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Salesforce Certified Administrator Sample Questions (Q14-Q19):

NEW QUESTION # 14

Universal Containers (UC) would like to count the number of open cases associated with each account and update the account with this value every Friday evening. UC has several hundred open cases at any given time.

What should the administrator use to complete this request?

- A. Use a Roll-Up summary.
- B. Use a record trigger flow.
- **C. Use a scheduled flow**
- D. Use a scheduled process builder.

Answer: C

NEW QUESTION # 15

DreamHouse reality has an approval process. A manager attempts to approve the record but receives an error. What should an administrator review to troubleshoot this request?

- A. Add a delegated approver for the next approver in the process.
- **B. Check if the user in the next approver is inactive or missing**
- C. Update the field level security to view on fields that are updated in the process.
- D. Review the page layout to ensure, the fields updated in the process are visible

Answer: B

Explanation:

Explanation

One possible reason why a manager receives an error when trying to approve a record is that the user in the next approver step is inactive or missing, which means there is no valid user to assign the record to after approval. To troubleshoot this issue, an administrator should check if the user in the next approver step is active and exists in Salesforce; if not, they should activate or create the user or change the approval process to assign the record to another user. Adding a delegated approver for the next approver in the process does not solve this issue because delegated approvers are only used when approvers are unavailable; they do not replace approvers who are inactive or missing. Updating the field level security to view on fields that are updated in the process does not solve this issue because field level security does not affect approval processes; it only affects what fields users can see or edit on page layouts. Reviewing the page layout to ensure fields updated in the process are visible does not solve this issue because page layouts do not affect approval processes; they only affect what fields users can see or edit on page layouts. References:

https://help.salesforce.com/s/articleView?id=sf.approvals_considerations.htm&type=5

NEW QUESTION # 16

The administrator at Clod Kicks updated the custom object Event to include a lookup field to the primary contact for the event. When running an event report, They want to reference fields from the associated contact record. What should the administrator do to pull contact fields into the Custom report?

- **A. Edit the custom Event report type and add fields related via lookup.**
- B. Use a dashboard with filters to show Event and Contact data as requested.
- C. Create a new report type with event as the primary object and Contact as a related object.
- D. Configure formula fields on event to populate contact information

Answer: A

Explanation:

Explanation

Report type is a tool that can be used to pull contact fields into the custom report for Event. Report type defines the set of records and fields available to a report based on the relationships between a primary object and its related objects. To edit the custom Event report type and add fields related via lookup, go to Setup > Report Types and select the Event report type. Then click Edit Layout and drag the fields from the Contact object to the layout. References:

https://help.salesforce.com/s/articleView?id=sf.reports_builder_create_report_type.htm&type=5

NEW QUESTION # 17

Ursa Major Solar has a path on Case. The Company wants to require its users to follow the status values as they are on the path. Agents should be prohibited from preventing the case back to a previous status. Which Feature Should an administrator use to fulfill this request?

- A. Predefined field Values.
- B. Dependent Picklists.

- C. Global Value Picklists
- **D. Validation rules.**

Answer: D

NEW QUESTION # 18

Ursa Major Solar wants to assist users with a guided expense report process to simplify submissions, routing, and authorizations. Which two tools should an administrator use to build this solution?

Choose 2 answers

- A. Validation Rule
- **B. Approval Process**
- **C. Flow Builder**
- D. Quick Action

Answer: B,C

NEW QUESTION # 19

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