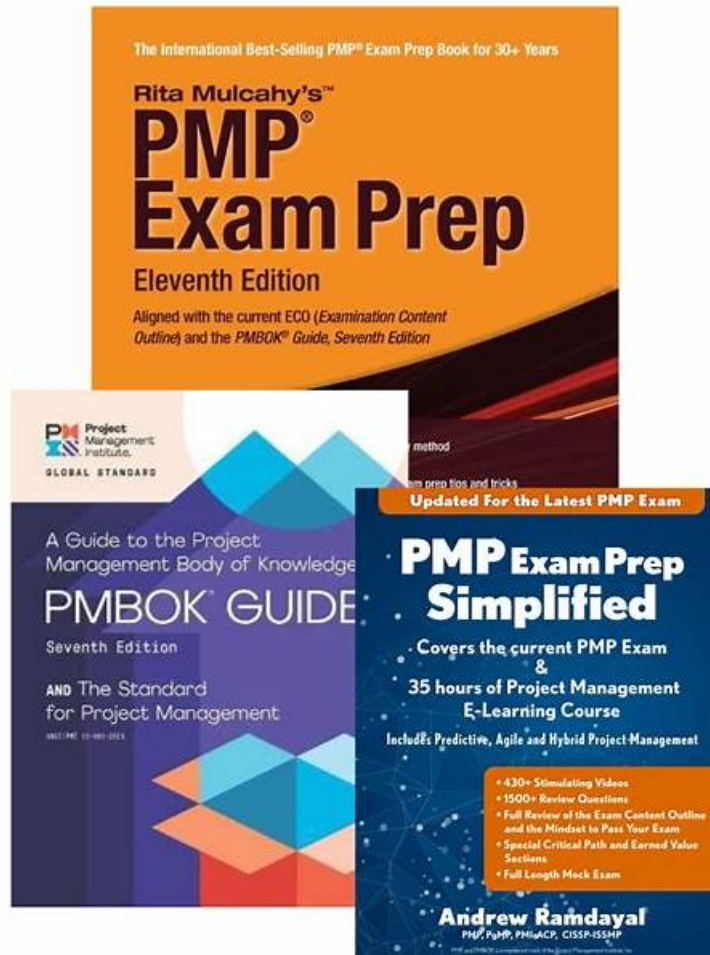


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NCARB Project-Management Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none">Resource Management: This section of the exam measures the skills of project managers and covers how to determine the right team composition and manage time allocation for successful project delivery. It focuses on evaluating criteria for assembling teams and ensuring resources are properly managed to execute the project within agreed terms.

Topic 2	<ul style="list-style-type: none"> • Contracts: This section of the exam measures the skills of project managers and covers the analysis of contracts that govern the relationships between architects, owners, contractors, and consultants. It highlights verifying adherence to agreements, interpreting key contractual elements, and ensuring consultant work is properly integrated into the project.
Topic 3	<ul style="list-style-type: none"> • Project Work Planning: This section of the exam measures the skills of architectural associates and covers the development and communication of an effective project work plan. It emphasizes maintaining schedules, setting clear criteria for work planning, and ensuring consistent communication with stakeholders, including owners, contractors, consultants, and internal staff.
Topic 4	<ul style="list-style-type: none"> • Project Quality Control: This section of the exam measures skills of project managers and covers procedures for ensuring quality and maintaining the Standard of Care throughout the project. It focuses on applying regulatory requirements, reviewing documentation for quality, reducing risks and liabilities, and managing the design process to preserve its objectives
Topic 5	<ul style="list-style-type: none"> • Project Execution: This section of the exam measures skills of architectural associates and covers the management of project execution through administrative procedures rather than design decisions. It addresses evaluating budgets, managing scope changes, preparing project documentation in line with delivery methods, and securing necessary approvals from relevant authorities.

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NCARB ARE 5.0 Project Management (PjM) Exam Sample Questions (Q46-Q51):

NEW QUESTION # 46

According to AIA Document B201, the architect must perform which of the following services during Construction Contract Administration?

Check the three that apply.

- **A. Visit the site during appropriate stages of construction**
- B. Prepare bid evaluation report
- **C. Be a representative of and give advice to the owner**
- D. Review the program furnished by the owner
- E. Prepare construction contracts
- **F. Make decisions related to aesthetic effect**

Answer: A,C,F

Explanation:

Per AIA B201, during Construction Contract Administration, the architect shall:

- C). Make decisions on aesthetic matters when consistent with the contract documents.
- E). Visit the site at appropriate intervals to observe the work and determine conformance.
- F). Act as the owner's representative and advise on matters related to construction performance.

