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ICF ICF-ACC Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none"> • Domain: Coaching Competencies, Strategies, and Techniques: This section measures the skills of Life Coaches in applying coaching competencies, strategies, and techniques. It includes knowledge of how to contract with clients, focusing on key elements of a coaching agreement. It also covers the ICF Core Competencies, goal setting, motivation, and a variety of coaching techniques, tools, and resources. This section ensures coaches are equipped to effectively support clients in achieving their goals.
Topic 2	<ul style="list-style-type: none"> • Domain: Coaching Ethics: This section of the exam measures the skills of Professional Coaches and covers knowledge of professional ethics codes, including understanding what constitutes a conflict of interest. It also evaluates awareness of relevant laws, regulations, and organizational policies related to confidentiality, such as identifying factors that may necessitate breaking confidentiality. This section ensures that coaches adhere to ethical standards and legal requirements.
Topic 3	<ul style="list-style-type: none"> • Domain: Definition and Boundaries of Coaching: This section evaluates the expertise of Coaching Consultants in understanding the definition of coaching and the coaching process. It includes differentiating coaching from related professions like therapy, counseling, mentoring, and consulting. Additionally, it covers knowledge of when and how to make appropriate referrals to mental health professionals and recognizing signs of mental health conditions that may hinder coaching progress. This section ensures coaches maintain clear boundaries and make informed decisions for client well-being.

ICF Associate Certified Coach Sample Questions (Q66-Q71):

NEW QUESTION # 66

Which behavior best reflects the coaching competency Establishes and Maintains Agreements?

- A. Manages their emotions to remain present with the client
- B. Develops an ongoing reflective practice to enhance one's coaching
- **C. Partners with the client to determine client-coach compatibility**
- D. Acknowledges and respects the client's unique insights in the coaching process

Answer: C

NEW QUESTION # 67

Your client is frustrated that she is frustrated. She should have been over this mishap in her work a long time ago. She is talking very negatively about herself "Why can't I get over this..." The worst response is:

- A. Remind the client that coaching is forward-looking.
- **B. Tell the client that you like her a lot and that she should not be so negative.**
- C. Invite a reframe and say that sometimes people become frustrated when something is really important to them-might this be the case here?
- D. Ask the client if she always is this negative about herself.

Answer: B

Explanation:

Comprehensive and Detailed Explanation:

Option A is the worst because it introduces the coach's personal feelings ("I like her a lot") and directs the client ("should not be so negative"), violating Competency 2.2 (partnership) and Ethics Section 2.1 (maintaining professional boundaries). It fails to evoke awareness (Competency 7) or respect the client's experience (Ethics 1.1).

Option B is dismissive but forward-focused. Option C may feel judgmental but invites reflection. Option D (best, see Question 7)

supports growth. A most egregiously shifts focus to the coach and undermines the process.

NEW QUESTION # 68

Your client has identified a concrete action that they want to implement. To help them understand better what some possible results or learnings could come from this proposed action, the best response is:

- A. Remind your client that if this action succeeds, life will be much better.
- **B. Ask questions around possible consequences or results of the implementation of this action.**
- C. Give the client an exercise to write down a list of good possible outcomes.
- D. Ask your client to share some thoughts, remind them to think optimistically, and not focus on potential problems.

Answer: B

Explanation:

Option C aligns with Competency 7, "Evokes Awareness" (7.2 - Explores possibilities), by using open-ended questions to deepen the client's understanding without bias, supporting partnership (Competency 2.2) and Ethics Section 1.1 (client-led exploration). Option A directs the client, missing collaboration. Option B assumes a positive outcome, breaching Competency 7.11 (no attachment). Option D limits exploration by enforcing optimism (Ethics Section 2.2). C best facilitates unbiased reflection. References: ICF Core Competencies (2.2, 7.2, 7.11); ICF Code of Ethics (1.1, 2.2).

NEW QUESTION # 69

Which best describes the coaching approach?

- A. Coaches measure their performance by how well the client meets a set of objectives.
- B. Coaches strive to stay ahead of the conversation by thinking and analyzing different options
- **C. Coaches let clients both drive the coaching and make choices about the tools used during it**
- D. Coaches choose the direction of the session in advance based on what worked with previous clients

Answer: C

Explanation:

The ICF Definition of Coaching emphasizes a "partnership" where clients are the experts in their lives, and coaches facilitate rather than direct (ICF Code of Ethics, Section 1). Competency 3 ("Establishes and Maintains Agreements") and Competency 8 highlight client autonomy in shaping the process. Let's review:

- * A. Coaches choose the direction of the session in advance based on what worked with previous clients: This is coach-driven, contradicting ICF's client-led approach.
- * B. Coaches strive to stay ahead of the conversation by thinking and analyzing different options: This focuses on the coach's agenda, not the client's (Competency 2).
- * C. Coaches let clients both drive the coaching and make choices about the tools used during it: This reflects ICF's emphasis on client autonomy and partnership (Competency 5, Competency 7).
- * D. Coaches measure their performance by how well the client meets a set of objectives: This shifts focus to coach outcomes, not client-driven growth (ICF Code of Ethics, Section 1).

Option C best describes the coaching approach, per ICF standards.

NEW QUESTION # 70

Your client has shared that he/she is experiencing a similar problem in different areas of his/her life, in the workplace and in their personal life. As you are discussing this with your client, you begin to think that there might be a pattern emerging. The worst response is:

- A. Notice the pattern and let your client know that they are deliberately sabotaging themselves by not changing this pattern.
- **B. Notice the pattern and offer your client your wisdom in overcoming their difficulty.**
- C. Notice the pattern and ask the client if exploring what the connecting factors might be could be a useful next step.
- D. Notice the pattern and suggest that the client change something in order to break the pattern.

Answer: B

Explanation:

Option D is the worst because it shifts the coach into an advisory role, offering "wisdom" without client input, which violates the ICF

Definition of Coaching (client-driven process) and Competency 2.2 (partnership over directive advice). It also risks imposing the coach's agenda, breaching Ethics Section 2.2.

Option A is the best (see Question 3). Option B suggests action prematurely but is less harmful than C or D.

Option C judges the client, which is inappropriate (Competency 4.1), but D's directive stance most egregiously undermines the coaching process by prioritizing the coach's insight over the client's autonomy.

References: ICF Core Competencies (2.2, 4.1); ICF Code of Ethics (2.2); ICF Definition of Coaching.

NEW QUESTION # 71

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