activity BIA provides granular insights into operational components, ensuring continuity plans address practical recovery needs and dependencies.

Reference: CBCI 7.0 Study Guide, Module 3: Business Impact Analysis, pages 42-44.

### NEW QUESTION # 58

Which of the following is the first step in the process for developing recovery strategies and solutions?

- A. Training personnel to carry out strategy determination activities
- B. Developing a Business Continuity policy
- C. Carrying out a gap analysis to determine needs
- D. Consulting relevant stakeholders on draft designs and proposals

**Answer: C**

Explanation:

The CBCI 7.0 course clarifies that conducting a gap analysis is the initial step in developing recovery strategies and solutions. The gap analysis compares current Business Continuity capabilities with the requirements identified in the BIA and risk assessments, highlighting deficiencies that must be addressed.

This systematic evaluation informs strategy development by identifying where improvements or new solutions are necessary. While policy development and stakeholder consultation are important subsequent steps, gap analysis provides the evidence base required for informed decision-making. Training personnel comes later as part of implementation.

Reference: CBCI 7.0 Study Guide, Module 5: Solutions Design, pages 91-95.

## NEW QUESTION # 59

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