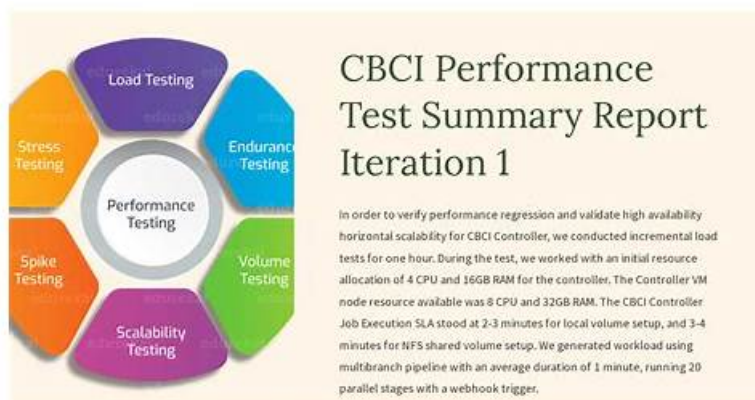


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BCI CBCI Exam Syllabus Topics:

Topic	Details
Topic 1	Introduction: This section lays the groundwork for newcomers to business continuity by clarifying what business continuity is, why it matters in organizational resilience, and how its fundamental practices interconnect under the Good Practice Guidelines (GPG) framework.
Topic 2	Validation: This final module emphasizes testing and verifying the effectiveness of implemented plans through exercises and reviews—ensuring that what was designed and implemented actually performs as intended under real-world conditions.
Topic 3	Policy and Programme Management and Embedding: This part guides users through establishing a Business Continuity Management System (BCMS), including how to craft governance, define a policy, and embed these elements into the fabric of an organization for long-term sustainability.
Topic 4	Implementation: This section covers putting the designed continuity strategies into action, including creating and deploying incident response and business continuity plans, structuring effective response teams, and ensuring operational readiness.

BCI Certificate of the Business Continuity Institute (CBCI) Sample Questions (Q30-Q35):

NEW QUESTION # 30

When coordinating a Business Continuity Management System (BCMS), a steering group should be established to oversee, advise and make recommendations as the BCMS is established. The steering group should comprise:

- A. Multi-disciplinary experts who are familiar with the operation of the organization
- B. Customers and suppliers that are familiar with the way the organization works and can make recommendations from an external perspective
- C. Only Business Continuity professionals and any available administrative support
- D. Only top management

Answer: A

Explanation:

The CBCI 7.0 course emphasizes that an effective BCMS steering group must be multi-disciplinary, involving representatives from across the organization who understand different operational, financial, and strategic aspects. This diverse composition ensures that BCMS governance benefits from broad expertise and perspectives, enabling better decision-making and alignment with organizational objectives. Involving only Business Continuity professionals or top management limits insight, while external stakeholders like customers and suppliers, although valuable for input, are not typically part of the internal governance steering group. Multi-disciplinary teams enhance buy-in and help address continuity from all angles.

Reference: CBCI 7.0 Study Guide, Module 1: Governance and Leadership, pages 18-21.

NEW QUESTION # 31

During a discussion-based exercise, the exercise facilitator is notified of a threat that could compromise participant safety. The facilitator's next step will be:

- A. Continue with the exercise unless otherwise notified
- B. Use a pre-determined code word to notify all participants of suspension of the exercise
- C. Call a short break to allow time to determine how to proceed
- D. Begin gathering more details about the situation

Answer: B

Explanation:

Participant safety is paramount during all exercises. The CBCI 7.0 course mandates that facilitators use pre-determined code words or signals to immediately and discreetly communicate the suspension of an exercise if a real threat to safety emerges. This protocol ensures that all participants receive a clear, consistent message to halt activities without causing panic or confusion. Gathering more details or calling a break delays decisive action and risks exposure. Continuing the exercise despite threats is unacceptable and breaches duty of care.

Pre-established emergency communication protocols allow swift, safe responses that prioritize participant well-being above all else.

Reference: CBCI 7.0 Study Guide, Module 6: Exercising and Validation, pages 122-124.

NEW QUESTION # 32

Which of the following actions will lead to the protection of priority activities with respect to their Recovery Time Objectives (RTOs) and will limit the impacts of disruptions to prioritised activities?

- A. Creating a set of approved strategies and solutions to mitigate unacceptable risks and single points of failure
- B. Conducting a risk assessment
- C. Conducting an Activity Business Impact Analysis (BIA)
- D. Grouping unacceptable risks and single points of failure by owner and having discussions with each activity and resource owner

Answer: A

Explanation:

Protecting priority activities and meeting their RTOs involves developing and implementing effective strategies and solutions that address unacceptable risks and single points of failure. The CBCI 7.0 course explains that after identifying risks and critical points, creating approved and actionable mitigation strategies is essential to limit disruption impacts and ensure recovery within targeted timeframes. While risk assessments and BIAs inform these strategies, it is the actual development and approval of solutions that directly safeguard continuity. Grouping risks by owner is part of the process but does not itself provide protection.
Reference: CBCI 7.0 Study Guide, Module 5: Solutions Design, pages 90-94.

NEW QUESTION # 33

When considering solutions for supplier strategies, the Business Continuity professional should ensure that:

- A. Suppliers can deliver high-quality products and services during business as usual situations
- B. Priority should be given to existing suppliers
- C. Suppliers have capability that aligns with the organization's Recovery Time Objectives (RTOs) that rely on them
- D. The solutions are reviewed by procurement prior to approval

Answer: C

Explanation:

Aligning supplier capabilities with the organization's RTOs is essential to maintain continuity of critical supply chain functions. The CBCI 7.0 course specifies that suppliers must be able to recover and deliver their products or services within timeframes that meet the organization's recovery requirements to avoid operational disruption. While quality in business as usual and procurement review are important, they do not guarantee supplier resilience. Prioritizing existing suppliers solely on relationship basis without evaluating continuity capability risks supply failures. Ensuring RTO alignment is a critical criterion in supplier strategy development.
Reference: CBCI 7.0 Study Guide, Module 5: Supplier and Resource Strategies, pages 97-100.

NEW QUESTION # 34

In relation to Solutions Design, a gap analysis is used to determine whether:

- A. New strategies and solutions are in order to meet Business Continuity requirements
- B. The organization is performing at its optimum financial level
- C. Personnel are embracing Business Continuity sufficiently well to deliver Business Continuity requirements
- D. The results of an external audit are justified in terms of internal evidence of Business Continuity achievements

Answer: A

Explanation:

A gap analysis is a critical evaluation tool used in the Solutions Design phase to identify differences between existing Business Continuity capabilities and what is required to achieve organizational resilience. The CBCI 7.0 course specifies that this analysis determines if new or revised strategies and solutions are needed to meet Business Continuity requirements effectively. By comparing current states with desired outcomes, the gap analysis highlights areas lacking adequate controls, resources, or processes. It drives decision-making for prioritizing improvements and investments in continuity measures. This systematic assessment ensures that Business Continuity strategies are fit for purpose and aligned with evolving risks and business objectives. It is not focused on financial performance or audit justifications but on actionable capability enhancements.
Reference: CBCI 7.0 Study Guide, Module 5: Solutions Design and Gap Analysis, pages 95-99.

NEW QUESTION # 35

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