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Workday Workday-Adaptive-Planning Exam Syllabus Topics:

Section	Objectives
Deployment and Administration	- Tenant configuration - System maintenance and best practices
Planning Worksheets and Calculations	- Worksheet design and usage - Formulas and calculations
Reporting and Analytics	- Data visualization and analysis - Reports and dashboards
Adaptive Planning Fundamentals	- Core concepts of Workday Adaptive Planning - Planning models and structures
Integration and Data Management	- EIB and integration processes - Data import and export
Security and Access Control	- Data access and security rules - User roles and permissions
Modeling and Configuration	- Assumptions and drivers - Account structures and dimensions - Versions and scenarios

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kinds of customers' habits: PDF version, Soft test engine and APP test engine.

Workday Pro Adaptive Planning Certification Exam Sample Questions (Q10-Q15):

NEW QUESTION # 10

What does a grey cell background in a standard sheet indicate?

- A. The cell contains an error.
- B. The cell contains a rollup account or time dimension.
- C. The cell is editable.
- D. The cell is read-only and might contain a value or formula.

Answer: D

NEW QUESTION # 11

The finance team wants to create a sub-account for the Inventory General Ledger account. What will happen to the existing balance in the Inventory General Ledger account once the sub-account is created?

- A. Data and any formulas stay in the Inventory account.
- B. Data and any formulas move to the new child account.
- C. The formulas and data are duplicated.
- D. The formulas and data are deleted for all versions and all levels.

Answer: B

Explanation:

In Workday Adaptive Planning, when a sub-account (child account) is created beneath an existing General Ledger account, the system converts the parent account into a rollup account. As part of this structural transformation, all existing data and any formulas that were previously stored in the parent Inventory account are automatically migrated to the newly created child account. The parent then becomes a rollup that aggregates the values of its children. This behavior ensures no data loss during model restructuring. The rationale is that rollup accounts do not hold direct data - only leaf accounts (bottom-level accounts without children) can contain input values or formulas. Therefore, the system must relocate the data to maintain model integrity. Administrators should be aware of this behavior before creating sub-accounts in live environments, as it directly affects reporting and formula references. Existing reports may need to be updated to reflect the new account reference. Reference: Workday Adaptive Planning - Chart of Accounts, Account Hierarchy, Sub-Account Creation Behavior.

NEW QUESTION # 12

How many top level hierarchy structures can you have in an Adaptive Planning instance?

- A. Unlimited
- B. 0
- C. 1
- D. 2

Answer: D

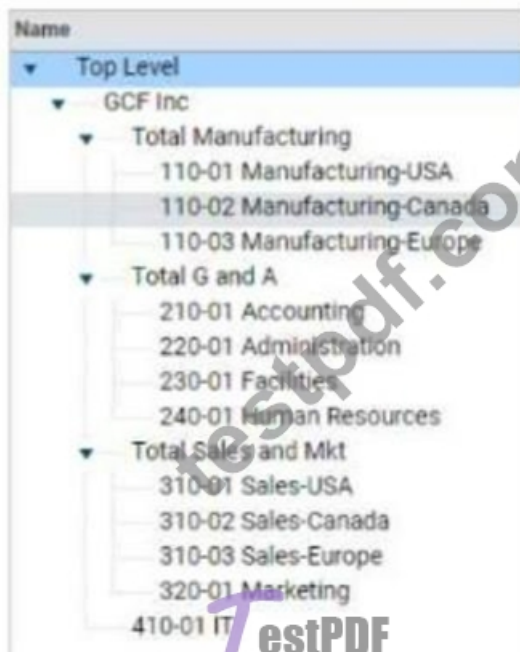
Explanation:

Workday Adaptive Planning supports exactly one top-level hierarchy structure per instance. The level hierarchy is a single-root tree structure, with 'Top Level' serving as the single apex node from which all organizational levels descend. This architectural constraint is by design: a single unified hierarchy ensures that rollup calculations, security access rules, and formula references operate consistently throughout the entire model. All company, department, cost center, and other organizational levels must be organized within this single hierarchy. While Adaptive Planning supports alternate reporting groupings through level attributes and dimensions, these do not constitute separate top-level hierarchy structures - they are metadata overlays on the primary hierarchy. Attempting to create multiple top-level roots is not supported in the standard configuration. Administrators must plan their level hierarchy carefully during implementation to accommodate all reporting and planning needs within this single-root constraint. Reference: Workday Adaptive Planning - Level Hierarchy Structure, Top Level Configuration, Implementation Best Practices.

