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CCMP Test Questions With Complete Correct Answers.

- 1). What is included in the contract?
✓ Ans: Anything that is referenced as part of the contract.
- 2). Scope
✓ Ans: Which core contract element addresses what the contract is about?
- 3). When was the contract agreed?
✓ Ans: Which of the following is NOT one of the four core elements of a contract?
- 4). 1,3,4
✓ Ans: Which of the following may be incorporated into the contract? 1.) bid documents 3.) Letters, change orders and specifications. 4.) SOWs, SLAs, RFP, procedures and prices
- 5). The bid, negotiation and implementation teams
✓ Ans: Who should be involved in the formal contract hand over meeting?
- 6). Keep satisfied
✓ Ans: A stakeholder group with a low level of impact and a high level of dependence on an outcome is represented as which group type for communication purposes?
- 7). Stay informed and maintain confidence
✓ Ans: By understanding projects on a stakeholders radar screen, you will
- 8). Build awareness

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ACMP Global Certified Change Management Professional Sample Questions

(Q31-Q36):

NEW QUESTION # 31

When executing the change management plan, it is possible that the initial financial forecasting of budget and resources may change. What are the key measures the change lead should take to ensure senior stakeholders are kept informed?

- A. Ask the project/program manager to provide updates on the planned budget for the change
- **B. Provide regular reports on spending against the budget for senior stakeholders to ensure transparency**
- C. Provide updates to senior stakeholders only if and when the planned budget is impacted to minimize confusion and time
- D. Regularly send an email to the project team asking for more funding for resources as needed

Answer: B

Explanation:

The ACMP Standard underscores the importance of financial transparency in maintaining sponsor and leadership confidence. The best practice is to provide regular reports on spending versus budget. Option B risks delayed awareness, C passes accountability away from the change lead, and D is unstructured.

Therefore, option A is the correct approach to ensuring senior stakeholders are fully informed.

(Reference: ACMP Standard, Process Group 4 - Execute; Activity: Provide transparent reporting on budget and resources to stakeholders.)

NEW QUESTION # 32

Which change management topics should the change manager review during sponsor coaching?

- A. Requests for additional funding for change management activities
- B. Common project manager mistakes
- **C. Role, responsibilities and actions to visibly support the change**
- D. Lessons learned from previous projects

Answer: C

Explanation:

Sponsor coaching is critical because sponsorship is the top success factor in change management. Coaching should focus on ensuring the sponsor understands and enacts their role and responsibilities, including visible support, active communication, resource allocation, and barrier removal. While lessons learned may help inform, and funding requests may arise, the core content of sponsor coaching must emphasize what they must do to be effective. This includes visible leadership behaviors, stakeholder engagement, and role modeling commitment.

(Reference: ACMP Standard, Process Group 2 - Sponsorship Strategy and Coaching Plan; Key activities: Define sponsor role, actions, visibility, and accountability.)

NEW QUESTION # 33

What is a key input to the development of the sponsorship strategy?

- A. Research
- B. Success measures
- **C. Stakeholder analysis**
- D. Business case

Answer: C

Explanation:

ACMP requires stakeholder analysis as a key input to sponsorship strategy. By mapping who is impacted and who influences outcomes, the change manager identifies where sponsorship is needed and at what level.

Success measures and business case inform overall strategy but do not directly define which sponsors are required. Research provides supporting context, but the critical input is stakeholder analysis.

(Reference: ACMP Standard, Process Group 2 - Sponsorship Strategy; Input: Stakeholder analysis; Output: Defined sponsor roles, accountabilities, and actions.)

NEW QUESTION # 34

An organizational design project involving the restructuring of the sales force has just gotten underway and the change management lead is planning where (s)he can apply the recently completed stakeholder analysis assessment. What set of plans would a stakeholder analysis be used to develop?

- A. Stakeholder engagement plan, communication plan and training plan
- B. Sponsorship plan, coaching plan, and training plan
- C. Sponsorship plan, communication plan and training plan
- D. Resistance management plan, coaching plan and training plan

Answer: A

Explanation:

Stakeholder analysis reveals who is impacted, their level of influence, and their readiness. ACMP specifies this analysis as an input to multiple plans, particularly:

- * Stakeholder engagement plan (who needs to be engaged and how),
 - * Communication plan (what messages to whom, by whom, and when),
 - * Training plan (who requires what type of capability development).
- Resistance and coaching plans also use insights, but the most direct set linked to stakeholder analysis is answer A. (Reference: ACMP Standard, Process Group 3 - Develop Plan; Inputs: Stakeholder analysis; Outputs: Stakeholder engagement, communication, and learning plans.)

NEW QUESTION # 35

During execution of the change management plan, what elements are combined to ensure the plan is carried out as intended?

- A. Resources, strategies, timelines, communications and learnings
- B. Timelines, communications and project plans
- C. Project schedule, stakeholder engagement plan and resource plan
- D. Benefits realization plan, resource plan and sustainability plan

Answer: A

Explanation:

Execution requires integration of resources, strategies, timelines, communications, and learning activities.

ACMP identifies these as the key building blocks of execution. Combining them ensures alignment between what is planned and what is implemented. While other options contain useful elements, option B comprehensively includes the essential factors needed to carry out the plan as designed.

(Reference: ACMP Standard, Process Group 4 - Execute; Activities: Coordinate resources, implement communications, deliver training, and manage resistance.)

NEW QUESTION # 36

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