



MEMORANDUM

TO: ALL STUDENTS

FROM: Petula Tavares, Snr. Student Development Officer

DATE: August 19th 2024

SUBJECT: **APPLICATION FOR ACCOMMODATION AT THE CHAGUARAMAS HALLS OF RESIDENCE**

REOPENING OF HALLS OF RESIDENCE (CHAGUARAMAS CAMPUS)

Thank you for your interest in securing housing on the Halls of Residence at the Chaguaramas Campus. Please note that due to the high volume of requests received, applications are still being processed, however all efforts are being made to contact students (via email) no later than **Monday 26th August 2024**.

Kindly note, if you have already applied via the student portal between April and August 2024, there is no need to resubmit. The Halls of Residence will be reopened on **Sunday 22nd September 2023**. **Move in will be between the hours of 2:00pm to 5:00pm. If for some reason you are unable to move in during the time stated above – please ensure that this is communicated.**

Kindly note, if your program starts September 2nd you must email in response to the acceptance email you will receive once accepted to Halls. The information for the earlier start will have to be verified by your Academic Department. An alternate Move In arrangement will be made for you in this regard.

Should there be any significant changes to this situation, information would be made available to you. For further information, please do not hesitate to contact the undersigned via email at Petula.tavares@utt.edu.tt

Kind Regards,

A handwritten signature in black ink, appearing to read 'Petula Tavares', written over a horizontal line.

Petula Tavares