Incorrect options:

- A). The contractor prepares the construction contract using standard AIA forms (A101, A201); not the architect.
- B). Bid evaluation is typically performed prior to the Construction Contract Administration phase.

D). Reviewing the program is part of early design phases, not CCA.

References:

AIA B201 - Standard Form of Architect's Services: Construction Contract Administration NCARB ARE 5.0 Handbook - Services during construction

NEW QUESTION # 47

An architect is working on a design-build project for a large skyscraper. The architect has completed a conceptual design, finalized the contracts, and hired consultants. The schematic design phase is set to begin in one week.

Which items or tasks are important for the architect to complete during this time? Check the three that apply.

- A. Identify FF&E vendors
- **B. Ask consultants to review information and provide input**
- C. Prepare building permit application
- **D. Create a project schedule**
- E. Coordinate the curtain wall detailing with the envelope
- **F. Send consultants project constraints**

Answer: B,D,F

Explanation:

Verified Answer

At the outset of schematic design, the architect must coordinate with consultants and communicate constraints and expectations to keep the project aligned with goals. Building permits are typically addressed in the construction documents phase. FF&E coordination and curtain wall detailing occur later in design development and construction documents.

Coordination and planning at schematic design are crucial to project integration.

Reference: AIA B101 §3.2 - Schematic Design Phase

NCARB ARE 5.0 Handbook - PjM Content Area 1 and 4

NEW QUESTION # 48

Construction of a gymnasium is scheduled to be complete 365 days from the date of the notice to proceed. On Friday, day 355 of the schedule, the contractor submits a punch list to the architect for substantial completion.

The architect agrees to review the punch list on-site after the weekend.

On Monday, the architect discovers that a subcontractor left open a skylight over the weekend, allowing heavy rain to fall into the courtyard area and damage the gymnasium floor. It was determined the flooring must be replaced. The lead time for new flooring is 8-10 weeks, and installation will take 14 days. The architect's agreement with the owner is contracted to end 30 days after substantial completion.

Which of the following documents must the architect prepare immediately? Check the two that apply.

- A. A notice to the contractor for withholding final payment
- B. An invoice for additional services for owner payment
- **C. A change order to purchase new flooring**
- **D. A punch list for areas not damaged for contractor approval**
- E. A request for liquidated damages for contractor review
- F. A revised schedule for owner approval

Answer: C,D

Explanation:

The punch list is valid only for work deemed substantially complete. Since the floor is damaged, substantial completion cannot yet be certified, but the architect can and should prepare a punch list for other non-affected areas. Meanwhile, the replacement flooring constitutes a change in scope, requiring a change order. The contractor, being responsible for the damage, will need to correct the work per the General Conditions (A201).

Incorrect choices:

- A). The contractor revises the schedule, not the architect.
- B). The owner assesses liquidated damages, not the architect directly.
- C). No additional services have been performed yet.
- E). Final payment withholding applies after project closeout, not now.

References:

AIA A201-2017 §§ 9.8-9.10

NEW QUESTION # 49

What is the architect's role regarding shop drawings?

- A. Approving changes without owner input
- B. Preparing and submitting them to the owner
- C. Reviewing them for compliance with design intent
- D. Issuing shop drawings to subcontractors

Answer: C

Explanation:

Shop drawings are prepared by contractors or suppliers to show fabrication and installation details. The architect reviews them to ensure compliance with design intent and contract documents but does not prepare or distribute them. Any changes found during review may require owner approval or change orders. ARE 5.0 PjM covers architect's review responsibilities in construction administration.

NEW QUESTION # 50

What does "substantial completion" mean in the context of a construction contract?

- A. The contractor has been paid in full
- B. The project is 50% complete
- C. All punch list items have been finished
- D. The work is sufficiently complete for occupancy or use

Answer: D

Explanation:

Substantial completion means the project or a portion of it is sufficiently complete in accordance with the contract documents so that the owner can occupy or use the space for its intended purpose. Punch list work typically remains. It triggers warranty periods and changes in risk responsibility. ARE 5.0 PjM requires understanding of contract milestones.

NEW QUESTION # 51

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