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NCARB Project-Management Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none"> Project Execution: This section of the exam measures skills of architectural associates and covers the management of project execution through administrative procedures rather than design decisions. It addresses evaluating budgets, managing scope changes, preparing project documentation in line with delivery methods, and securing necessary approvals from relevant authorities.
Topic 2	<ul style="list-style-type: none"> Project Work Planning: This section of the exam measures the skills of architectural associates and covers the development and communication of an effective project work plan. It emphasizes maintaining schedules, setting clear criteria for work planning, and ensuring consistent communication with stakeholders, including owners, contractors, consultants, and internal staff.
Topic 3	<ul style="list-style-type: none"> Resource Management: This section of the exam measures the skills of project managers and covers how to determine the right team composition and manage time allocation for successful project delivery. It focuses on evaluating criteria for assembling teams and ensuring resources are properly managed to execute the project within agreed terms.
Topic 4	<ul style="list-style-type: none"> Project Quality Control: This section of the exam measures skills of project managers and covers procedures for ensuring quality and maintaining the Standard of Care throughout the project. It focuses on applying regulatory requirements, reviewing documentation for quality, reducing risks and liabilities, and managing the design process to preserve its objectives
Topic 5	<ul style="list-style-type: none"> Contracts: This section of the exam measures the skills of project managers and covers the analysis of contracts that govern the relationships between architects, owners, contractors, and consultants. It highlights verifying adherence to agreements, interpreting key contractual elements, and ensuring consultant work is properly integrated into the project.

NCARB ARE 5.0 Project Management (PjM) Exam Sample Questions (Q39-Q44):

NEW QUESTION # 39

Which of the following is a primary responsibility of the architect during construction observation?

- A. Issue building permits
- B. Manage contractor's payroll and payments
- C. Inspect the work for conformity to the contract documents
- D. Supervise contractor's workforce

Answer: C

Explanation:

During construction observation, the architect inspects the work to confirm compliance with contract documents, identifies deficiencies, and documents progress. The architect does not supervise or manage contractor workforce or finances, nor issue permits. This observation helps verify quality and adherence to design intent. ARE 5.0 PjM covers the architect's limited but critical role in construction administration and quality control.

NEW QUESTION # 40

When is a change order required?

- A. To approve contractor's payment request
- B. To clarify ambiguous contract documents without affecting cost or schedule
- C. To document changes in the scope of work that affect contract sum or time
- D. To reject a contractor's submittal

Answer: C

Explanation:

A change order is a formal document modifying the contract scope, cost, or time. It is required when the owner requests changes or unforeseen conditions affect the work. Clarifications without impact do not require change orders but may be handled through interpretations or bulletins. Change orders must be documented and agreed upon by all parties to avoid disputes. This procedure is fundamental in ARE 5.0 PjM contract administration.

NEW QUESTION # 41

Which of the following considerations would support the use of separate bid packages and a fast-track schedule?

Check the four that apply.

- A. cost
- B. schedule
- C. ease of coordination
- D. multiple prime contractors
- E. phased construction
- F. risk avoidance

Answer: A,B,D,E

Explanation:

Fast-track scheduling involves overlapping design and construction by issuing separate bid packages (e.g., site work, foundations, structure). This allows construction to begin before the entire design is complete.

A). Cost: Fast-track can potentially reduce escalation and shorten time-related costs.
B). Schedule: Primary benefit-saves time by overlapping design and construction phases.
E). Phased construction: Necessary to allow portions of the work to begin early.
F). Multiple prime contractors: Often used with fast-track and separate bid packages.

C and D are incorrect:

C). Risk is typically increased in fast-track due to incomplete design during bidding.
D). Coordination is more complex, not easier, in a fast-track/multi-package approach.

References:

NCARB ARE 5.0 Handbook - Project delivery methods

AIA A201 & AIA CMc contracts - Construction Manager as Constructor, fast-tracking provisions

NEW QUESTION # 42

During the CD phase, it is discovered that the owner's food service consultant made a mistake that results in the owner asking the architect to revise the design.

How should the architect proceed?

- A. Submit an additional services request
- B. Issue a change order
- C. Proceed to bidding and make changes in construction

Answer: A

Explanation:

Comprehensive Detailed Explanation:

If the owner's food service consultant made an error and the architect is asked to revise the design to address it, that request falls outside the architect's basic services and is considered an Additional Service. Per AIA B101, the architect should submit a formal request for additional services, outlining the scope and cost of the requested changes.

References:

AIA B101 Article 4 - Additional Services

NCARB ARE 5.0 Handbook - Scope changes and managing consultant errors

NEW QUESTION # 43

A project achieves refinement and coordination in which of the following phases?

- A. Construction Documents
- B. Schematic Design

- **C. Design Development**

Answer: C

Explanation:

Design Development (DD) is the phase where schematic concepts are refined and systems are coordinated across disciplines. This includes structure, MEP, and materials. While Schematic Design focuses on high-level form and layout, and Construction Documents focus on detailed drawings/specifications, DD ensures integration and alignment before detailing.

References:

NCARB ARE 5.0 Handbook - Design phases
AIA B101 - Design Development phase scope

NEW QUESTION # 44

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