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Relativity Certified Administrator Sample Questions (Q63-Q68):

NEW QUESTION # 63

You loaded a third-party production of native files, and the case team would like a field that provides the file size for each of the files received. What is the most efficient way to populate information for your native files?

- A. The native file size is automatically populated for documents.
- B. Run the Set extracted text size field script.
- C. Run the tally/sum/average mass operation on the native files.
- D. Run the Set native file size field script.

Answer: D

NEW QUESTION # 64

What workflow is not supported by Import/Export?

- A. Saved Search import.
- B. Document load file import.
- C. Image load file import.

- D. Unstructured data workflow with Processing

Answer: A

Explanation:

The correct answer is D. Saved Search import. Relativity's official Import/Export workflow overview states that Import/Export supports unprocessed raw native files , document load files , image load files , production load files , and Relativity Dynamic Objects for import. On the export side, it supports folders , production sets , saved searches , and RDO files . In other words, saved searches are export workflows, not import workflows .

That distinction is important for RCA-level administration because Import/Export is organized around specific import and export pathways. A Saved Search import is not listed as a supported workflow because a saved search is a Relativity object used to define document criteria inside a workspace, not a standard external load-file-based content import. By contrast, document load file import and image load file import are explicitly supported workflows, and Relativity also supports unstructured data import for processing. Therefore, among the options given, the unsupported Import/Export workflow is Saved Search import . This is consistent with Relativity's current documentation, which shows Saved Search only under export workflows.

NEW QUESTION # 65

How many files can you upload at one time using Simple File Upload?

- A. 1,000
- B. 0
- C. 1
- D. 2

Answer: C

Explanation:

The correct answer is C. 100 . According to Relativity's official Simple File Upload documentation, the SFUMaxFilesToUpload instance setting determines the maximum number of documents a user can upload at one time using Simple File Upload. Relativity states that administrators can configure this setting up to 100 files , and when the setting is at its maximum, users can upload up to 100 files at one time . If a user selects more than 100 files, Relativity uploads only the first 100 selected files and does not upload the remainder.

Relativity also indicates that a warning message appears in the upload window when more than 100 files are selected.

This makes the answer operationally important for administrators because Simple File Upload is designed for lightweight, direct document uploads within a workspace, not for large-scale ingestion jobs. For more substantial data loading exercises, administrators typically use Relativity's broader import workflows rather than relying on Simple File Upload. From an RCA perspective, knowing this limit helps with user support, upload troubleshooting, and setting expectations for workspace users who need to add small batches of documents quickly. Therefore, among the options given, 100 is the only choice that aligns with the official Relativity behavior for Simple File Upload.

NEW QUESTION # 66

What is the default production sort order?

- A. Family group
- B. Custodian
- C. Artifact ID
- D. Control number

Answer: C

Explanation:

The correct answer is A. Artifact ID. Relativity's official Production Sets documentation states that in the Sorting section of a production, if no custom sort criteria are selected, the default sort order is Artifact ID , which Relativity describes as the load order of the documents. This is the platform's documented default for productions.

This is an important administrative detail because production sort order affects how documents are sequenced when a production is generated. Relativity also notes that when you apply a custom sort order, family groups are not kept together automatically , so administrators need to design sort strategies carefully if they want a specific production sequence. But absent any special configuration, Relativity defaults to Artifact ID.

The other options are not the documented default. Family group may be relevant in review workflows, but not as the production

default sort order. Control number is also not the starting sort value because control numbers may be assigned independently of the production sort configuration. Custodian is a common field for review and QC, but again not the production default. Therefore, the correct answer is A. Artifact ID .

NEW QUESTION # 67

After adding a pie chart to a dashboard, what is one resulting action when you select multiple pieces of the pie?

- A. The new configuration is automatically saved as a new dashboard.
- **B. Your selection becomes a condition added to the search panel.**
- C. No other pivot charts can be changed.
- D. The document list will highlight the documents that meet the condition.

Answer: B

Explanation:

The correct answer is C. Your selection becomes a condition added to the search panel. Relativity's Pivot and dashboard documentation explains that pie charts support multi-select, typically using Ctrl + Click , and that selecting values from charts filters the document list. Relativity's Analytics guide further states that when you select values from a chart, a filter condition is set in the Search panel corresponding to your choice .

That matches option C most directly.

Option A is not the best answer because the effect is more than a temporary highlight; Relativity applies a filter condition to the active search context. Option B is unsupported by the documentation. Option D is also incorrect because dashboard configurations are not automatically saved as new dashboards merely by interacting with chart segments; dashboards must be explicitly saved by the user. Therefore, when you select multiple pieces of a pie chart, Relativity adds that selection as a condition in the search panel , which then drives the filtered results shown in the document list and related widgets.

NEW QUESTION # 68

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