NEW QUESTION # 13

Given the level structure and access rule configuration in the image, what access does the HR analyst (hr@wdayptnrgcf.com) have to Adaptive Planning?

Level Structure in Adaptive Planning



► Accessible Image Description

Access Rules in Adaptive Planning

TYPE	NAME	ACCESS	LEVEL
User	admin@wdayptnrgcf.com	Edit	Top Level
User	financials@wdayptnrgcf.com	Edit	Total G and A
User	hr@wdayptnrgcf.com	Full View	410-01 IT
User	hr@wdayptnrgcf.com	Full View	110-03 Manufacturing-Europe
User	hr@wdayptnrgcf.com	Edit	Total G and A
User	hr@wdayptnrgcf.com	Edit	Total Manufacturing
User	hr@wdayptnrgcf.com	Edit	Total Sales and Mkt
User	services.WDAYPTNRGUIDED@adaptive.support	Edit	Top Level

► Accessible Image Description

- A. Edit access to the Total Manufacturing level.
- B. Full View access to the Top Level.
- C. Full View access to the 110-03 Manufacturing-Europe level.
- D. Full View access to the GCF Inc level.

Answer: A

Explanation:

Reviewing the access rules table displayed in the scenario, hr@wdayptnrgcf.com is assigned multiple access rules: Full View to 410-01 IT, Full View to 110-03 Manufacturing-Europe, Edit to Total G and A, Edit to Total Manufacturing, and Edit to Total Sales and Mkt. In Workday Adaptive Planning, when a user is granted access to a parent level such as Total Manufacturing with Edit permissions, that access cascades to all descendant levels beneath it - including 110-01 Manufacturing-USA, 110-02 Manufacturing-Canada, and 110-03 Manufacturing-Europe. The question asks what access the HR analyst has, and among the options presented, 'Edit access to the Total Manufacturing level' is the correct characterization of their most significant structural permission. Full View to GCF Inc or Top Level is not listed in the rules. The access configuration demonstrates a deliberately scoped, multi-level permission set typical in departmental HR planning scenarios. Reference: Workday Adaptive Planning - Security Configuration, Level Access Rules, Edit vs. Full View Permissions.

NEW QUESTION # 14

The budgeting team would like to incorporate an inflation rate into several different formulas. This inflation rate might be adjusted later on, so the team would like to be mindful of the maintenance effort and store it in one place. What account type allows for data entry at the "Top Level (Only)" to accommodate this?

- A. Metric
- B. Custom
- C. Assumption
- D. Modeled

Answer: C

Explanation:

Assumption accounts in Workday Adaptive Planning are purpose-built for storing global constants - such as inflation rates, tax rates, or standard multipliers - that are referenced across multiple formulas and sheets. By design, Assumption accounts allow data entry at the Top Level (Only), meaning a single value is maintained centrally and referenced uniformly throughout the model. This aligns with best practices for model maintainability: rather than hard-coding values into individual formulas, a central Assumption account serves as the single source of truth. When the inflation rate changes, the administrator updates one cell, and all dependent formulas recalculate automatically. This eliminates version drift and ensures consistency across the entire model. Modeled accounts are used for row-based planning; Metric accounts display calculated KPIs but are not editable input stores; Custom accounts have different structural roles. Assumption accounts are foundational in Adaptive Planning's architecture and appear prominently in the Accounts configuration under Model Management. Reference: Workday Adaptive Planning - Accounts Setup, Assumption Account Configuration, Model Management.

NEW QUESTION # 15

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