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NCARB Project-Management Exam Syllabus Topics:

Topic	Details
Topic 1	• Project Work Planning: This section of the exam measures the skills of architectural associates and covers the development and communication of an effective project work plan. It emphasizes maintaining schedules, setting clear criteria for work planning, and ensuring consistent communication with stakeholders, including owners, contractors, consultants, and internal staff.
Topic 2	• Contracts: This section of the exam measures the skills of project managers and covers the analysis of contracts that govern the relationships between architects, owners, contractors, and consultants. It highlights verifying adherence to agreements, interpreting key contractual elements, and ensuring consultant work is properly integrated into the project.
Topic 3	• Project Execution: This section of the exam measures skills of architectural associates and covers the management of project execution through administrative procedures rather than design decisions. It addresses evaluating budgets, managing scope changes, preparing project documentation in line with delivery methods, and securing necessary approvals from relevant authorities.
Topic 4	• Project Quality Control: This section of the exam measures skills of project managers and covers procedures for ensuring quality and maintaining the Standard of Care throughout the project. It focuses on applying regulatory requirements, reviewing documentation for quality, reducing risks and liabilities, and managing the design process to preserve its objectives
Topic 5	• Resource Management: This section of the exam measures the skills of project managers and covers how to determine the right team composition and manage time allocation for successful project delivery. It focuses on evaluating criteria for assembling teams and ensuring resources are properly managed to execute the project within agreed terms.

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NCARB ARE 5.0 Project Management (PjM) Exam Sample Questions (Q54-Q59):

NEW QUESTION # 54
Construction of a gymnasium is scheduled to be complete 365 days from the date of the notice to proceed. On Friday, day 355 of the schedule, the contractor submits a punch list to the architect for substantial completion.
The architect agrees to review the punch list on-site after the weekend.
On Monday, the architect discovers that a subcontractor left open a skylight over the weekend, allowing heavy rain to fall into the courtyard area and damage the gymnasium floor. It was determined the flooring must be replaced. The lead time for new flooring is 8-10 weeks, and installation will take 14 days. The architect's agreement with the owner is contracted to end 30 days after substantial completion.
Which of the following documents must the architect prepare immediately? Check the two that apply.

- A. An invoice for additional services for owner payment
- B. A change order to purchase new flooring
- C. A revised schedule for owner approval
- D. A punch list for areas not damaged for contractor approval
- E. A notice to the contractor for withholding final payment
- F. A request for liquidated damages for contractor review

Answer: B,D

Explanation:
The punch list is valid only for work deemed substantially complete. Since the floor is damaged, substantial completion cannot yet be certified, but the architect can and should prepare a punch list for other non-affected areas. Meanwhile, the replacement flooring constitutes a change in scope, requiring a change order. The contractor, being responsible for the damage, will need to correct the work per the General Conditions (A201).
Incorrect choices:
A). The contractor revises the schedule, not the architect.
B). The owner assesses liquidated damages, not the architect directly.
C). No additional services have been performed yet.
E). Final payment withholding applies after project closeout, not now.
References:
AIA A201-2017 §§ 9.8-9.10
AIA B101-2017 §§ 3.6.2 & 4.2.3
NCARB ARE 5.0 Handbook - Construction Phase Services

NEW QUESTION # 55
What is the architect's role regarding shop drawings?

- A. Approving changes without owner input
- B. Reviewing them for compliance with design intent
- C. Preparing and submitting them to the owner
- D. Issuing shop drawings to subcontractors

Answer: B

Explanation:
Shop drawings are prepared by contractors or suppliers to show fabrication and installation details. The architect reviews them to ensure compliance with design intent and contract documents but does not prepare or distribute them. Any changes found during review may require owner approval or change orders. ARE 5.0 PjM covers architect's review responsibilities in construction administration.

NEW QUESTION # 56

Which of the following best describes the architect's role in cost estimating during schematic design?

- A. Approving final project budget with the owner
- B. Verifying contractor bids and change order pricing
- C. Developing a detailed quantity takeoff and vendor pricing
- D. Providing a preliminary opinion of probable construction cost

Answer: D

Explanation:
During schematic design, the architect provides a preliminary opinion of probable construction cost (OPCC) based on conceptual design. This estimate is less detailed but important for budgeting and feasibility analysis.
It helps the owner make informed decisions about project scope and design direction early in the process.
Detailed quantity takeoffs and vendor pricing occur later in the design development or construction documents phases. Verifying bids and approving final budgets are responsibilities tied to later stages. The ARE 5.0 PjM exam highlights early-stage cost estimating as a critical tool for scope control and project feasibility.

NEW QUESTION # 57

According to AIA Document A201, who is responsible for obtaining permits and licenses required for the project?

- A. Contractor
- B. Architect
- C. Owner
- D. Construction Manager

Answer: C

Explanation:
Per AIA A201 General Conditions, the owner is responsible for obtaining and paying for permits and licenses necessary for the project unless otherwise stated. The contractor typically assists by providing necessary information and submitting documents required by local authorities but the ultimate responsibility lies with the owner. The architect facilitates compliance by producing code-compliant documents but does not directly secure permits. This responsibility division is a key concept in ARE 5.0 PjM relating to roles and obligations defined in contract documents.

NEW QUESTION # 58

The Integrated Project Delivery (IPD) method is used for a new football stadium project in an urban downtown area. After completing 60% implementation documents, the owner requests a digital scoreboard that is 20% larger than previously specified. The architect is concerned that the larger scoreboard will exceed the height limitations dictated by the city. The IPD team will conduct a constructability review and evaluate the modification of the scoreboard. Including the architect, which members of the IPD team are required to participate in the constructability review?

- A. General contractor, structural engineer, owner
- B. City planning committee (AHJ), contractor, electrical engineer
- C. Construction manager, owner, scoreboard supplier

Answer: A

Explanation:
In an IPD model, constructability reviews involve key decision-makers from the core project team. The architect, general contractor (or CM-at-risk), structural engineer, and the owner collaborate to assess how the change affects structural loading, coordination, permitting, and scheduling. The city planning committee (AHJ) may be consulted later, but not during constructability review.

References:
NCARB ARE 5.0 PjM Handbook - IPD team roles
AIA C191 - Standard Form of Multi-Party Agreement for IPD

NEW QUESTION # 59
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