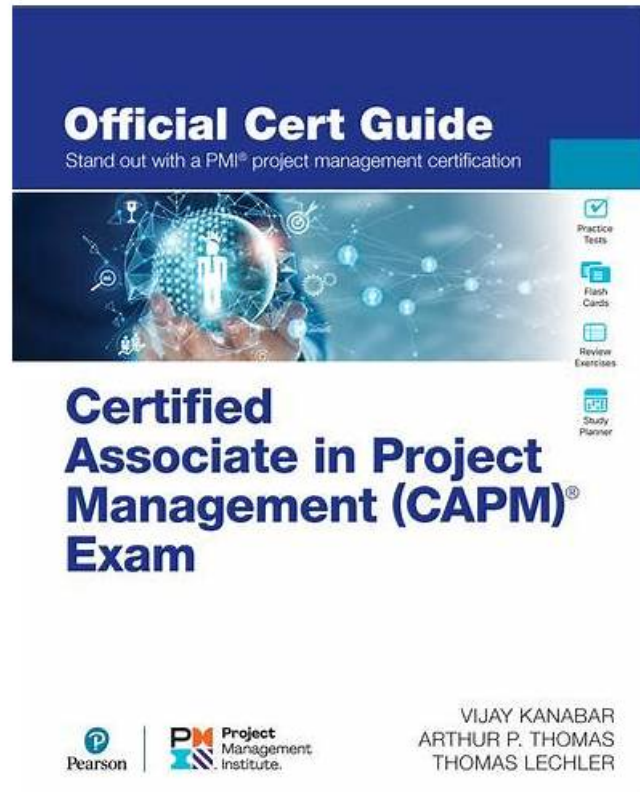


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NCARB Project-Management Exam Syllabus Topics:

Topic	Details
Topic 1	Project Quality Control: This section of the exam measures skills of project managers and covers procedures for ensuring quality and maintaining the Standard of Care throughout the project. It focuses on applying regulatory requirements, reviewing documentation for quality, reducing risks and liabilities, and managing the design process to preserve its objectives
Topic 2	Contracts: This section of the exam measures the skills of project managers and covers the analysis of contracts that govern the relationships between architects, owners, contractors, and consultants. It highlights verifying adherence to agreements, interpreting key contractual elements, and ensuring consultant work is properly integrated into the project.
Topic 3	Resource Management: This section of the exam measures the skills of project managers and covers how to determine the right team composition and manage time allocation for successful project delivery. It focuses on evaluating criteria for assembling teams and ensuring resources are properly managed to execute the project within agreed terms.
Topic 4	Project Work Planning: This section of the exam measures the skills of architectural associates and covers the development and communication of an effective project work plan. It emphasizes maintaining schedules, setting clear criteria for work planning, and ensuring consistent communication with stakeholders, including owners, contractors, consultants, and internal staff.
Topic 5	Project Execution: This section of the exam measures skills of architectural associates and covers the management of project execution through administrative procedures rather than design decisions. It addresses evaluating budgets, managing scope changes, preparing project documentation in line with delivery methods, and securing necessary approvals from relevant authorities.

NCARB ARE 5.0 Project Management (PjM) Exam Sample Questions (Q20-Q25):

NEW QUESTION # 20

After redesigning an existing restaurant, the architect submits the plans to the county for building permit review. During the Zoning Review, the county requests the architect submit a site plan for review and approval. After researching the county's records, the architect discovers a 40-year-old approved site plan that is stamped, "Approval is based on the site plan and usage as indicated. Any interior partitioning of the original building will be subject to review and approval by the county." How should the architect proceed?

- A. Hire a consultant civil engineer to develop an updated site plan
- B. Submit the county's historical drawing that references the approved site plan
- C. Require the client to contract with a civil engineer to update the site plan

Answer: C

Explanation:

It is the architect's responsibility to inform the client that an updated site plan is required for zoning compliance. However, preparing the site plan is typically the scope of a civil engineer. Therefore, the architect should require the client to hire a civil engineer to prepare and update the site plan.

Architects are responsible for coordination but not directly preparing civil site plans unless within their licensure and scope.

This aligns with standard architectural services and professional boundaries.

Reference: AIA B101 Owner-Architect Agreement - Article 3: Scope of Architect's Basic Services NCARB ARE 5.0 Handbook - PjM Content Area 1: Resource Management

NEW QUESTION # 21

Evaluation and mitigation of indoor air quality in an existing facility assessment would include participation by which of the following? Check the three that apply.

- A. Structural engineer
- **B. Architect**
- C. Electrical engineer
- **D. Industrial hygienist**
- **E. Mechanical engineer**
- F. Industrial engineer

Answer: B,D,E

Explanation:

Comprehensive Detailed Explanation:

Indoor air quality (IAQ) assessments require:

A). Architect - for identifying spatial and operational sources of contamination and coordinating remediation.

B). Industrial hygienist - for monitoring pollutants (e.g., mold, VOCs, CO2) and recommending mitigation strategies.

F). Mechanical engineer - for assessing HVAC system functionality, filtration, and ventilation strategies.

References:

NCARB ARE 5.0 Handbook - Existing building evaluations

CSI Division 01 (General Requirements) and 23 (HVAC)

EPA IAQ Tools for Schools Guidelines

NEW QUESTION # 22

What is the architect's role in project closeout?

- A. Approve contractor payroll records
- B. Manage post-occupancy maintenance
- C. Conduct all warranty repairs
- **D. Conduct final inspections and issue certificates of substantial completion**

Answer: D

Explanation:

During project closeout, the architect conducts final inspections, prepares punch lists, and issues certificates of substantial completion to mark the transition of responsibility. Payroll and maintenance are owner or contractor roles. Warranty repairs may involve the architect as a liaison but are typically contractor responsibilities. ARE 5.0 PjM includes closeout procedures in the construction administration phase.

NEW QUESTION # 23

Preparation of space standards, furniture assessment, and documentation of equipment requirements are most effectively done during which of the following project phases?

- A. Design Development
- B. Schematic Design
- **C. Programming**

Answer: C

Explanation:

Programming is the pre-design phase where user needs, space requirements, equipment, and furniture needs are assessed. This information is critical to developing an appropriate design later during schematic and design development phases.

References:

NCARB ARE 5.0 Handbook - Project Phases and Scope

AIA B101 - Programming and Owner-provided information

Ballast ARE 5 Review Manual - Programming and analysis

NEW QUESTION # 24

A key Project Manager leaves an architectural firm halfway through a project. Several days of lost productivity pass while the new Project Manager determines the customized organization that the previous Project Manager used. The new Project Manager recommends implementing new office policies to create standards and quality control methods for the entire office.

Which methods should be implemented? Check the four that apply.

- A. standardize work flow
- B. measure performance
- C. review current processes
- D. improve quality continuously
- E. change the project delivery sequence
- F. customize work flow

Answer: A,B,C,D

Explanation:

Comprehensive Detailed Explanation:

Best practices in quality management include:

A). Reviewing existing methods to identify inefficiencies

B). Standardizing workflow to prevent variability and loss of knowledge D). Measuring performance to track productivity and outcomes E). Continuous improvement ensures the office adapts and grows C is incorrect as customization contradicts standardization and is the root of the issue. F is a drastic step not warranted by the situation.

References:

NCARB ARE 5.0 PjM Handbook - Quality management and office standards

Ballast ARE 5 Review Manual - Project Management tools and quality assurance AIA Best Practices - Office workflow documentation and training

NEW QUESTION # 25

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